



4.5.2: There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports facilities, computers, classrooms etc

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MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

CERTIFICATE OF THE HEAD OF INSTITUTION



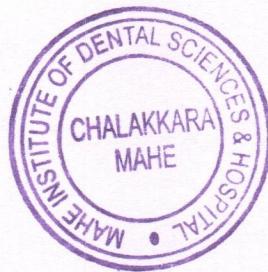
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Dr.ANIL MELATH, MDS.,
PRINCIPAL

TO WHOMSOEVER IT MAY CONCERN

This is to certify that, our Institution has established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports facilities, computers, classrooms etc. and the details of maintenance registers are given.

PRINCIPAL
Principal
Mahe Institute of Dental Sciences & Hospital
MAHE





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MAINTENANCE REGISTERS IN DEPARTMENTS

DENTAL SCIENCES & HOSPITAL

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Verified by & Date	Service to be done/ Spares be changed	Service done and spares changed	Remarks
1/6/23	Change Common bulb	Solved	1 st May
2/6/23	Solimoid Valve Problem	Solved	1 st May
3/6/23	Change bulb	Solved	1 st May
4/6/23	Change Common bulb	Solved	1 st May
8/6/23	Cartridge Problem	Solved	1 st May
8/6/23	Armature Problem	Solved	1 st May
10/6/23	Cartridge Problem	Solved	1 st May
12/6/23	Light Problem	Solved	1 st May
12/6/23	Phantom head Problem	Solved	1 st May
22/6/23	Spitons timber Problem 3mos. Ainsor Water Problem	Solved	1 st May
23/6/23	Electrical Problem	Solved	1 st May
26/06/23.	motherboard, processor and Ram replaced.	Solved.	✓
27/06/23 (89)	Change movement Switch	Solved	1 st May
27/06/23 (89)	Solimoid Problem	Solved	1 st May
27/06/23 (89)	Electrical Problem	Solved	1 st May
28/06/23	Phantom head Body Screw Cleaning and Fixing	Solved	1 st May
30/06/23	Change New bulb	Solved	1 st May
3/7/23	Water tube Problem	Solved	1 st May

Dept. of Orthodontics

MAHE INSTITUTE OF

Department	Complaints	Reported by dept. incharge	Submitted to
9.1.24	Ortho pu Dental chair Air (Spiral) tube Broke		Manoj
6.1.24	Ortho pu Dr Jayashri Dental chair Button complaint		Manoj
18.1.24	Ortho Lab micro motor complaint		Manoj
7.2.24	Ortho Lightcone Buzzitch (old) problem		Manoj
12.2.24	Ortho Lightcone tip Broken [Intenswithe]		Manoj
21.2.24	Ortho pu Tube not working		Tiji
23.2.24	Ortho pu Dr Jithu Dental chair light not working		Manoj
23.2.24	Ortho pu Dr Jayashri Dental chair complaint		Manoj
6.3.24	Ortho C/w Scaler part 1 damaged & angle		Manoj
7.3.24	Ortho spot welder complaint		May
12.3.24	Ortho pu Dental chair not working		Manoj
			May
			May
			May

DENTAL SCIENCES & HOSPITAL

Verified by & Date	Service to be done/ Spares be changed	Service done and spares changed	Remarks
4/1/24	Change Main Hrtite	Solved	Na
8/1/24	Change Suction Pcb	Solved	Na
9/1/24	3 way Syringy water tube Block	Solved	Na
18/1/24	Change Carbon brush-Cord and Control box-(chigo)	Solved	Na
19/1/24	Change 3 way Nozil	Solved	Na
2/2/24	Scrubber Problem	Solved	Na
10/2/24	Scrubber Sigmoid Problem	Solved	Na
23/2/24	Higar Pcb Problem	Solved	Na
	3 way Nozil Change	Solved	Na
8/3/24	Change body	Solved	Na
8/3/24	Dental Latch after Repair	Solved	Na
11/3/24	2 NO:S Ms. Spotwelders 1- No: Jayper SPW	For Servicing.	Na
12/3/24	Change chair board	Solved	Na
14/3/24	Change bulb	Solved	Na
27/3/24	Switch Problem	Solved	Na
11/4/24	Change Air Blower Racks nipple	Solved	Na

Dept. of Public Health Dentistry

MAHE INSTITUTE OF

Sl No.	Department	Complaints	Reported by dept. incharge	Submitted to
19.	8/5/20	Scaler not working	Shijira	Bio 31/5/20
20.	14/7/23	Chair no. 5 Suction not working	Shijira	14/7/23 Bio
21.	20/7/23	Autoclave not working	Shijira	20/7/23 Bio
21.	20/7/23	Autoclave Dritor - not working	Shijira	20/7/23 Bio
22.	21/8/23	Dritor - not working	Shijira	21/8/23 Bio
23.	21/9/23	Chair no. 5 Dritor not working	Shijira	21/9/23 Bio
24.	21/9/23	Chair no. 7 updown not working	Shijira	21/9/23 Bio
25.	22/9/23	Chair no. 1 Dritor not working	Shijira	22/9/23 Bio
26.	22/9/23	Chair no. 5 Dritor not working	Shijira	22/9/23 Bio
27.	22/9/23	Chair no. 8 Dritor not working	Shijira	22/9/23 Bio
28.	26/11/23	new Scaler Unit	Shijira	26/11/23 Bio
29.	23/11/23	Chair no. 5 not working	Shijira	23/11/23 Bio
30.	6/12/23	Chair no. 12 Scaler a. Utility tray Installation	Shijira	6/12/23 Bio
31.	20/12/23	Chair no. 6 Arm rest Broken	Shijira	20/12/23 Bio
32.	6/3/24	Chair no. 4 updown not working	Shijira	6/3/24 Bio
33.	14/3/24	Chair no. 5 not working	Shijira	14/3/24 Bio
34.	15/3/24	Chair no. 2 - Syringes not working Oral leakage	Shijira	15/3/24 Bio
35.	28/3/24	Chair - 8 Bulb not working	Shijira	28/3/24 Bio

Dept. of Public Health Dentistry
DENTAL SCIENCES & HOSPITAL

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Verified by & Date	Service to be done/ Spares be changed	Service done and spares changed	Remarks
31/8/23	Foot Control Problem	Solved	1/for
16/9/23	Switch Problem	Solved	1/for
20/9/23	Change Coil Rubber Washer + Fibre Washer	Solved	1/for
20/9/23	+ Sterilizer Coil	Solved	1/for
27/8/23	Cartridge Problem	Solved	1/for
28/9/23	Retractor Valve Comp.	-	1/for
11/9/23	Change moving Study	Solved	1/for
22/9/23	Change Retractor Valve	Solved	1/for
22/9/23	Change 3 way Syringy and Retractor Valve	Solved	1/for
22/9/23	Change Retractor Valve	Solved	1/for
16 28/11/23	2 Nos. Sealer Instal 2 Nos. Utility Tray Installed	Solved	1/for
29/11/23	Electrical Problem	Solved	1/for
6/12/23	Sealer and Utility Tray Installed	Solved	1/for
20/12/23	Change Chair Hammer 2 Nos	Solved	1/for
10/13/23	Change UP and Down motor	Solved	1/for
14/3/24	Change Light Scrub	Solved	1/for
15/3/24	3 2 Nos. 3 way Syringy Nozil change	Solved	1/for
27/3/24	Change bulb	Solved	1/for

Dept. of Prosthetic Dentistry				
MAHE INSTITUTE OF HOSPITAL				
SL No.	Department	Complaints	Reported by dept. Incharge	Submitted to
7/8/23		Pre-clinic Taps complaint.	Electric.	
7/8/23		Burner, check in the shape.	Bio.	
11/8/23		Chair not working.	Bio, Navy	
18/8/23		Lab Micro motor carter Brush problems (pw)	BIO.	
18/8/23		3 way water problem	BIO	
28/8/23		Lab micro motor solenoid complaint (pw)	BIO.	
31/8/23		Lab micromotor Not working	BIO	
6/9/23		Dental chair switch complaint	Electric	
1-9-23		gas Regulated pipe charged (un)	Electric.	
5-9-23		Dental chair motor complaint	BIO.	
8-9-23		Dental chair water problem (pw)	BIO -	
12/9/23		Model timer dial complaint (pw)	BIO.	
18/9/23		Amotor tube leaking	BIO.	
18/9/23		Fan not working.	Electric	
19/9/23		Tube not working	Electric	
13/9/23		Regulator complaint	Electric	
14/9/23		Dewaxing unit not working	BIO.	
18/9/23		Burner not working	BIO.	

Dept. of Prosthetic

DENTAL SCIENCES & HOSPITAL

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Verified by & Date	Service to be done Spares be changed	Service done and Spares Changed	Remarks
11/08/23	NEW TIP TUBE	Solved	2
7/8/23	All Burner Assembly Service Change Power Comp.	Solved	1 Fan
11/8/23	Fuse Socker Problem	Solved	1 Fan
8/8/23	Micromotor Carbon Brush Change	Solved	1 Fan
8/8/23	3-way Motor Change	Solved	1 Fan
8/8/23	Change 2 SET Carbon Brush	Solved	1 Fan
31/8/23	Change Carbon brush	Solved	1 Fan
1/9/23	Smith Change	Solved	1
1-9-23	gas Regulator Pipe changed	Solved	1
5/9/23	Breadnet Motor Change Motor Change	Solved	1 Fan
8/9/23	Change Retractor valve	Solved	1 Fan
12/9/23	Change Disc.	Solved	1 Fan
13/9/23	Change Airmotor tubing	Solved	1 Fan
13/9/23	Tube Change to mm	Solved	Passed
13/9/23	Tube Change to mm	Solved	Passed
13/9/23	Regulation changed to	Solved	Passed
14/9/23	Change Drawing (oil Togel Switch)	Solved	1 Fan
18/9/23	Burner Change and Service	Solved	1 Fan

MAHE INSTITUTE OF

SL No.	Department	Complaints	Reported by dept. Incharge	Submitted to
	OMR	Wall Fan Fan not working	11/4/23 Sheekh	Electric
	OMR	Chair no: 8 up & down not working	11/5/23 Sheekh	BIO
	OMR	Autoclave not working	3/15/23	BIO
	OMR	Autoclave 3 pin plug not working	25/5/23	Electric
	OMR	Chair no: 1 Light cover broken	7/6/23	BIO
"		Chair no: 4 chair tray movement	7/6/23	BIO
	OMR	Chair no: 6 Light not working	10/6/23	BIO
"		B.P. Apparatus Complaint	18/6/23	BIO
	OMR	Inter com Intercoms not working	14/16/23	IT
	OMR	Computer not working	10/7/23	IT
"		Chair no: 6 Light switch loose contact	18/7/23	BIO
"		CPU not working	25/7/23	IT
"		Chair no: 7 up & down not working	26/7/23	BIO
"		Chair no: 10 body back rest not working	27/7/23	BIO
"		Chair no: 9. body back rest not working	28/7/23	BIO
"		Chair not working	16/10/23	
"		Chair not working	28/10/23	BIO
"		Chair light not working	9/11/23	BIO

DENTAL SCIENCES & HOSPITAL

3

Verified by & Date	Service to be done/Spares to be changed	Service done and Spares Changed	Remarks
9/5/23	Change moving Switches	Solved	14/5
18/5/23	Change coil	Solved	May
25/05/2023	Attend	Solved	Latish in
9/6/23	Change new Duct Cover	Solved	14/6
9/6/23	Mechanical problem	Solved	14/6
13/6/23	Bulb Change	Solved	14/6
13/7/23	Change Bulb and - Bulb + Valve	Solved	14/6
14/06/23	Ring problem. no sound. need Replace phone.		15/6
10/07/23	Windows file missing, format and reinstall	Solved	15/6
23/07/23	Switch and Switch holder Change.	Solved	14/7
26/07/23	Power Problem (smes)	Solved	15/7
3/8/23	Switch Problem	Solved	14/8
3/8/23	Up and down Motor Problem	Solved	14/8
3/8/23	Electrical Problem	Solved	14/8
16/10/23	Change chair Motor (2 nos)	Solved	14/10
16/10/23	Change chair PCB (3 nos)	Solved	14/10
10/11/23	Change Unit bulb	Solved	14/10

Dept. of Oral & Maxillo Facial Surgery

MAHE INSTITUTE OF

Sl. No.	Department	Complaints	Reported by dept. incharge	Submitted to
14/11/23	Straight Handpiece Not working.	B2 322590 (1) B2 32290 (2) PA 180804 (3)	Reported by Sheela R.	POSO
16/11/23	Micromotor cordwire no. 5818 Not working		Sheela R.	POSO
1-12-23	Straight Handpiece not working	B2 333684	Sheela R.	
15/12/23	Dental El Stool complaint Staff room Doctors. Refrigerating chiller complaint	complaint	Sheela R.	
19/12/23	Mirror OT Suction not working		Sheela R.	
20/12/23	Chair Arms of Broken.			
29/12/23	Chair - iso OP chair Broken.			
2-1-24	Op chair Light not working		Sheela R.	
2-1-24	Op. Battery complaint		Sheela R.	
5-1-24	System complaint		Sheela R.	
15-1-24	B.P. Apparatus Not working		Sheela R.	15/1/24 BIO med
22/1/24	Micro Motor Straight not working	flanopiece - B2 333682 (1)	Sheela R.	Return to store
2/3/24.	Micro motor (cordwire). not working		Sheela R.	
5/3/24.	Micromotor (Straight Handpiece) B2 333684		Sheela R.	Return to store

Dept. of Oral & Maxillo Facial Surgery
DENTAL SCIENCES & HOSPITAL

10

Verified by & Date	Service to be done/ Spares be changed	Service done and spares changed	Remarks
17/11/23	Brayneuse	Solved. (1) Solved - (1) 1HP. Return -	Mar
17/11/23	Assamature, Problem	Change Motor.	Mar
21/12/23	Servicing	Solved	1 Jan
15/12/23	15-Nos Stool Well Chaging	Solved	1 Jan
16/12/23	3 Nos. Piston Problem	Change Piston	Mar
19/12/23	Electrical Problem	Solved	1 Jan
20/12/23	Chair Hammrest chang	Solved	1 Jan
29/12/23	Chair PCB change, Hinge Bulb + Dustcover	Solved	1 Jan
2/1/24	Switch Problem	Solved	Mar
03/1/24.	Install Newbattery.	Solved.	✓
05/01/24.	Software Problem	Solved	✓
15/1/24	Change Bulb and Bulb and Valve	Solved	Mar
→ Received	on 14/3/24. omfs		
4/3/24	Change bearing	Solved	Mar

Dept. of Periodontics
DENTAL SCIENCES & HOSPITAL

17

Verified by & Date	Service to be done/ Spares be changed	Service done and spares changed	Remarks
30/05/24.	UPS Problem. need to replace	new UPS installed Solved.	✓
31/5/24	Tube Problem	Solved	No
31/05/24	Hand Pipe Problem	Solved	No
22/6/24	Change Booster Switch and Washer	Solved	14Rs
02/07/24.	TV input selection change VGA - AV (AV - VGA)	Solved.	✓
4/7/24	Change bulb	Solved	14Rs
4/7/24	Solenoid Problem	Solved	14Rs
8/7/24	Change Coil	Solved	14Rs
10/7/24	Hand Pipe Problem	Solved	No
10/7/24	Tube Problem	Solved	No
17/7/24			
26/7/24	Foundation Problem	Solved	No
27/7/24	Air tube Chaging	Solved	14Rs
5/8/24	Electrical Problem	Solved	14Rs
10/8/24	2 nos. Chair main Switch Chaging	Solved	14Rs
10/8/24	Change LED PCB	Solved	14Rs
19/8/24	Solenoid Valve Pads	Solved	14Rs
19/8/24.	Chair PCB Problem	—	No

Dept. of Periodontics

MAHE INSTITUTE OF

Department	Complaints	Reported by dept. incharge	Submitted to
30/5/24	Seminar Room system complaint	delph	J.Dinesh
31/5/24	UG Chair no: 16 suction complex/Scalp Thrill Broken	delph	May
31/5/24	UG - Chair no: 15 Scaler not working	delph	May
26/6/24	UG - Chair no: 20 Buster bottle leakage.	delph	May
2/7/24	PG - Seminar Room systems complaint	delph	
4/7/24	UG: Chair nos 16, 17, 18 bulb not working	delph	May
4/7/24	UG - Chair no: 17, 18 Scalp complaint	delph	May
5/7/24	UG - Auto clav (Hot water) not working.	delph	May
10/7/24	UG - Scaler not working. Chair no: 38-21.	delph	May
10/7/24	PG - Chair no: 21 leaking	delph	May
17/7/24	UG - Intercom complaint	delph	
26/7/24	UG - Dental chair no: 15, 16 Foundation shaking	delph	May
5/8/24	Chair no: 20 bottle water connection nil	delph	May
5/8/24	UG: Chair no: 25 light not working	delph	May
10/8/24	UG: Chair nos: 4, 8 monument switch complaint	delph	May
10/8/24	PG: Chair no: 5 light not working	delph	May
13/8/24	UG: Chair no: 2 Scaler complaint	delph	May
19/8/24	UG: Chair no complaint	delph	May

MAHE INSTITUTE OF

Sl No.	Department	Complaints	Reported by dept. incharge	Submitted to
15/12/23	Spontaneous pipe complaint	BIO	BIO Manoj	
16/12/23	Water water complaint	BIO	BIO Manoj	
9/12/23	For x Ray Chair not working.			BIO Manoj
14/12/23	Suction complaint.	BIO		Electrical
19/12/23	Dental stool base broken	BIO		manoj
21/12/23	Micro motor complaint	BIO		Manoj
23/12/23	Tube light Networking		Electrical	manoj
2/1/24	Waste glove washer complaint	BIO		manoj
8/1/24	Chair micro motor complaint	BIO		manoj
9/1/24	(PH) chair water leaky complaint	BIO		
10/1/24	(PH) chair light over complaint	BIO		manoj
11/1/24	micromotor complaint	BIO		manoj
11/1/24	Chair networking problem Micromotor	BIO		manoj
13/1/24	water problem	BIO		manoj
19/1/24	micromotor networking	BIO		manoj
20/1/24	Lab autoclave not working	BIO		manoj
24/1/24	Chair Suction Complaint.	BIO		11
24/1/24	Chair micro motor complaint	BIO		11

DENTAL SCIENCES & HOSPITAL

Dept. of Pedodontics

11

Verified by & Date	Service to be done/ Spares be changed	Service done and spares changed	Remarks
18/11/23 Pg	Change- Switch type Water System	Solved	14 Nov
16/11/23 (Pg)	tube Block Problem (2 chair)	Solved	14 Nov
17/12/23	3-ray room Chair Full Function (16)	Solved	14 Nov
14/12/23	Motorised Suction Low Cuspid tip Handpiece	Solved	14 Nov
19/12/23	2nd Stool base changed	Solved	14 Nov
21/12/23	2nd Micro motor PCB installed	Solved	14 Nov
23/12/23			
2/1/24	Auto Clove Wash Change	Solved	14 Nov
8/1/24	Change Micromotor PCB	Solved	14 Nov
10/1/24	Change tubings	Solved	14 Nov
10/1/24	Change Dust Cover	Solved	14 Nov
11/1/24	Change minimo motor cord	Solved	14 Nov
11/1/24	Circuit board Problem	Solved	14 Nov
13/1/24	Change Retractor Val.	Solved	14 Nov
19/1/24	Crack Problem	Solved	14 Nov
20/1/24	Capacitor Problem	Capacitor Change Solved	14 Nov
22/1/24	Electrical Problem	Solved	14 Nov
22/1/24	Hand Pin Problem	Solved	14 Nov