



5.1.5: The institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging

- 1. Adoption of guidelines of Regulatory bodies**
- 2. Presence of the committee and mechanism of receiving student grievances (online/ offline)**
- 3. Periodic meetings of the committee with minutes**
- 4. Record of action taken**

INDEX

S.NO	DESCRIPTION	PAGE NUMBER
1	Certificate of the Head of the Institution	2
2	Circular/web-link/ committee report justifying the objective of the metric	4



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

CERTIFICATE OF THE HEAD OF INSTITUTION



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Dr.ANIL MELATH, MDS.,
PRINCIPAL

TO WHOMSOEVER IT MAY CONCERN

This is to certify that our institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging

- 1. Adoption of guidelines of Regulatory bodies**
- 2. Presence of the committee and mechanism of receiving student grievances (online/ offline)**
- 3. Periodic meetings of the committee with minutes**
- 4. Record of action taken**

during the last academic year 2022-23 details are given:

PRINCIPAL



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

**CIRCULAR/WEB-LINK/ COMMITTEE REPORT
JUSTIFYING THE OBJECTIVE OF THE METRIC**



भारतीय दंत परिषद

(दंत चिकित्सक अधिनियम, 1948 के तहत स्थापित एक छांविधिक निकाय)
स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अधीन

DENTAL COUNCIL OF INDIA

(A STATUTORY BODY CONSTITUTED UNDER THE DENTISTS ACT, 1948)
UNDER MINISTRY OF HEALTH & FAMILY WELFARE, GOVERNMENT OF INDIA



No.DCI/ARPM/ARC/ARM/Gen/167/2022-23/2022/7317

Dated: 25-10-2022

To,

The Principals/Heads of all the Dental Colleges in the Country. (via Email & Speedpost)

Sub: शैक्षणिक संस्थानों में रैगिंग के खतरे को रोकने के उपाय- बीडीएस पाठ्यक्रम की शुरुआत में हर साल 31 अक्टूबर तक एंटी रैगिंग वर्कशॉप/ओरिएंटेशन प्रोग्राम आयोजित करने के संबंध में।

Sub: Measures for curbing the menace of Ragging in educational Institutions – conducting Anti Ragging Workshop/Orientation Program in the beginning of BDS course upto 31 October every year – Regarding.

महोदय/महोदया,

मुझे यह कहने का निर्देश हुआ है कि डीसीआई की आम सभा ने 18 और 19 सितंबर, 2022 को नई दिल्ली में हुई अपनी बैठक में बीडीएस पाठ्यक्रम की शुरुआत में हर साल 31 अक्टूबर तक एंटी रैगिंग वर्कशॉप/ओरिएंटेशन प्रोग्राम के मामले पर विचार किया।

2. इस संबंध में, सामान्य निकाय ने चर्चा और विचार-विमर्श के बाद सभी डेंटल कॉलेजों को बीडीएस पाठ्यक्रम की शुरुआत में हर साल अक्टूबर के महीने में अपने डेंटल कॉलेज में रैगिंग विरोधी प्रकोष्ठों/समितियों/दंत महाविद्यालयों के दस्तों के सदस्यों के आवधिक प्रशिक्षण के लिए और सभी छात्रों के बीच रैगिंग के बारे में जागरूकता के लिए एक कार्यशाला / सेमिनार / सम्मेलन आयोजित करने का निर्देश देने का निर्णय लिया, जोकि डॉ. आर.के. राघवन, सीबीआई के पूर्व निदेशक की अध्यक्षता में, यूजीसी, नई दिल्ली में 12.06.2014 को आयोजित रैगिंग रोधी निगरानी समिति के दौरान निर्णय लिया गया था और सभी दंत कॉलेजों से अनुरोध है कि वे आयोजित कार्यशाला/सेमिनार/ओरिएंटेशन प्रोग्राम/सम्मेलन की सीडी/तस्वीरें और उपरोक्त कार्यशाला/सम्मेलन में प्रतिभागियों की सूची डीसीआई को 31 अक्टूबर तक सकारात्मक रूप से प्रस्तुत करें,। आपसे यह भी अनुरोध है कि उक्त एंटी रैगिंग वर्कशॉप/ओरिएंटेशन प्रोग्राम में अपने राज्य या पड़ोसी राज्य (यदि आपके राज्य में उपलब्ध नहीं है) से डीसीआई के किसी एक सदस्य को बुलाएं।

3. इसके अलावा, यदि कोई डेंटल कॉलेज (i) डीसीआई के किसी सदस्य को आमंत्रित किए बिना उक्त एंटी रैगिंग उन्मुखीकरण कार्यक्रम/कार्यशाला आयोजित करता है या (ii) प्रत्येक वर्ष 31 अक्टूबर तक (या समय-समय पर डीसीआई द्वारा निर्देशित) उक्त एंटी रैगिंग उन्मुखीकरण कार्यक्रम/कार्यशाला आयोजित नहीं करता है तो डेंटल कॉलेजों में रैगिंग के खतरे को रोकने के लिए डीसीआई विनियमों के प्रावधान के तहत उचित कार्रवाई के लिए मामले को कार्यकारणी समिति डीसीआई के समक्ष रखा जाएगा।

4. डीसीआई की परिषद (18 और 19 सितंबर, 2022) के उक्त निर्णय को आपकी जानकारी और मामले में आगे की आवश्यक कार्रवाई के लिए सूचित किया जाता है।

Sir/Madam,

I am directed to say that General Body of the DCI in its meeting held on 18th & 19th September, 2022 at New Delhi considered the matter of conducting Anti Ragging Workshop/Orientation Program in the beginnings of BDS course upto 31st October every year.

2. In this connection, the General Body after discussion and deliberation decided to direct all the dental colleges to conduct a workshop/seminar/conference at their Dental College in the month of October every year, in the beginning of BDS course, for periodic training of the members of the Anti Ragging Cells/Committees/Squads of Dental Colleges and for awareness about ragging amongst all students, as decided during the Anti Ragging Monitoring Committee held on 12.06.2014 under the Chairmanship of Dr. R.K. Raghvan, Former Director of CBI at UGC, New Delhi, and all the colleges are requested to furnish the CD/Photographs of the workshop/seminar/Orientation Program /conference so conducted and the list of participants in the above workshop/conference to DCI, by 31st October positively. You are also requested to call any one member of DCI from your State or neighboring State (if not available in your state) in the said Anti Ragging Workshop/Orientation Program.

3. Moreover, if any dental college (i) conduct the above said Anti Ragging Orientation program/workshop without inviting any DCI member or (ii) doesn't hold the said Anti Ragging Orientation program/workshop till 31st October every year (or as directed by DCI from time to time), the matter will be placed before the Executive Committee DCI for appropriate action under the provision of DCI Regulations on Curbing the Menace of Ragging in Dental Colleges 2009.

4. The aforesaid decision of the Council (18th & 19th September, 2022) of DCI is communicated for your information and further necessary action in the matter.

Yours faithfully,

VINAY GUPTA Digitally signed by VINAY GUPTA
Date: 2022.10.25 10:30:25 +05'30'

(Vinay Gupta)
Deputy Secretary
Dental Council of India

Copy for information to:-

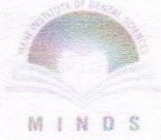
डॉ. एस के कथरिया, (via Email)
Deptt. of Dental Surgery,,
S.N. Medical College,,
Agra, Uttar Pradesh - 282003.
katharia_sk@yahoo.com
जानकारी हेतु।

VINAY GUPTA Digitally signed by VINAY
GUPTA
Date: 2022.10.25 10:31:02
+05'30'

(Vinay Gupta)
Deputy Secretary
Dental Council of India

CC:-

The President, Dental Council of India, New Delhi



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Committee: Antiragging committee

Date: 24/6/2022

Venue of Meeting: conference hall

Time: 9.00a.m

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Professor	Dr.Anil Melath	1	Junior resident	Dr. Shalaka
2.	Professor	Dr.Selvamani			
3.	Supdt of police	Sri. Rajsankar Vellat			
4.	S.I	Sri. Jayaraj			
5.	Professor	Dr.Rena Ephraim			
6.	Professor	Dr.George Thomas			
7.	Professor	Dr.Manoj Kumar			
8.	Lecturer	Mr.Gireesh Kumar K M			
9.	Senior lecturer	Dr.D.M Hemalatha			
10.	Senior lecturer	Dr.Suhana H S			
11.	Lecturer	Dr.Anjali K			
12.	Security officer	Mr. Rajesh Kumar			
13.	Warden Girls	Mini P.Sajan			
14.	Warden Girls	Susha P			
15.	Student representatives	Sooraj Shreya Geethika Anandan Selvakani			



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Dr. Anil melath Welcomed SP of Mahe .Sri Rajsanakar vellat and S.I Sri Jayaraj	Sri. Rajsankar Vellat welcomed the members and informed the committee members to prevent the menace of ragging and maintain the good relations among the students in the collage campus		
2.	To prevent this ragging committee must be actively function in and out of the campus	Measures are taken to ensure that the committee is functioning well.		
3.	Dr. Selvamani told that committee members are actively involving in their work and also informed that the students have filled the anti-ragging forms online.	The committee was asked to maintain the level of activities.		
4.	Dr. Anil Melath informed that there is no ragging reported in the institution	it will be checked on a regular basis		
5.	Dr. Selvamani gave vote of thanks	Meeting adjourned at 12.30pm		


NAME & SIGN WITH DESIGNATION

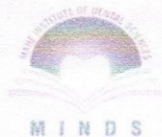
Dr. Anil Melath
Principal

MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
 Affiliated to Pondicherry Central University, Recognized by Dental Council of India
 Chalakkara, P.O. Pallor, Mahe-673 310
 U.T. of Puducherry. Ph : 0490 2337765

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Plan of action of academic year	It was decided the plan of action of antiragging committee in the current academic year	Mr.Gireesh	
2.	Antiragging committee meeting for the upcoming freshers with Supdt of police	It was decided to conduct a meeting with Supdt of police after joining the freshers	Dr.selvamani and Gireesh	30.05.2022
3.	Measures taken for eradicating the menace of ragging	It was decided by the members to monitor that, ragging should be monitored closely by the squad in and around the campus as a result, the students, particularly the new joiners, should be encouraged to pursue their education without any fear and difficulties.	Security officer	
4.	Banner : Mr. Gireesh told that to display the no ragging boards and helpline numbers	It was decided to display the toll free numbers in each block	Mr.Binoy	
5.	Dr. George informed the committee members to create antiragging squad	It was decided to monitor and check the hostel with the help of antiragging squad	Mr.BINOY and Dr.Shakunthala	
6.	Next meeting date it was decided to conduct next meeting on 24.06.2022			


NAME & SIGN WITH DESIGNATION

Dr.Anil Melath
 PRINCIPAL



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Committee: Antiragging committee

Date: 23/4/2022

Venue of Meeting: conference hall

Time: 11.00a.m

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Professor	Dr.Anil Melath			
2.	Professor	Dr.Selvamani M			
3.	Professor	Dr. Manoj Kumar V			
4.	Professor	Dr.George Thomas			
5.	Professor	Dr.Rena Ephraim			
6.	Accountant / Hostel warden Boys	Mr. Binoy T			
7.	Lecturer	Mr.Gireesh Kumar K M			
8.	Lecturer	Mrs.Anjali K			
9.	Lecturer	Dr. Shalaka Dhananjay			
10.	Professor	Dr.Rena Ephraim			
11.	Reader	Dr.Muralidhara B			
12.	Professor	Dr.Shakunthala G.K			
13.	Warden Girls	Mrs.Mini P Sajan			
14.					





MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

**ANTIRAGGING COMMITTEE MEETING WITH SUPERINTENDENT OF POLICE
MAHE SRI. RAJASANKAR VELLAT HELD ON 24TH JUNE 2022**



Mahé, Kerala, India
PGCQ+29C, Palloor, Mahé, Kerala 670672, India
Lat 11.720106°
Long 75.538233°
24/06/22 12:13 PM





5.1.5: The institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging

- 1. Adoption of guidelines of Regulatory bodies**
- 2. Presence of the committee and mechanism of receiving student grievances (online/ offline)**
- 3. Periodic meetings of the committee with minutes**
- 4. Record of action taken**

INDEX

S.NO	DESCRIPTION	PAGE NUMBER
1	Certificate of the Head of the Institution	2
2	Circular/web-link/ committee report justifying the objective of the metric	4



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

CERTIFICATE OF THE HEAD OF INSTITUTION



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Dr.ANIL MELATH, MDS.,
PRINCIPAL

TO WHOMSOEVER IT MAY CONCERN

This is to certify that our institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging

- 1. Adoption of guidelines of Regulatory bodies**
- 2. Presence of the committee and mechanism of receiving student grievances (online/ offline)**
- 3. Periodic meetings of the committee with minutes**
- 4. Record of action taken**

during the last academic year 2022-23 details are given:

PRINCIPAL



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

**CIRCULAR/WEB-LINK/ COMMITTEE REPORT
JUSTIFYING THE OBJECTIVE OF THE METRIC**



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry.Ph : 0490 2337765

INTERNAL COMPLAINT & GRIEVANCE REDRESSAL COMMITTEE.

Venue of Meeting: Conference Hall

Time: 10.00 am - 10.30am

Date : 23/01/2023

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chair Person: Dr Anil Melath	Dr Anil Melath			
2.	Convener:	Dr Rena Ephraim			
3.	Members:				
4.		Dr. Shalaka			
5.		Dr. Rajani Mary George			
6.		Mrs. NaliniChathu			
7.		Mrs. Sasikala			
8.		Dr. Anjali.K			
9.		Mrs. Jamsheera			

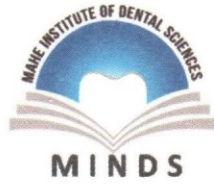
Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Students Requested for counselling and steps for classes regarding Mental health	Decision taken to hire one counsellor for giving all counselling and to improve their mental health	Dr. Anil Melath	



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

2.	Students had issues of mosquitos in Library and requested for mosquito Nets in the UG. Library	Decision Taken to install Mosquito nets in all windows in Library	Dr Anil Melath	
3.	Students complained of severe heat in the Hostel Campus and requested for roofing..	Decision taken to discuss with Physical Infrastructure committee and take necessary action.	Mrs. Sasikala	

NAME & SIGN WITH DESIGNATION



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL

A Unit of Mahe Educational & Charitable NRI Trust
Accredited by NAAC with "A+" grade

Dr. ANIL MELATH, MDS,
PRINCIPAL

TO WHOMSOEVER IT MAY CONCERN

This is to certify that in our Institution, No Case / Complaint on sexual harassment has been filed during the academic year 2022-23.

Dr. Anil Melath,
Principal



Principal
Mahe Institute of Dental Sciences & Hospital
MAHE