



**MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL**  
Affiliated to Pondicherry Central University, Recognized by Dental Council of India  
Chalakkara, P.O. Pallor, Mahe-673 310  
U.T. of Puducherry. Ph : 0490 2337765

**5.4.1: The Alumni Association is registered and holds regular meetings to plan its involvement and developmental activities with the support of the college during the last five years.**

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**CERTIFICATE OF THE HEAD OF INSTITUTION**



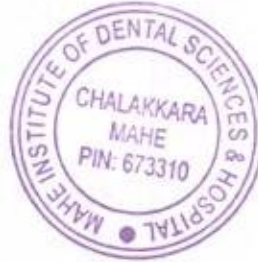
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**Dr. ANIL MELATH, MDS.,**  
**PRINCIPAL**

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that ,the Alumni Association is registered and holds regular meetings to plan its involvement and developmental activates with the support of the college during the last five years. ) during the last five years details are given :

**PRINCIPAL**



**Dr. Anil Melath, MDS**  
Principal  
Mahe Institute of Dental Sciences & Hospital  
Chalakkara, P.O. Palloor, Mahe -673310  
UT of Puducherry



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**ALUMNI ASSOCIATION REGISTRATION CERTIFICATE**



# CERTIFICATE OF REGISTRATION OF SOCIETIES

(Act No. XXI of 1860)

S. No. 36 of 2022

I hereby certify that **MAHE DENTAL COLLEGE ALUMNI ASSOCIATION** has this day been registered under the **Societies Registration Act, 1860** (Act No. XXI of 1860).

Given under my hand at **PUDUCHERRY** this **NINTH** day of **FEBRUARY Two Thousand and Twenty Two**.



*A. Gokulnath*

(A. GOKULNATH)  
Registrar of Companies  
Puducherry

Dr. Anil Mehta, MDS

Principal  
Mahe Institute of Dental Sciences & Hospital  
Chakkara, P.O. Palloor, Mahe - 673310  
UT of Puducherry

**FORM No. 1**

**APPLICATION FOR THE ISSUE OF CERTIFICATE OF  
REGISTRATION UNDER SOCIETIES REGISTRATION ACT, 1860  
U. T OF PUDUCHERRY**

From

**Dr. Roshin C N**  
Secretary  
Mahe Dental College Alumni Association  
Mahe Institute of Dental Sciences & Hospital  
Chalakkara, PO Palloor. U.T of Puducherry  
Mahe- 673310,

To

**The Registrar of companies,**  
Pondicherry.

Sir/ Madam,

1. A society by name "Mahe Dental College Alumni Association"- Mahe has been formed on 08.09.2021.
2. I enclosed here with the Memorandum and By- Laws of the above said society.
3. I remit here with sum of Rs 50/- being the fee for the registration of the society.
4. I am a member of the committee of the society.
5. I have been duly authorized in this behalf by the committee of the society.
6. The society may be registered and the Certificate of Registration issued.

Place:Mahe

Date: 06.01.2022

For "Mahe Dental College Alumni Association"- Mahe



A handwritten signature in black ink, appearing to read "Dr. Roshin C N".

Secretary

**Dr. Anil Melath, MDS**  
Principal

Mahe Institute of Dental Sciences & Hospital  
Chalakkara, P.O.Palloor, Mahe -673310  
UT of Puducherry

## MEMORANDUM

### 1. THE NAME OF THE SOCIETY:

The name of the association shall be "Mahe Dental College Alumni Association". The association shall be registered under office of the Registrar, Ministry of Corporate Affairs, No.7, SenthamaraiNagar, KaruvadikuppamMain Road, Muthialpet.

### 2. OFFICE ADDRESS OF THE SOCIETY:

The registered office of the association shall be situated at Mahe Institute of Dental Sciences, Palloor Po, Mahe, UT of Puducherry.

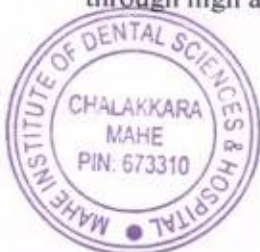
### 3. DATE OF FORMATION: 08.09.2021


### 4. JURISDICTION: Puducherry

### 5. WORKING HOURS OF THE SOCIETY OFFICE: 08.30AM TO 04.30PM

### 6. AIMS AND OBJECTIVES OF THE ASSOCIATION SHALL BE,

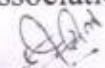
1. To unite the old students and faculty of Mahe Institute of Dental Sciences & Hospital together under one forum to promote, encourage, help and foster better relations among members.
2. To rekindle old memories and to reaffirm loyalty to the Institution.
3. To develop and maintain good relationship with faculty and interact with them to exchange knowledge and share experiences for the benefit of existing students.
4. To encourage alumni members to actively participate in continuing dental education programmes and webinars for the benefit of the fraternity.
5. To encourage alumni members to contribute financially for conducting academics, cultural and sporting activities.
6. To setup poor student's welfare fund and to sponsor various scholarships related to uplifting of the needy students.
7. To setup and cater to patient welfare activities like conducting dental health check-up camps and school based awareness programmes for young children.
8. To organise and engage in social, cultural and educational activities amongst members and their families.
9. To encourage ethical and moral responsibility amongst members to the betterment of dentistry and dental education.
10. To foster knowledge based on scientific principles and encourage scientific research amongst the fraternity.
11. To advice and interact with various other alumni associations under Pondicherry university and disseminate ideas which are mutually beneficial.
12. To bring out journals, magazines, souvenirs and newsletters highlighting the achievements of the Institution and alumni.
13. To conduct alumni day every year.
14. To help the alumni in finding better job opportunities and higher education prospects through mutual interaction and recommendations.
15. To help organize student and faculty exchange programmes with foreign universities through high achievers amongst the alumni.



  
Dr. Anil Meeth, MDS  
Principal  
Mahe Institute of Dental Sciences & Hospital  
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16. To build and establish contact with institutions of excellence, both within and outside the country.
17. To render financial and medical aid to suffering fellow alumni on compassionate grounds.
18. To develop and establish alumni directory with contact details of all the members of the association.
19. To elect governing body members of the association from time to time and to advise the governing council on the activities of the association.
20. To help establish legal framework and assist in legal issues concerning the association.
21. The benefit of the Society shall accrue to all sectors of the public without caste, creed, sex, religion etc.
22. The area of operation of the Society shall be in all states and union territories of India.
23. That in case any of the objects of the Society are held to be non charitable within the meaning of section 2(15) of the Income Tax Act, or any statutory modification (s) thereof, the Societies shall not carry out such objectives.
24. The Society is purely charitable in nature and there will not be any activity for profit.

For Mahe Dental College Alumni Association- Mahe

  
Secretary



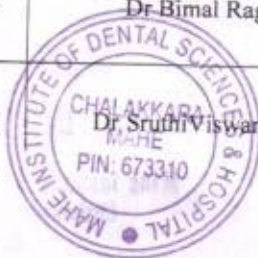
  
Dr. Anil K. S. Pillai, BDS  
Principal  
Mahe Institute of Dental Sciences & Hospital  
Chalakkara, P.O. Chalakkara, PIN: 673310



### THE FIRST GOVERNING BODY

The following persons shall form the first governing body of Mahe Dental College Alumni Association- Mahe whose terms shall expire the end of three years from the date of registration of the society.

Sl No	Name	Address	Occupation	Designation
1	Dr Anil Melath	Prarthana, Near Kuringi Temple, Thayineri, Kannur Pin: 670307	Principal & HOD – Department Of Periodontics, Mahe Institute of Dental Sciences and Hospital	President
2	Dr Anjum Ashif	Amanath Sales Tax Office Road ,Calicut-6 673006 Ph No-9567379889	Consultant Periodontist	Vice President
3	Dr Roshin C N	Mulakkaparambath, PoCheruparamba, Panoor,Kannur Pin :670693	Assistant Professor Dept of Oral Pathology, Mahe Institute of Dental Sciences and Hospital	Secretary
4	Dr Priyatha Purushotham	Laxmi nivas kadambur PO, Etakkad, Kannur, Etakkad, Kerala, 670663	General Dentist, Al- Hokail Specialist Medical Academic Clinics Company, Bahrain	Joint Secretary
5	Dr Anjali Sudhakaran	Komath House, Cheetamkunnu, Thalassery-1, Kannur Pin:670101	Consultant Oral and Maxillofacial Surgeon	Joint Secretary
6	Dr Anshika Chandran	Valiya Neroth (H), Po Koorara, Via Champad Pin 670694 Thalassery	BDS Lecturer at Mahe Institute of Dental Sciences and Hospital	Treasurer
7	Dr Hemalatha D M	NO.10, Rajarajeswari Street, Shannmugam Nagar, Muthupilaipalayam, Reddiarpalayam, Puducherry, Puducherry - 605010	Assistant Professor Dept of Periodontics Mahe Institute of Dental Sciences and Hospital	Executive Members
8	Dr Mahesh Raj	Chandaramathibhavan, Thilannur, P.O Thazhechova ,Thazhe Chovva S.O , Thazhe Chovva,Kannur, Kerala,670018	Assistant Professor Dept of Periodontics Mahe Institute of Dental Sciences and Hospital	Executive Members
9	Dr Bimal Rag	Phoenix,Karapoyil, Merikkunnu P.O,Calicut Pin 673012	Consultant Pedodontist	Executive Members
10	Dr. Sruthi Viswanath	Sraanam, chamundeswary road, Guruvayur, Thrissur,	General Dentist Kings dental Center Hilal	Executive Members



**Dr. Anil Melath, MDS**  
 Principal  
 Mahe Institute of Dental Sciences & Hospital  
 Chalakkara, P.O. Falloor, Mahe-673310  
 UT of Puducherry

		680101		
11	Dr Ajeesha Feroz	Nanda Gokulam Apartments Keezhanthimukku, Thalassery Pin:670101	Assistant Professor at Anjarakandy Dental Hospital	Executive Members
12	Dr Bazanth Yahiya	Gulshen-E-Basanth, Melethil, Perinthalmanna,Perint halmanna,Malappuram ,Kerala.679322	General Dentist, Wilson road dental practice, United Kingdom	Executive Members
13	Dr Jilu Jessy Abraham	Thomas Abraham Puthenpurackal Chaithanya Homes- Peroor Village Ettumanoor- kottayam-kerala 686631	Assistant Professor Dept of Periodontics Mahe Institute of Dental Sciences and Hospital	Executive Members
14	Dr Sharath k	Puthiyedath Kandi Eramala PO Eramala Eramala,Kozhikode Kerala- 673501	Assistant Professor Dept of OMFS Mahe Institute of Dental Sciences and Hospital	Executive Members
15	Dr Arya Krishnaprasad	Shamiyana, New Mahe, Mahe, 673310	Assistant manager at Maxivision Superspeciality hospital	Executive Members
16	Dr Mirfahath	Mavullaparambath (H), Thuvakkunnu (Po) Panoor(Via),Kannur	Chief Dental Surgeon Menikkandi Dental Clinic ,Kuttiady	Executive Members
17	Dr Sneha Manoj	502, YaduNivas, 5th Cross, 7th Main, Jp Nagar 7th Phase, Bangalore	Dentist at Smileworks dental clinic, Bangalore	Executive Members
18	Dr Athul Kanmani	Kanmani(H) Kuruvangad(Po) Koyilandy Kozhikode Pin:673620	Dentist at SHA Dental Clinic Calicut	Executive Members
19	Dr Deepith Keloth	Keloth House,Mundock,Mahe -673310	Dentist at Dr.Dental Clinic	Executive Members
20	Dr RugmaKannan	Keyarsadanam (H) Puthupanam(Po)Vadak ara Pin 673105	Dentist at VBK Dental Clinic, Kannur	Executive Members



For Mahe Dental College Alumni Association- Mahe

  
Secretary

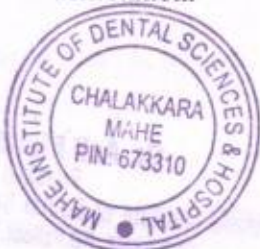
  
Dr. Anil K. J. M.S.  
Principal  
Mahe Institute of Dental Sciences & Hospital  
Chalakkara, P.O. Pallode, Mahe, 673310  
UT of Puducherry


## BY - LAWS

1. **The Name of the Society:** Mahe Dental College Alumni Association
2. **Office Address of the Society** : Mahe Institute of Dental Sciences & Hospital  
Chalakkara, P.O. Palloor, Mahe-673310
3. **Date of Formation:** 08.09.2021
4. **Jurisdiction** : Registrar of companies, Puducherry
5. **Working hours of the Society:** 08.30AM to 04.30PM

### 6. AIMS AND OBJECTIVES

1. To unite the old students and faculty of Mahe Institute of Dental Sciences & Hospital together under one forum to promote, encourage, help and foster better relations among members.
2. To rekindle old memories and to reaffirm loyalty to the Institution.
3. To develop and maintain good relationship with faculty and interact with them to exchange knowledge and share experiences for the benefit of existing students.
4. To encourage alumni members to actively participate in continuing dental education programmes and webinars for the benefit of the fraternity
5. To encourage alumni members to contribute financially for conducting academics, cultural and sporting activities.
6. To setup poor students welfare fund and to sponsor various scholarships related to uplifting of the needy students.
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21. The benefit of the Society shall accrue to all sectors of the public without caste, creed, sex, religion etc.
22. The area of operation of the Society shall be in all states and union territories of India.
23. That in case any of the objects of the Society are held to be non charitable within the meaning of section 2(15) of the Income Tax Act, or any statutory modification (s) thereof, the Societies shall not carry out such objectives.
24. The Society is purely charitable in nature and there will not be any activity for profit.

## 7. DEFINITION

1. Association means Mahe Dental College Alumni Association, Mahe - 673310
2. College means Mahe Institute Of Dental Sciences Palloor P.O, Mahe, UT of Pondicherry 673310
3. Members mean all members of the Association.
4. Executive means the elected executive committee from among its members and shall not include ex officio or nominated members.
5. Bulletin means the official news letter /bulletin of the association.
6. The Society formed is irrevocable.
7. No amendment of the Society deed will be made without the prior approval of the commissioner of Income Tax, having jurisdiction over the area.
8. Any amendment of the Society deed shall not alter the basic character/objects of the Society and no such amendment shall be in violation of section 2(15),11,13 of the Income Tax Act,1961.

## 8. MEMBERSHIP OF THE ASSOCIATION

### 8.1 Eligibility of membership

- a. Any individual who had been a student of Mahe Institute of Dental Sciences and had passed a qualifying examination from this college shall be eligible for membership of the association.
- b. Those who are dismissed, suspended or terminated during their student days in this college will not be eligible for membership.
- c. The executive body at its discretion may allow students who have studied in this college for a satisfactory period of time and has passed a qualifying exam, but not been issued with a completion certificate, to be a member of the Alumni Association.
- d. Notwithstanding rule c the executive may at its discretion, in instances which seem fit may declare candidates who have not appeared or passed a qualifying examination, to be non-voting member of the association.

### 8.2. Privileges of membership

- a. A regular member shall partake in all the activities of the association.
- b. He/ She shall be provided with a copy of the bulletin or newsletter free of cost.
- c. He/ She shall have the right to vote on all the resolutions in the meetings of the association.
- d. He/ She shall be eligible to stand for or contest to the offices and the executive of the association.



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### 8.3.Types of membership

- a. **Patron:** The Chairman of, Mahe Institute of Dental Sciences And Hospital, shall be the patron of the association. He shall be an ex officio member of the Executive and the General Body, and shall coordinate the activities of the Association and the college.
- b. **Director:** A Faculty representative shall be the director of the association. He shall coordinate the activities of the association in the college.
- c. **Faculty:** The past and the present staff members [teaching] of the college shall be ex officio members of the general body. They shall have no voting rights. They cannot contest for any official posts of the association. They may at the discretion of the executive committee be co-opted as ex officio executive member but with no voting rights. In the event of an alumnus of the college being a staff member of the college, he shall have the freedom to decide, to remain as an ordinary member, with subscription and voting rights or as an ex officio members with no voting rights. The decision shall be made and intimated to the secretary before being admitted to the association and shall be reversed only with the sanction of the executive.
- d. **Advisory member:** Upon the recommendation of the executive, the general body may nominate up to three faculty members as advisory members. These members shall have no voting rights. The tenure of such membership shall be three years, beyond which the general body can renominate the same persons or nominate fresh faces.
- e. **Life member:** Any person who has remitted the alumni fee of Rs 1500 shall be qualified as life members of the association. Life members will have full voting rights.

### 9. MEMBERSHIP FEE AND AFFILIATION FEE

1. The life membership fee shall be 1500/- this fee has to be submitted before completion certificate is issued to the candidate.
2. Staff members shall pay no membership fee except those who are the old students of the college willing to become life members.
3. Old students who seek membership in the association shall make a formal application in the prescribed form including online mode to the secretary along with prescribed fee. The application shall be considered by the executive whose decision shall be final, in all respects.
4. In addition to the fees stipulated above each member shall pay an amount as charges for dinner, fellowship, rental charges and such other incidentals that are contingent to the conduct of the general body and such other meetings. The fees shall be fixed by the secretary in consultation with the Executive and shall be made known to the members, alongside with the notice for the meeting. However every effort is to be made to ensure that only actual be charged as registration fee for the meeting.
5. If the subscription on behalf of any member is in arrears action may be taken to collect the same.
6. A notice of arrears shall be sent to all the members, alongside with the notice for the annual general body meeting .The member shall pay the same before the commencement of the General Body to be eligible to participate.



A handwritten signature in green ink, appearing to be "Dr. Anil Melath".

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## 10. TERMINATION OF MEMBERSHIP

1. A member may resign from the association, by tendering his resignation in writing to the secretary. The resignation shall take effect immediately. He shall not be entitled to any refund of the membership fee or the contributions made to the association. The same letter of resignation shall be placed in the following executive.
2. For default of subscription members may be removed from the association by the executive after having served a notice of removal and having given adequate time for clearing the same.
3. Members can be removed on grounds of undesirable conduct. If the conduct of a member is found to be prejudicial to the interest of the association by the executive, he shall be asked to submit a written explanation for the same and an apology by the member may be directed. In case he refuses the matter shall be placed at the general body and its decision shall be final. On removal his name shall be deleted from the register and such members shall not be re admitted.

## 11. ASSOCIATION YEAR

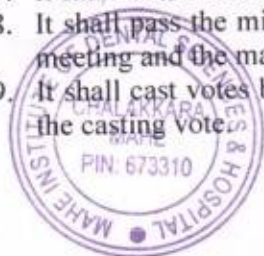
The financial year and the administrative year of the association shall be from the 1<sup>st</sup> of April to 31<sup>st</sup> of March

## 12. MANAGEMENT OF THE ASSOCIATION

1. The general management of the association shall be vested with the executive. But the ultimate authority shall vest with the general body.
2. The executive shall be composed of the following Office bearers.
  - A. The President
  - B. The Vice President
  - C. The Secretary
  - D. Joint Secretaries
  - E. The Treasurer
  - F. The Patron, Director, teaching and non teaching staff representatives will be ex officio.
3. The tenure of the executive and executive committee shall be for three years.

## 13. FUNCTIONS AND POWERS OF THE EXECUTIVE COMMITTEE

1. The executive shall direct and regulate the general affairs of the association.
2. It shall frame, alter rules for the maintenance and administration of the association subject to the approval of the annual general body meeting.
3. It shall appoint committees, sub committees standing committee as necessary.
4. It shall represent the association to any Public Bodies including Government.
5. It shall consider and decide on applications for admissions and resignation.
6. It shall raise money in such manner as the association may think fit and collect donations.
7. It shall meet at least once in 6 months.
8. It shall pass the minutes of the previous meeting, pass the accounts since the last meeting and the matters proposed in the agenda
9. It shall cast votes by show of hands. In the event of a tie the president shall have the casting vote



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10. If the quorum is not (or 50%) obtained in 30 minutes from the appointed time the meeting shall be adjourned and reconvened.

#### 14. DUTIES AND RESPONSIBILITIES OF THE OFFICE BEARERS

##### 14.1. PRESIDENT

- a. He shall be the Chairman for the general body and the executive.
- b. He shall guide and control the activities of the association.
- c. He shall regulate the proceedings of the meetings and conferences, interpret the rules and regulations, decide doubtful points and where necessary place a casting vote. If he fails to give his casting vote the motion shall be invalid.
- d. No bar shall be placed on a member contesting and holding the office for more than once but not more than two terms in succession.
- e. He shall have the power to operate the bank accounts and sign cheques along with the Treasurer.

##### 14.2. VICE PRESIDENT

- a. In the absence of the president he shall officiate/ or chair the meetings.
- b. In the event of resignation, transfer or demise of the president, he shall be elevated as President by the executive committee
- c. He shall assist the President, in the discharge of his responsibilities and duties.
- d. No bar shall be placed on his re-election to the office.


##### 14.3. SECRETARY

- a. He shall be responsible for the conduct of the day today affairs of the association and shall be in charge of the association office.
- b. He shall carry and conduct all correspondence.
- c. He shall in conjunction with the treasurer, supervise the accounts, pass all bills for payments & sign cheques.
- d. He shall together with the treasurer prepare the half yearly and annual statement of accounts, duly audited for presentation to the executive and the general body.
- e. He shall prepare the annual budget and get it passed by the executive.
- f. He shall organise, arrange and convene meeting, conference, and the like.
- g. He shall be the ex officio member of all constituted committees of association.
- h. He shall maintain an up to date register of the members of the association.
- i. He shall process all applications and complaints and place them before the executive for discussion and approval.
- j. He shall take up any other duty, incidental or contingent to the upkeep of the association.
- k. No bar shall be placed in his re-election to the same office, but not more than two terms in succession.
- l. He shall represent the association in any forum.
- m. Secretary should not be an outstation member of the association.
- n. He should be a current faculty of the institution but qualified as alumni of the college.

##### 14.4. TREASURER

- a. He shall receive and collect all funds of the association and deposit them in a bank approved by the executive, in the name of the association .The account



  
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shall be jointly operated by the treasurer, secretary or president. Transfer of money to fixed deposits will be the decision of the executive in the name of the association.

- b. He shall be responsible for the collection of subscription of members.
- c. He shall dispose off the bills for payments as sanctioned by the secretary.
- d. He shall be responsible for keeping up to date accounts.
- e. He shall get the accounts audited.
- f. He shall prepare the annual balance sheet, for adoption in the annual general body meeting through the secretary.
- g. He shall have the right to point out, and refer back to the secretary, payments that are erroneous or prejudicial to the financial aspects of the association.

#### 14.5. JOINT SECRETARY

- a. He or she shall assist the secretary in the discharge of his responsibilities and duties.
- b. In the absence of the secretary he has to perform all the duties of the secretary.

#### 14.6. THE EXECUTIVE MEMBERS

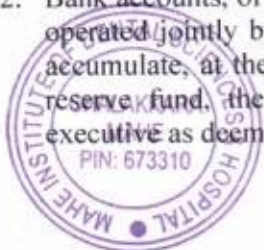
- a. There shall be 20 executive members.
- b. As far as possible there shall be representation from different years.
- c. They shall participate in all the executive meetings. They shall work for the growth of the association by way of new enrolments, financial assistance, rising of funds etc. They shall ensure the effective participation of the members.
- d. They shall assist the treasurer on a regional basis in collection of subscriptions.
- e. A member who is absent in three consecutive meetings without valid reasons or formal leave will be removed from the committee and the post will be filled up through nomination by the executive committee.

#### 15. AUDITOR

The accounts of the Society shall be closed by 31<sup>st</sup> of March and the same shall be audited by a Chartered Accountant appointed by the General Body.

#### 16. FUNDS OF THE ASSOCIATION

1. The funds or the income of the association may be derived from the following sources
  - Membership fee
  - Affiliation fee or subscription fee.
  - Special contributions made by the college management as sponsorships.
  - Donations received from members.
  - Income derived from conducting academic, cultural and sports activities
  - Income derived from external sponsorships.
  - Any other funds approved by the executive.
2. Bank accounts, of the current type, shall be opened in the name of the association and operated jointly by the treasurer and the president or secretary. As and when funds accumulate, at the decision of the executive, portion of it may be transferred to the reserve fund, the details of which and withdrawals shall be determined by the executive as deemed fit.



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3. The income of the Society shall be solely utilised towards the objects of the Society and no funds/assets of the Society shall be utilised for the payments to the Trustees of the Society.
4. All funds of the Society will be invested strictly in accordance with the provisions of section 11(5) r.w.s 13(1) of the Income Tax Act, 1961.
5. The executive shall have powers to resort to raise funds by way of benefit shows and the like.
6. A sum no exceeding rupees 2000/- may be retained as cash in hand by the secretary for incidentals in organising and running meetings and the like.
7. All payments shall be duly supported by vouchers or bills passed by the secretary and payments made certified by the treasurer.
8. An account book shall be maintained by the treasurer and the same shall be made available for inspection to the members, on a written request to the secretary who shall fix time and date for such an inspection

#### 17. THE GENERAL BODY OF THE ASSOCIATION

1. The general body shall consist of all eligible members of the association. Deliberations made in such meetings shall be limited to them, and decisions may shall be final and binding on all members.
2. The general body shall meet at least once a year and in any instance not later than 15 months since the previous general body.
3. 15 days clear notice shall be sent to all members by the secretary showing the new date and time of the proposed meeting
4. The annual general body shall transact the following items in agenda under the Chairmanship of the president or vice president.
  1. Minutes of the previous meeting
  2. Annual report of activities
  3. Audited statement of accounts
  4. Other items for which notice had been given
  5. Election of the executive committee
  6. Any other matter with the permission of the Chairman.
5. Amendments of the constitution proposed to be discussed in the general body should be submitted, in full text with sufficient reason to the secretary 10 days ahead of the proposed general body. Such amendments shall be duly proposed and seconded. It shall be placed in the general body for discussion and if necessary, voted for approval. The amendments either official or from the general body have to be passed in the general body and has to be filed in the registration office within 14 days.
6. Decision in the house shall be by a simple majority. A show of hands shall be the modus operandi for fixing it. In such an event the president shall consider the matter on its merits, and direct the secretary to prepare ballots and conduct the poll.
7. Election to the executive committee is at the general body and the office bearers are in the first meeting of the executive committee. The director of the association will be the returning officer. Nominations shall be in the floor of the house with a proposal and a seconder. If there is only one candidate he shall be unanimously elected. If there are more candidates, a simple majority by show of hands or election procedure will be followed. Before the member is installed in office, the president shall ascertain his good standing from the register by way of dues, or antecedents by way of suspension or resignation.
8. The quorum for the general body shall be 20%



  
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9. For the post of president, secretary and treasurer one term of previous membership in the executive committee is to be preferred.
10. Extraordinary general body when a requisition is made by at least thirty ordinary members in writing to the secretary, the matter shall be discussed at the executive and an extraordinary general body shall be convened. The requisition must contain the objects of the proposed meeting. The secretary shall call the general body in two months time from the receipt of requisition. If the meeting is not called in 2 months time the requisitions themselves may convene a meeting after the expiry of four months from the date of their first request.
11. Notice of the extraordinary general body shall be sent 21 days before the proposed date, showing venue date time and agenda.
12. The quorum shall be 15 . Nothing except the business for which the meeting is called shall be transacted.
13. If within half an hour of the appointed time, quorum is not obtained, the meeting shall be adjourned by the secretary to be called as an adjourned meeting.
14. Removal of office bearers in the General Body: Charges levelled against any office bearer, shall be enunciated in the form of a resolution and signed by not less than 1/4<sup>th</sup> of the members on rolls and submitted to the secretary 15 days before the General Body meeting. The secretary shall delete the names of the requisitionists and circulate the rest to the members of the executive committee. The executive shall enquire into the matter, and if needed, give a hearing to the aggrieved individual. If there is sufficient ground as determined by the executive the same may be placed in the general body for necessary action.

## 20. RECORDS TO BE KEPT BY THE ASSOCIATION

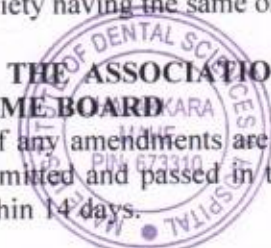
1. By Law and Registration Certificate
2. Minutes Book
3. Admission Register
4. Receipt Book
5. Stock Register
6. Account Book
7. Bank Passbook And Cheque Books
8. Register of Deposits
9. Statement of Accounts, Report Of Activities
10. Notice Book
11. Files of Correspondence
12. Cash vouchers and bill books.

## 21. DISSOLUTION

If 3/4<sup>th</sup> of the members demand for dissolution, a general body shall be convened and the matter shall be discussed. In case of dissolution the rules of dissolution laid down by the government of Pondicherry shall be followed. In the event of dissolution, the net assets, if any, after satisfying all the debts and liabilities of the Society shall either be transferred to Society having the same or similar objects or shall be vested with the government.

## 22. THE ASSOCIATION SHOULD HAVE A REGISTERED OFFICE, SEAL AND NAME BOARD








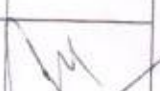


If any amendments are required for the smooth functioning of the association, it shall be submitted and passed in the general body meeting and has to be filed to registration office within 14 days.



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We the twenty persons whose name and address are given below having associated ourselves for the purpose described in the memorandum of **Mahe Dental College Alumni Association- Mahe** and set out to form ourselves into a society under Societies Registration Act, 1860- Reg U.T of Puducherry on the 08.09.2021 at Mahe.

**List of Office Bearers/Executive Committee Members**

Sl No	Name	Address	Occupation	Designation	Signature
1	Dr Anil Melath	Prarthana, Near Kurinji Temple, Thayineri, Kannur Pin: 670307	Principal & HOD - Department Of Periodontics, Mahe Institute of Dental Sciences and Hospital	President	
2	Dr AnjumAshif	Amanath Sales Tax Office Road ,Calicut-6 673006 Ph No-9567379889	Consultant Periodontist	Vice President	
3	Dr Roshin C N	Mulakkaparambath, PoCheruparamba, Panoor,Kannur Pin :670693	Assistant Professor Dept of Orai Pathology, Mahe Institute of Dental Sciences and Hospital	Secretary	
4	Dr PriyathaPurushotham	Laxminivaskadambur PO, Etakkad, Kannur, Etakkad, Kerala, 670663	General Dentist, Al- Hokail Specialist Medical Academic Clinics Company, Bahrain	Joint Secretary	
5	Dr Anjali Sudhakaran	Komath House, Cheetamkunnu, Thalassery-1, Kannur Pin:670101	Consultant Oral and Maxillofacial Surgeon	Joint Secretary	
6	Dr AnshikaChandran	ValiyaNeroth (H), Po Koorara, Via Champad Pin 670694 Thalassery	BDS Lecturer at Mahe Institute of Dental Sciences and Hospital	Treasurer	
7	Dr Hemalatha D M	NO.10, Rajarajeswari Street, Shannmugam Nagar, Muthupilaipalayam, Reddiyarpalayam, Puducherry, Puducherry - 605010	Assistant Professor Dept of Periodontics Mahe Institute of Dental Sciences and Hospital	Executive Members	
8	Dr Mahesh Raj	Chandaramathibhavan, Thil annur, P.O Thazhechova ,ThazheChovva S.O , ThazheChovva,Kannur, Kerala,670018	Assistant Professor Dept of Periodontics Mahe Institute of Dental Sciences and Hospital	Executive Members	
9	Dr Bimal Rag	Phoenix,Karapoyil, Merikkunnu P.O,Calicut Pin 673012	Consultant Pedodontist	Executive Members	
10	Dr Sruthi Viswanath	Sravanam, chamundeswary road, Guruvayur, Thrissur,	General Dentist Kings dental CenterHilal	Executive Members	



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		Guruvayur, Kerala 680101			
11	Dr AjeeshaFeroz	Nanda Gokulam Apartments Keezhanthimukku, Thalassery Pin:670101	Assistant Professor at Anjarakandy Dental Hospital	Executive Members	
12	Dr Bazanth Yahiya	Gulshen-E-Basanth, Melethil, Perinthalmanna, Perinthalmanna, Malappuram, Kerala, 679322	General Dentist, Wilson road dental practice, United Kingdom	Executive Members	
13	Dr Jilu Jessy Abraham	Thomas Abraham Puthenpurackal Chaithanya Homes-Peroor Village Ettumanoor-kottayam-kerala 686631	Assistant Professor Dept of Periodontics Mahe Institute of Dental Sciences and Hospital	Executive Members	
14	Dr Sharath k	Puthiyedathkandi Eramala PO Eramala, Kozhikode Kerala- 673501	Assistant Professor Dept of OMFS Mahe Institute of Dental Sciences and Hospital	Executive Members	
15	Dr Arya Krishnaprasad	Shamiyana, New Mahe, Mahe, 673310	Assistant manager at Maxivision Superspecialty hospital	Executive Members	
16	Dr Mirfahath	Mavullaparambath (H), Thuvakkunnu (Po) Panoor (Via), Kannur	Chief Dental Surgeon Menikkandi Dental Clinic, Kuttiady	Executive Members	
17	Dr Sneha Manoj	502, Yadu Nivas, 5th Cross, 7th Main, Jp Nagar 7th Phase, Bangalore	Dentist at Smileworks dental clinic, Bangalore	Executive Members	
18	Dr Athul Kanmani	Kanmani (H) Kuruvangad (Po) Koyilandy Kozhikode Pin:673620	Dentist at SHA Dental Clinic Calicut	Executive Members	
19	Dr Deepith Keloth	Keloth House, Mundock, Mahe-673310	Dentist at Dr. Dental Clinic	Executive Members	
20	Dr Rugma Kannan	Keyarsadanam (H) Puthupanam (Po) Vadakara Pin 673105	Dentist at VBK Dental Clinic, Kannur	Executive Members	

WITNESS:

1.

2.

DR GEORGE THOMAS (Director of Alumni Association)

Dr. SEETHAANI. M (Vice Principal & Professor)

For Mahe Dental College Alumni Association- Mahe

Secretary



Dr. Anil Melath, MDS











Principal

Mahe Institute of Dental Sciences & Hospital

Chalakkara, P.O. Palloor, Mahe -673310





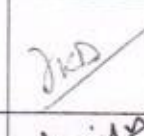
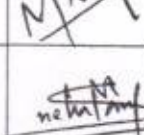


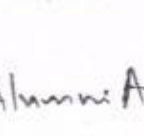
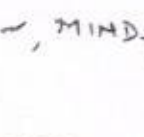
UT of Puducherry

We certify that the above rules and regulations framed under the society name "Mahe Dental College Alumni Association -Mahe" is a true copy of association as per the under Societies Registration Act,1860- Reg. U. T of Puducherry.



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20	Dr Rugma Kannan	Keyarsadanam (H) Puthupanam(Po) Vadakara Pin 673105	Dentist at VBK Dental Clinic, Kannur	Executive Members	


WITNESS:

-  DR GEORGE THOMAS (Director of Alumni Association)
-  Dr. SEWANANI M (Vice Principal & Professor, MINDS)



For Mahe Dental College Alumni Association- Mahe

**Dr. Anil Melath, MDS**  
Principal  
Mahe Institute of Dental Sciences & Hospital  
Chalakkara, P.O. Palloor, Mahe -673310  
UT of Puducherry


  
Secretary

# RULES AND REGULATIONS

## THE GENERAL BODY OF THE ASSOCIATION

1. The general body shall consist of all eligible members of the association. Deliberations made in such meetings shall be limited to them, and decisions may shall be final and binding on all members.
2. The general body shall meet at least once a year and in any instance not later than 15 months since the previous general body.
3. 15 days clear notice shall be sent to all members by the secretary showing the new date and time of the proposed meeting
4. The annual general body shall transact the following items in agenda under the Chairmanship of the president or vice president.
  1. Minutes of the previous meeting
  2. Annual report of activities
  3. Audited statement of accounts
  4. Other items for which notice had been given
  5. Election of the executive committee
  6. Any other matter with the permission of the Chairman.
5. Amendments of the constitution proposed to be discussed in the general body should be submitted, in full text with sufficient reason to the secretary 10 days ahead of the proposed general body. Such amendments shall be duly proposed and seconded. It shall be placed in the general body for discussion and if necessary, voted for approval. The amendments either official or from the general body have to be passed in the general body and has to be filed in the registration office within 14 days.
6. Decision in the house shall be by a simple majority. A show of hands shall be the modus operandi for fixing it. In such an event the president shall consider the matter on its merits, and direct the secretary to prepare ballots and conduct the poll.
7. Election to the executive committee is at the general body and the office bearers are in the first meeting of the executive committee. The director of the association will be the returning officer. Nominations shall be in the floor of the house with a proposal and a seconder. If there is only one candidate he shall be unanimously elected. If there are more candidates, a simple majority by show of hands or election procedure will be followed. Before the member is installed in office, the president shall ascertain his good standing from the register by way of dues, or antecedents by way of suspension or resignation.
8. The quorum for the general body shall be 20%
9. For the post of president, secretary and treasurer one term of previous membership in the executive committee is to be preferred.
10. Extraordinary general body when a requisition is made by at least thirty ordinary members in writing to the secretary, the matter shall be discussed at the executive and an extraordinary general body shall be convened. The requisition must contain the objects of the proposed meeting. The secretary shall call the general body in two months time from the receipt of requisition. If the meeting is not called in 2 months time the requisitions themselves may convene a meeting after the expiry of four months from the date of their first request.
11. Notice of the extraordinary general body shall be sent 21 days before the proposed date, showing venue date time and agenda.



  
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12. The quorum shall be 15 . Nothing except the business for which the meeting is called shall be transacted.
13. If within half an hour of the appointed time, quorum is not obtained, the meeting shall be adjourned by the secretary to be called as an adjourned meeting.
14. Removal of office bearers in the General Body: Charges levelled against any office bearer, shall be enunciated in the form of a resolution and signed by not less than 1/4<sup>th</sup> of the members on rolls and submitted to the secretary 15 days before the General Body meeting. The secretary shall delete the names of the requisitionists and circulate the rest to the members of the executive committee. The executive shall enquire into the matter, and if needed, give a hearing to the aggrieved individual. If there is sufficient ground as determined by the executive the same may be placed in the general body for necessary action.

## MEMBERSHIP OF THE ASSOCIATION

### Eligibility of membership

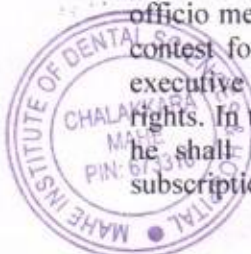
- a. Any individual who had been a student of Mahe Institute of Dental Sciences and had passed a qualifying examination from this college shall be eligible for membership of the association.
- b. Those who are dismissed, suspended or terminated during their student days in this college will not be eligible for membership.
- c. The executive body at its discretion may allow students who have studied in this college for a satisfactory period of time and has passed a qualifying exam, but not been issued with a completion certificate, to be a member of the Alumni Association.
- d. Notwithstanding rule c the executive may at its discretion, in instances which seem fit may declare candidates who have not appeared or passed a qualifying examination, to be non-voting member of the association.

### Privileges of membership

- a. A regular member shall partake in all the activities of the association.
- b. He/ She shall be provided with a copy of the bulletin or newsletter free of cost.
- c. He/ She shall have the right to vote on all the resolutions in the meetings of the association.
- d. He/ She shall be eligible to stand for or contest to the offices and the executive of the association.

### Types of membership

- a. **Patron:** The Chairman of, Mahe Institute of Dental Sciences And Hospital, shall be the patron of the association. He shall be an ex officio member of the Executive and the General Body, and shall coordinate the activities of the Association and the college.
- b. **Director:** A Faculty representative shall be the director of the association. He shall coordinate the activities of the association in the college.
- c. **Faculty:** The past and the present staff members [teaching] of the college shall be ex officio members of the general body. They shall have no voting rights. They cannot contest for any official posts of the association. They may at the discretion of the executive committee be co-opted as ex officio executive member but with no voting rights. In the event of an alumnus of the college being a staff member of the college, he shall have the freedom to decide, to remain as an ordinary member, with subscription and voting rights or as an ex officio member with no voting rights. The





- decision shall be made and intimated to the secretary before being admitted to the association and shall be reversed only with the sanction of the executive.
- d. **Advisory member:** Upon the recommendation of the executive, the general body may nominate up to three faculty members as advisory members. These members shall have no voting rights. The tenure of such membership shall be three years, beyond which the general body can renominate the same persons or nominate fresh faces.
  - e. **Life member:** Any person who has remitted the alumni fee of Rs 1500 shall be qualified as life members of the association. Life members will have full voting rights.

### MEMBERSHIP FEE AND AFFILIATION FEE

1. The life membership fee shall be 1500/- this fee has to be submitted before completion certificate is issued to the candidate.
2. Staff members shall pay no membership fee except those who are the old students of the college willing to become life members.
3. Old students who seek membership in the association shall make a formal application in the prescribed form including online mode to the secretary along with prescribed fee. The application shall be considered by the executive whose decision shall be final, in all respects.
4. In addition to the fees stipulated above each member shall pay an amount as charges for dinner, fellowship, rental charges and such other incidentals that are contingent to the conduct of the general body and such other meetings. The fees shall be fixed by the secretary in consultation with the Executive and shall be made known to the members, alongside with the notice for the meeting. However every effort is to be made to ensure that only actual be charged as registration fee for the meeting.
5. If the subscription on behalf of any member is in arrears action may be taken to collect the same.
6. A notice of arrears shall be sent to all the members, alongside with the notice for the annual general body meeting .The member shall pay the same before the commencement of the General Body to be eligible to participate.

### TERMINATION OF MEMBERSHIP

1. A member may resign from the association, by tendering his resignation in writing to the secretary. The resignation shall take effect immediately. He shall not be entitled to any refund of the membership fee or the contributions made to the association. The same letter of resignation shall be placed in the following executive.
2. For default of subscription members may be removed from the association by the executive after having served a notice of removal and having given adequate time for clearing the same.
3. Members can be removed on grounds of undesirable conduct. If the conduct of a member is found to be prejudicial to the interest of the association by the executive, he shall be asked to submit a written explanation for the same and an apology by the member may be directed. In case he refuses the matter shall be placed at the general body and its decision shall be final. On removal his name shall be deleted from the register and such members shall not be re admitted.



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## **FUNCTIONS AND POWERS OF THE EXECUTIVE COMMITTEE**

1. The executive shall direct and regulate the general affairs of the association.
2. It shall frame, alter rules for the maintenance and administration of the association subject to the approval of the annual general body meeting.
3. It shall appoint committees, sub committees standing committee as necessary.
4. It shall represent the association to any Public Bodies including Government.
5. It shall consider and decide on applications for admissions and resignation.
6. It shall raise money in such manner as the association may think fit and collect donations.
7. It shall meet at least once in 6 months.
8. It shall pass the minutes of the previous meeting, pass the accounts since the last meeting and the matters proposed in the agenda
9. It shall cast votes by show of hands. In the event of a tie the president shall have the casting vote.
10. If the quorum is not (or 50%) obtained in 30 minutes from the appointed time the meeting shall be adjourned and reconvened.

## **DUTIES AND RESPONSIBILITIES OF THE OFFICE BEARERS**

### **PRESIDENT**

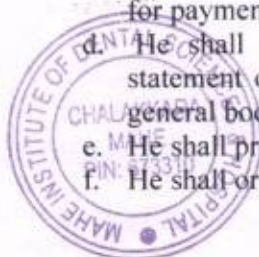
- a. He shall be the Chairman for the general body and the executive.
- b. He shall guide and control the activities of the association.
- c. He shall regulate the proceedings of the meetings and conferences, interpret the rules and regulations, decide doubtful points and where necessary place a casting vote. If he fails to give his casting vote the motion shall be invalid.
- d. No bar shall be placed on a member contesting and holding the office for more than once but not more than two terms in succession.
- e. He shall have the power to operate the bank accounts and sign cheques along with the Treasurer.

### **VICE PRESIDENT**

- a. In the absence of the president he shall officiate/ or chair the meetings.
- b. In the event of resignation, transfer or demise of the president, he shall be elevated as President by the executive committee
- c. He shall assist the President, in the discharge of his responsibilities and duties.
- d. No bar shall be placed on his re-election to the office.

### **SECRETARY**

- a. He shall be responsible for the conduct of the day today affairs of the association and shall be in charge of the association office.
- b. He shall carry and conduct all correspondence.
- c. He shall in conjunction with the treasurer, supervise the accounts, pass all bills for payments & sign cheques.
- d. He shall together with the treasurer prepare the half yearly and annual statement of accounts, duly audited for presentation to the executive and the general body.
- e. He shall prepare the annual budget and get it passed by the executive.
- f. He shall organise, arrange and convene meeting, conference, and the like.



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- g. He shall be the ex officio member of all constituted committees of association.
- h. He shall maintain an up to date register of the members of the association.
- i. He shall process all applications and complaints and place them before the executive for discussion and approval.
- j. He shall take up any other duty, incidental or contingent to the upkeep of the association.
- k. No bar shall be placed in his re-election to the same office, but not more than two terms in succession.
- l. He shall represent the association in any forum.
- m. Secretary should not be an outstation member of the association.
- n. He should be a current faculty of the institution but qualified as alumni of the college.

#### **TREASURER**

- a. He shall receive and collect all funds of the association and deposit them in a bank approved by the executive, in the name of the association .The account shall be jointly operated by the treasurer, secretary or president. Transfer of money to fixed deposits will be the decision of the executive in the name of the association.
- b. He shall be responsible for the collection of subscription of members.
- c. He shall dispose off the bills for payments as sanctioned by the secretary.
- d. He shall be responsible for keeping up to date accounts.
- e. He shall get the accounts audited.
- f. He shall prepare the annual balance sheet, for adoption in the annual general body meeting through the secretary.
- g. He shall have the right to point out, and refer back to the secretary, payments that are erroneous or prejudicial to the financial aspects of the association.


#### **JOINT SECRETARY**

- a. He or she shall assist the secretary in the discharge of his responsibilities and duties.
- b. In the absence of the secretary he has to perform all the duties of the secretary.

#### **THE EXECUTIVE MEMBERS**

- a. There shall be 20 executive members.
- b. As far as possible there shall be representation from different years.
- c. They shall participate in all the executive meetings. They shall work for the growth of the association by way of new enrolments, financial assistance, rising of funds etc. They shall ensure the effective participation of the members.
- d. They shall assist the treasurer on a regional basis in collection of subscriptions.
- e. A member who is absent in three consecutive meetings without valid reasons or formal leave will be removed from the committee and the post will be filled up through nomination by the executive committee.



  
**Dr. Anil Melath, MDS**  
Principal  
Mahe Institute of Dental Sciences & Hospital  
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UT of Puducherry


## FUNDS OF THE ASSOCIATION

1. The funds or the income of the association may be derived from the following sources
  - Membership fee
  - Affiliation fee or subscription fee.
  - Special contributions made by the college management as sponsorships.
  - Donations received from members.
  - Income derived from conducting academic, cultural and sports activities
  - Income derived from external sponsorships.
  - Any other funds approved by the executive.
2. Bank accounts, of the current type, shall be opened in the name of the association and operated jointly by the treasurer and the president or secretary. As and when funds accumulate, at the decision of the executive, portion of it may be transferred to the reserve fund, the details of which and withdrawals shall be determined by the executive as deemed fit.
3. The income of the Society shall be solely utilised towards the objects of the Society and no funds/assets of the Society shall be utilised for the payments to the Trustees of the Society.
4. All funds of the Society will be invested strictly in accordance with the provisions of section 11(5) r.w.s 13(1) of the Income Tax Act, 1961.
5. The executive shall have powers to resort to raise funds by way of benefit shows and the like.
6. A sum not exceeding rupees 2000/- may be retained as cash in hand by the secretary for incidentals in organising and running meetings and the like.
7. All payments shall be duly supported by vouchers or bills passed by the secretary and payments made certified by the treasurer.
8. An account book shall be maintained by the treasurer and the same shall be made available for inspection to the members, on a written request to the secretary who shall fix time and date for such an inspection

## RECORDS TO BE KEPT BY THE ASSOCIATION

1. By Law and Registration Certificate
2. Minutes Book
3. Admission Register
4. Receipt Book
5. Stock Register
6. Account Book
7. Bank Passbook And Cheque Books
8. Register of Deposits
9. Statement of Accounts, Report Of Activities
10. Notice Book
11. Files of Correspondence
12. Cash vouchers and bill books.



  
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**MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL**  
**Chalakkara, P.O. Palloor, Mahe-673 310**  
**U.T. of Puducherry. Ph:0490 2337765**

Date:06.09.2021

**CIRCULAR**

This is to inform that an **Alumni Association committee** meeting will be held on 08.09.2021 at 11.30 am. All committee members are hereby informed to attend without fail.

**Venue:** Conference Hall

Dr Anil Melath,  
Principal

**Copy to:**

1. The Chairman.
2. The Vice Principal.
3. The Admin Manager
4. Committee Members
5. Concerned depts
6. NAAC cell

**Dr. Anil Melath, MDS**  
Principal  
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## **ALUMNI ASSOCIATION MINUTES OF MEETING**



**MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL**  
Chalakkara, P.O. Pallor, Mahe-673 310  
U.T. of Puducherry. Ph : 0490 2337765

**Minutes of Meeting- ALUMNI ASSOCIATION**

**Committee: Alumni Association**

**Date: 08.09.2021**

**Venue of Meeting: Conference Hall**

**Time: 11.30AM**

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1	Chairperson	Dr George Thomas			
2	Convenor	Dr Sarath K			
3	Invitee	Dr Selvamani M			
4	Alumni Member	Dr Mahesh Raj			
5	Alumni Member	Dr Roshin C N			
6	Alumni Member	Dr Anshika Chandran			
7	Alumni Member	Dr Jilu Jessy Abraham			
8	Alumni Member	Dr Aswin Chandran			
9	Alumni Member	Dr Rabeez k P			
10	Alumni Member	Dr Nandhini B			
11	Alumni Member	Dr Nusaifa M			
12	Alumni Member	Dr Genoy George			
13	Invitee	Mr Binoy			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Registration of Alumini Association.	Dr George briefed on the progress of preparing the MOA .It was conveyed that by laws need to be prepared according to the requirement of institution	Dr George	11.09.2021



*(Handwritten signature)*

**Dr. Anil Melath, MSc**  
Principal  
Mahe Institute of Dental Sciences & Hospital  
Chalakkara, P.O. Pallor, Mahe -673310  
UT of Puducherry



# MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL

Chalakkara, P.O. Pallor, Mahe-673 310

U.T. of Puducherry. Ph : 0490 2337765

## Minutes of Meeting- ALUMNI ASSOCIATION

2	Details of Alumni Association activities	The proposed future activities of the association was discussed. Dr Roshin briefed on the progress regarding the committee members	Dr Roshin	25.09.2021
3	Quantum of financial contribution	Finance officer was briefed on the amount to be collected from the students for alumni meeting. The amount already collected was asked to be transferred to the new alumni association account when opened.	Mr Binoy	25.09.2021
4	Audited statement of accounts of the alumni association, extract of audited statements of highlighting Alumni Association contribution	Meeting also decided to submit the audited statement of account for the amount collected previously	Mr Binoy	
5	List of Alumni contributions made during the last 5 years	The alumni association decided to fund the proposed smart class room project in the navathara auditorium	Mr.Madhu	28.10.2021
6	Certified statement of the contributions by the head of the institution.	Meeting requested the head of the institution to fund certain activities of the proposed alumni association	Dr George	25.09.2021
7	Approval of Alumni governing body	Meeting discussed the proposed changes to the execution committee posts. Suggestion were made to include the principal were made to include the principal as	Dr Raj	11.09.2021



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**Minutes of Meeting- ALUMNI ASSOCIATION**

		the president of the association		
8	Increase in the amount of Alumni fee	To be discussed with the principal and chairman	Dr Sarath	11.09.2021

  
**DR GEORGE THOMAS**  
**NAME & SIGN WITH DESIGNATION**



  
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## **ALUMNI ASSOCIATION ACTIVITIES**



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## POST EVENT REPORT

### REKINDLE-FIRST ALUMNI MEET

**Date :** 17.12.2021

**Venue:** Minds Convention Centre

Mahe Institute of Dental Sciences and Hospital first Alumni meet-  
**REKINDLE** was held on 17.12.2021 at Minds Convention Centre from 5:00pm onwards. The programme started with an introductory speech by Dr Teenu Thomas, who was the Master of Ceremony. The gathering began with almighty's blessings with the prayer from Rhea Ann Eapen ( Intern). Dr Sharath welcomed the gathering on behalf of the programme committee followed by briefing of the Alumni Association by Dr George Thomas (Director of Alumni Association). Presidential and inauguration address was rendered by Dr Anil Melath (President of Alumni Association).

The function was inaugurated by lighting the lamp by all the dignitaries on the dais. Dr Rena Ephraim (HOD of Dept of Pedodontics) gave a salutation addressing all the alumni's on how importance an Alumni Association is from a institute point of view. Followed by salutation by Dr Anjum Ashif(Vice President of Alumni Association) and Dr Sharath (Executive Member of Alumni Association). Dr.Anil Melath was then handed over the donation for the smart class by Dr Roshin ( Secretary of Alumni Association) & Dr Anshika (Treasurer of Alumni Association). As a token of gratitude Dr Anil Melath was handed over a token of appreciation by Dr George Thomas. Meeting concluded with vote of thanks by Dr Selvamani (Vice Principal of MINDS). This was followed by cultural programme after which dinner was served. DJ Samuraizz performed post-dinner at Minds Convention Centre.

  
Dr Anshika

**PROGRAM COORDINATOR**



**PRINCIPAL**





**Dr. Anil Melath, msc**  
Principal  
Mahe Institute of Dental Sciences & Hospital  
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# ALUMNI MEET 2021

## PROGRAM AGENDA

- 1) Introduction by MC -Dr. Teenu
- 2) Welcoming the guest on to the stage and felicitation (with Roses)
- 3) Prayer Song
- 4) Welcome address – Dr.Sharath Chandrasekhar(Vice President of Alumni Association,MINDS)
- 5) Briefing about Alumni Association -Dr.George Thomas (Director of Alumni Association,MINDS)
- 6) Presidential address -Dr.Anil Melath (Principal ,MINDS and President of Alumni Association, MINDS)
- 7) Lighting of Lamp
- 8) Inaugural address -Mr. K .P Ramesh Kumar(Chairman,MINDS)
- 9) Memento to the Chairman and Principal(Dr.AnilMelath to Chairman and Dr.Selvamani to Principal)
- 10) Salution by Dr.Rena Ephraim (HOD,Dept of Paedodontics)
- 11) Salutation by ALUMNI  
Dr.AnjumAshif (Vice President Of Alumni Association ,MINDS)  
Dr.Sarath K (Executive member of Alumni Association,MINDS)
- 12) SMART Classroom donation
- 13) Vote of Thanks by Dr. Selvamani (Vice Principal, MINDS)
- 14) National Anthem
- 15) Cultural Programs (By Students and Alumnis)
- 16) Dinner
- 17) DJ Program



**Dr. Anil Melath, MDS**  
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# MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL

*Hearty  
Welcome*

**First Alumni meet of  
MINDS**



**REKINDLE**


Lets jog back in time

• 2021 •

17.12.2021



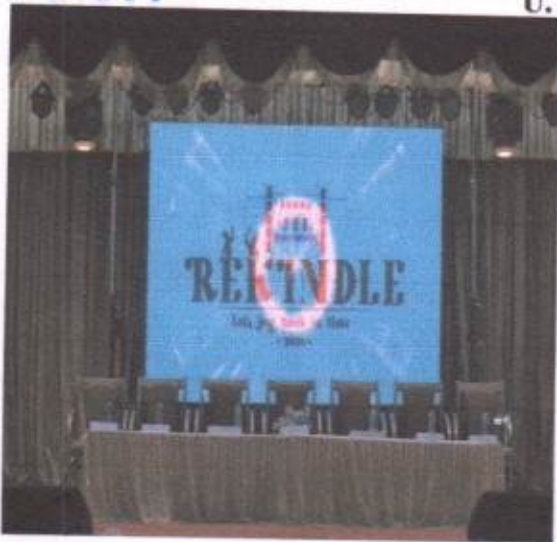
**MANAGEMENT, STAFF & STUDENTS  
MAHE INSTITUTE OF DENTAL SCIENCES**



**Dr. Anil Melath, MDS**  
Principal  
Mahe Institute of Dental Sciences & Hospital  
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REKINDLE - FIRST ALUMNI MEET

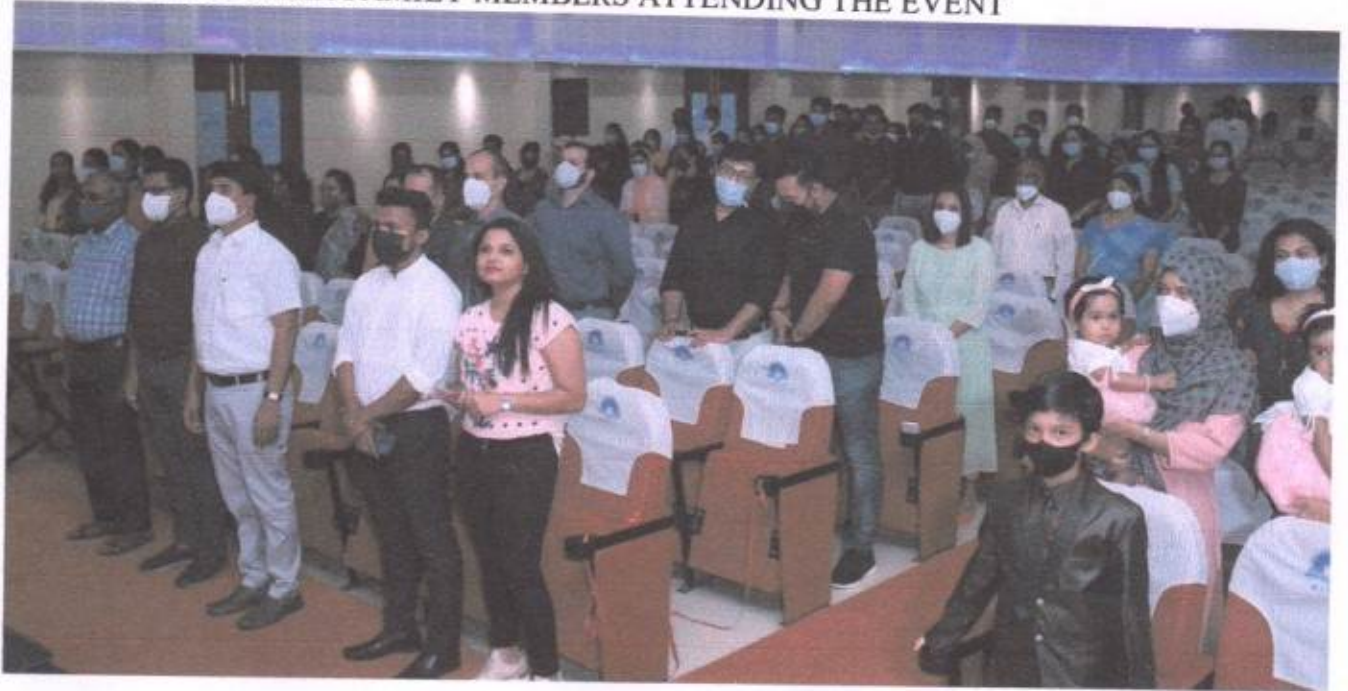


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ALUMNI WITH THEIR FAMILY MEMBERS ATTENDING THE EVENT



LIGHTING THE LAMP



  
**Dr. Anil Melath, MDS**  
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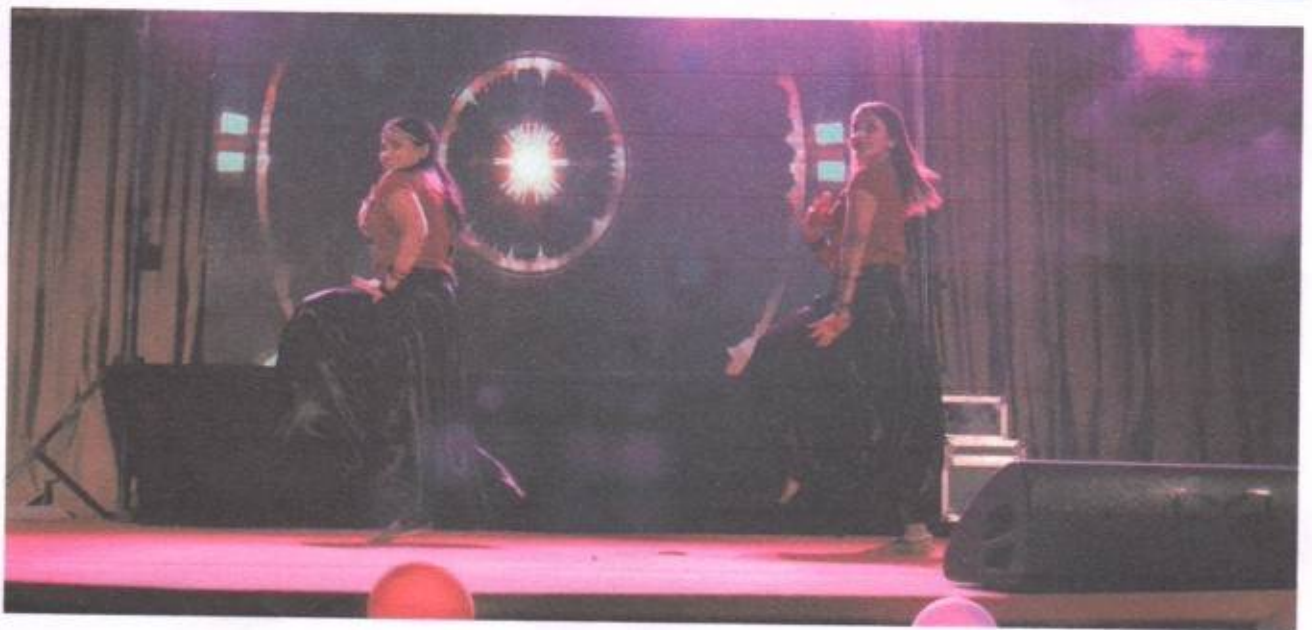


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ALUMNI CONTRIBUTION FOR INTERACTIVE DISPLAY PANEL



### CULTURAL EVENTS



**Dr. Anil Melath, MDS**  
Principal  
Mahe Institute of Dental Sciences & Hospital  
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**ALUMNI MEET 2021**

Date : 17.12.2021

Time: 04:00 PM

Venue : MINDS CONVENTION CENTRE

SL NO	NAME	BATCH	CURRENT DESIGNATION	SIGNATURE
1.	Dr. Anshika Chandra	2011	BDS Lecturer at MINDS	
2.	Dr. Anjan Ashraf	2009	MDS, periodontology	
3.	Dr. Jilesh Kumar	2016-PG	MDS Perio	
4.	Dr. Roshan CN	2009	MDS, Oral Path	
5.	Dr. Sarath K	2010	MDS, OMF	
6.	Dr. Mahesh	2016 PG	MDS, Perio.	
7.	Dr. Mohd. Mansoor	2015	BDS, MINDS	
8.	Sruithi C	2009	PG- Anaparakandy.	
9.	Dr. Rishika K	2011	Dental Surgeon	
10.	Atul Kannan	2013	Dental Surgeon	
11.	Deepak C. Piv	2015	Dental Surgeon	
12.	Dr. Smilha Valsamy	2013	BDS, MINDS	
13.	Dr. Animesh Prasad	2014	Junior resident MINDS	
14.	Dr. Mohd. Vajid	2015	BDS Root Clinic	
15.	Dr. Sabaraj. M. Nair	2011	BDS RD clinic	
16.	Dr. Anurag Kumar	2011	PG- MINDS	
17.	Dr. Theertha	2014	PG- MINDS	
18.	Dr. Shreyas	2011	PG- MINDS	
19.	Dr. Rishankh Name	2011	Dental Surgeon	
20.	Dr. Meekha	2011	Dental Surgeon	
21.	Dr. Asmita	2011	Dental Surgeon	
22.	Dr. Praseekha	2015	MDS Oral Surgeon	
23.	Shefali	2015	Dental Surgeon	
24.	Dr. Sudhara	2017-PG	MDS- Oral Path	
25.	Dr. Anuraag Puri	2012	MDS- Perio	
26.	Dr. Anurag Puri	2012	MDS- oral Path	
27.	Dr. Nandini	2012	MDS-ortho	
28.	Dr. Parth	2014	MDS- Perio	
29.	Dr. Abhishek V	2017 MDS	Senior Lecturer, Prosth	
30.	Dr. Sabarna	2010	Dental Surgeon	
31.	Dr. Ancey	2013	BDS MINDS	
32.	Dr. Thovithavaka	2014	MDS- Perio	
33.	Dr. Sivraj	2015	Dental Surgeon	

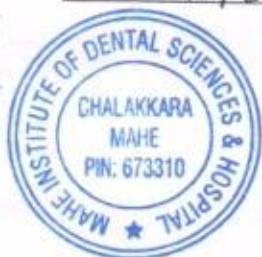


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34.	Dr. Manikabath.	2011	BDS	
35.	Dr. Vishnu Reddy	2012	BDS	
36.	Dr. Babu.	2012	BDS	
37.	Dr. Athira. P. Lakshmi	2010	BDS	
38.	Dr. Anjali Sudehkan	2010	BDS	
39.	Dr. Sargana V	2010	BDS	
40.	Dr. Nafredha Mahalingam	2009	BDS	
41.	Dr. Lakshmi Vignesh	2015	BDS	
42.	Dr. Manjula Mohan	2015	BDS	
43.	Dr. Riga Rajesh	2015	BDS	
44.	Dr. Nanditha V. Nair	2015	BDS	
45.	Dr. Hadwin V T	2010	BDS	
46.	Dr. Rizq Ashraf	2010	BDS	
47.	Dr. FASNA KP	2012	BDS	
48.	Dr. Salma.	2012	BDS	
49.	Dr. Ashwini A	2012	BDS	
50.	Dr. Shashank	2010	BDS	
51.	Dr. Neelima	2010	BDS	
52.	Dr. Sahala	2010	BDS	
53.	Dr. Amer Jaffer	2015	BDS	
54.	Dr. Aayun S	2012	BDS	
55.	Dr. Shaim Shabana	2014	BDS	
56.	Dr. Nimi Ka.	2014	BDS	
57.	Dr. Ritika.	2014	BDS	
58.	Dr. Abhinav. Tolamma	2014	BDS	
59.	Dr. Rabeeha	2014	BDS	
60.	Dr. Parvathy	2015	BDS	
61.	Dr. Theerth M.S	2015	BDS	
62.	Dr. AMRUTH	2009	MDS BDS	
63.	Dr. Prakash. N.	2015	MDS (Perio)	
64.	<del>Dr. Anurag</del>			
65.	Dr. Anurag	2015	BDS	
66.	Dr. Sneha	2015	BDS	
67.	Dr. Riya Karthi	2015	BDS	
68.	Dr. Anshu	2015	BDS	
69.	Dr. Mohd. Ahmed	2015-PG.	MDS	
70.	<del>Dr. Anurag</del>			
71.	<del>Dr. Anurag</del>			
72.	Dr. Meethar	2014	BDS	
73.	Palvina Waja	2012	BDS	
74.	Tahira B.P	2012	BDS	
75.	Dr. Aishwari	2010	BDS	
76.	Dr. Febinasha	2010	BDS	



*(Handwritten signature)*

**Dr. Anil Melath, MDS**  
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77.	Dr. Charani . M.	2012	BDS.	H. P.	(7)
78.	Dr. Vidya thenmozhi	2012	BDS	V. P.	(7)
79.	Dr. Sanku . P	2012	BDS	S. P.	(7)
80.	Dr. Mohd Janabhid	2009.	MDS	M. J.	(7)
81.	Dr. D. M. Hemalatha	2017-20	MDS	D. M.	(7)
82.	Dr. Vishnu . P	2014	BDS	V. P.	(7)
83.	Dr. Premkumar	2013	MDS	P. K.	(7)
84.	Dr. Sruja	2013	MDS	S. P.	(7)
85.	Dr. Hemalatha	2014	BDS	H. P.	(7)
86.	Dr. M. P. S.	2009.	BDS	M. P.	(7)
87.	Dr. Lemait	2009.	BDS.	L. P.	(7)
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*(Handwritten Signature)*

**Dr. Anil Melath, MDS**  
 Principal  
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*(Handwritten Signature)*



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77.	Dr. Phani . M.	2012	BDS.	H.D.	①
78.	Dr. Vidyathenmozhi	2012	BDS	Vidya	②
79.	Dr. Indu . P	2012	BDS	Indu	③
80.	Dr. Mohd. Jamshid	2009.	MDS	Mohd. Jamshid	④
81.	Dr. D.M. Hemalatha	2017-20	MDS	Hemalatha	⑤
82.	Dr. Vishnu . P	2014	BDS	Vishnu	⑥
83.	Dr. Premkumar	2013	MDS	Premkumar	⑦
84.	Dr. Sneha	2013	MDS	Sneha	⑧
85.	Dr. Harsha	2014	BDS	Harsha	⑨
86.	Dr. M. Anand	2009.	BDS	M. Anand	⑩
87.	Dr. Ismail	2009.	BDS.	Ismail	⑪
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*(Handwritten Signature)*

**Dr. Anil Melath, MDS**  
Principal

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Pages: 0/0

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MINDS.P.O/2020-21/133

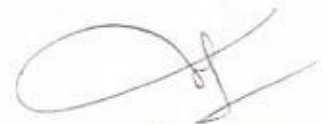
10.12.2021

**CIRCULAR**

This is to inform that **Alumni Association Programme** is scheduled on 17.12.2021(Friday) at 4.00 P M.

All staff are requested to attend the programme without fail.

Venue:-**MINDS CONVENTION CENTRE.**



**Dr. Anil Melath,  
PRINCIPAL**

Principal  
Mahe Institute of Dental Sciences & Hospital  
MAHE

*Copy to:*

- Chairman.
- Vice Principal.
- Admin Manager.
- All dept's
- IQAC
- Security Officer



**Dr. Anil Melath, MDS**  
Principal  
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U.T. of Puducherry. Ph : 0490 2337765

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**AUDITED STATEMENT OF ACCOUNTS OF THE  
ALUMNI ASSOCIATION**

**MAHE INSTITUTE OF DENTAL SCIENCE & HOSPITAL, CHALAKKARA, MAHE**  
**ACCOUNTS FOR THE YEAR ENDED 31 ST MARCH 2021**  
**SCHEDULE TO BALANCE SHEET ITEMS**

**A EARMARKED FUND**  
**CULTURAL FUND :**

Balance as per last balance sheet	97,17,117.00	
Add: Received during the year	4,93,000.00	
	-----	
	1,02,10,117.00	
Less: Cultural expense during the year	-	
	-----	1,02,10,117.00

**ALUMINI ASSOCIATION FUND AND CONTRIBUTION :**

Balance as per last balance sheet	6,84,500.00	
Add: Received during the year	1,53,000.00	
	-----	8,17,500.00

**RESERVE FUND FOR STAFF WELFARE EXPENSES**

2,50,000.00

-----  
**1,12,77,617.00**  
 =====

**C DEPOSITS**

LPG Deposit	7,500.00	
Rent Deposit	43,000.00	
Telephone Deposit	10,000.00	
	-----	<b>60,500.00</b>
		=====

**D LOANS AND ADVANCES**

**ADVANCES**

Advance- Security	5,000.00	
Divya p	1,19,500.00	
Azadi Food Cort	19,799.00	
Salary advance	77,000.00	
Raise pvt ltd	3,894.00	
Chakkery Eng. Equipments- ETP Work	2,00,000.00	
Ajesh Renewable Energy Solution - Bio Gas Plant	4,00,000.00	
Fire Safety Systems	20,00,000.00	
Leena - ETP Work	8,02,000.00	
	-----	36,27,193.00

**RECEIVABLES**

TDS Deducted 19-20	1,31,502.00	
TDS Deducted 2020-21	95,884.34	
Mess charge receivable	2,39,000.00	
Hostel rent receivables	4,40,050.00	
Examination fee Receivale	1,44,500.00	
	-----	10,50,936.34

-----  
**46,78,129.34**  
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*(Handwritten Signature)*

**Dr. Anil Math, uos**  
Principal

Mahe Institute of Dental Sciences & Hospital

Chalakkara, Mahe - 673310

U of Pudukottai

For Mahe Educational & Charitable NRI Trust

*(Handwritten Signature)*  
Chairman

**E CASH AND BANK BALANCES**

Cash on hand	10,88,903.34
South Indian Bank A/c No. 63650	2,07,20,445.66
Union Bank of India Thalassery 36161	2,13,51,420.14
SBI A/C No. 35231693768	71,144.64
SIB A/C No. 73591	2,92,10,912.30
South Indian Bank Thalassery A/c no. 40506	3,44,00,787.49
FD SIB A/c No. 2504	40,00,000.00
FD SIB A/c No. 2509	50,00,000.00
FD UBI A/c No. 640903020000061	60,00,000.00
FD SBI A/c No. 38375254639	53,55,523.00
FD SBI A/c No. 38375254855	53,59,572.00

-----  
**13,25,58,708.47**  
 =====

**F SUNDRY CREDITORS**

Adent Global	43,680.00
Afford Fire & Safety	37,800.00
D-Care Dental Solutions	7,28,732.00
Debonair Links	7,526.00
Debonair Pharma ( Links )	53,643.00
De Facto Dental Suppliers	3,05,265.00
Dentcare Dental Lab Pvt. Ltd.	2,04,026.00
Devatha Dentals	44,370.00
Doctors' Co Operative Wholesale Medical Store	8,885.00
Druglinks	14,290.00
Egapow It Solutions	12,320.00
Eventual Dental Solutions	37,600.00
Excel Combines	19,725.00
Fog Media	1,03,903.00
French Avenue	85,000.00
Galaxy Steels	39,364.00
Ids Denmed Pvt Ltd	14,160.00
Jacob and George, Thalassery	21,830.00
Jaypee General Agencies	4,64,288.00
Johnson Lifts Pvt Ltd	3,107.00
Kck Dentals, Calicut	99,081.88
Mahe Industrial Co.Op. Printing Press	54,720.00
Malabar Engineering Company Mahe	4,995.00
Mangalore Dental Corporation,	1,88,087.00
Mantile	27,169.00
Marvel Agencies	59,273.60
Mavoor Trade Link	1,44,964.71
Maxdent Ortho	5,250.00
Meghana And Co	6,000.00
Metro Hardwares And Paints	14,475.00
Narmada Drug Suppliers	11,305.00
New Surya Distributors	1,31,376.66
Noble Hardware	45,515.00
Ortho Care Dental Lab	51,310.00

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**Dr. Anil Melath, MDS**  
Principal

Mahe Institute of Dental Sciences & Hospital  
Chalakkara, Thalassery - 574201  
Kerala, India

For Mahe Educational &amp; Charitable Trust

*(Signature)*  
Chairman



Orthocare Dental Materials	52,680.00	
Ozone Chemicals & Scientific	16,859.00	
Prathibha & Prathibha	24,084.00	
Pr Electricals	11,457.00	
Raise It Pvt Ltd	4,700.00	
Sabari Agencies	1,06,384.00	
Sahyadri Dental	17,487.00	
Technodent Dental Lab,	2,768.00	
Tenza Tech Solutions	15,740.00	
Vimala Offset Press	1,05,873.00	
X-Ray & Hospital Supplies,	2,17,200.00	
		<b>36,68,268.85</b>

**G CAUTION DEPOSIT**

Caution Deposit College 2017-18	6,80,000.00	
Caution Deposit College 2018-19	6,95,000.00	
Caution Deposit College 2019-20	8,20,000.00	
Caution Deposit College 2020-21	5,15,000.00	
Caution Deposit - Hostel - 2009	11,000.00	
Caution Deposit - Hostel - 2010	60,000.00	
Caution Deposit - Hostel - 2011	1,65,000.00	
Caution Deposit - Hostel - 2012	20,000.00	
Caution Deposit - Hostel - 2016	20,000.00	
Caution Deposit - Hostel - 2017-18	11,00,000.00	
Caution Deposit - Hostel - 2018-19	10,80,000.00	
Caution Deposit - Hostel - 2019-20	11,95,000.00	
Caution Deposit - Hostel - 2020-21	6,25,000.00	
Caution Deposit MDS(college)	15,55,000.00	
Caution Deposit MDS (Hostel)	4,22,000.00	
Rent Deposit	50,000.00	
		<b>90,13,000.00</b>

**H ADVANCE RECEIVED**

Hostel Rent Advance - 2016	3,82,500.00
Hostel Rent Advance - 2017	32,750.00
Hostel Rent Advance - 2018	3,73,250.00
Hostel Rent Advance - 2019	5,26,450.00
Hostel Rent Advance - Interns	1,20,250.00
Hostel Rent Advance - MDS	1,88,550.00
Hostel Rent Advance - 2020-21	12,02,700.00
Tution advance MDS	8,00,000.00
Mess Advance 2018	5,03,200.00
Mess Advance 2017	35,000.00
Mess Advance 2016	3,19,000.00
Mess Advance 2019	7,13,400.00
Mess Advance-IR	12,500.00



*Dr. Anil Melath, was*  
Principal  
Mahe Institute of Dental Sciences & Hospital  
Chalakkara, PO Palur, Mahe - 673310  
UT of Puducherry

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For Mahe Education & Charitable Writ Trust  
*[Signature]*  
Chairman

Mess Advance 2020-21	14,69,200.00	
Tuition fee Advance	40,000.00	
Fees Refundable	24,26,720.00	
OPD Advance	2,550.00	
	-----	<b>91,48,020.00</b>
		=====

I **OUTSTANDING EXPENSES**

LIC payable - Staff	3,974.00	
PF Payable	1,68,787.00	
Audit Fee Payable	76,405.00	
Salary Payable	38,85,810.00	
ESI Payable	31,505.00	
Insurance Payable	7,140.00	
TDS Payable	3,48,610.00	
Professional Tax payable	25,500.00	
Mess Charge Payable- Azadi Food Cort	1,03,490.00	
Water Charge payable	2,36,412.00	
	-----	<b>48,87,633.00</b>
		=====



Maha Educational & Charitable Trust  
*[Signature]*  
Chairman



*[Signature]*  
**Dr. Anil Melath, MDS**  
Principal  
Maha Institute of Dental Sciences & Hospital  
Chalakkara, P.O. Ponnani, Malappuram  
Kerala - 573310

**AUDITED STATEMENT**

**2019-20**

**MAHE INSTITUTE OF DENTAL SCIENCE & HOSPITAL, CHALAKKARA, MAHE**  
**ACCOUNTS FOR THE YEAR ENDED 31 ST MARCH 2020**  
**SCHEDULE TO BALANCE SHEET ITEMS**

**A EARMARKED FUND**  
**CULTURAL FUND :**

Balance as per last balance sheet	81,75,117.00	
Add: Received during the year	15,47,000.00	
	-----	
	97,22,117.00	
Less: Cultural expense during the year	5,000.00	
	-----	
		97,17,117.00

**ALUMINI ASSOCIATION :**

Balance as per last balance sheet	5,10,000.00	
Add: Received during the year	1,54,500.00	
	-----	
		6,64,500.00
		-----
		<b>1,03,81,617.00</b>
		=====

**C DEPOSITS**

LPG Deposit	7,500.00	
Rent Deposit	43,000.00	
Telephone Deposit	10,000.00	
	-----	
		60,500.00
		=====

**D LOANS AND ADVANCES**  
**ADVANCES**

Advance- Security	5,000.00	
Jamuna International, Chennai	99.00	
THYSSENKRUPP ELEVATOR INDIA	600.00	
Divya p	1,19,500.00	
Salary advance	38,000.00	
Mahe dental home- Thalassery	21,050.00	
Azadi Food Cort	43,028.00	
Raise IT Pvt Ltd	3,894.00	
	-----	
		2,31,171.00

**RECEIVABLES**

TDS Deducted 12-13	49,685.00	
TDS Deducted 19-20	1,77,902.00	
TDS Deducted 17-18	32,153.00	
TDS Deducted 18-19	1,06,686.00	
Mess charge receivable	2,39,000.00	
Hostel rent receivables	4,42,250.00	
	-----	
		10,47,676.00
		-----
		<b>12,78,847.00</b>
		=====

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**Dr. Anil Melath, MDS**  
 Principal  
 Mahe Institute of Dental Sciences & Hospital  
 Chalakkara, P.O. Palode, Mahe- 573310  
 UT of Pudukkottai

Chairman

**E CASH AND BANK BALANCES**

Cash on hand	2,53,842.34
South Indian Bank A/c No. 63650	1,77,70,449.00
Union Bank of India Thalassery 36161	83,29,332.84
SBI A/C No. 35231593768	20,731.70
SIB A/C No. 73591	2,69,47,439.80
South Indian Bank Thalassery A/c no. 40506	3,80,97,767.33
FD SIB A/c No. 2504(63650)	40,00,000.00
FD SIB A/c No. 2509(73591)	50,00,000.00
FD UBI A/c No. 640903020000061	60,00,000.00
FD SBI A/c No. 38375254639	52,24,552.00
FD SBI A/c No. 38375254855	52,24,552.00
	<b>11,68,68,667.01</b>

**F SUNDRY CREDITORS**

Afford Fire & Safety	37,800.00
CADIN MILL	8,300.00
CHARTERED CONSULTANCY CENTRE	7,600.00
D-CARE Dental Solutions	5,15,371.00
Debonair Links	36,233.00
DEBONAIR PHARMA	41,248.00
De Facto Dental Suppliers	4,81,000.00
Dental Matrix	51,600.00
DENTCARE DENTAL LAB PVT. LTD.	1,72,495.00
Devatha Dentals	4,100.00
Fog Media	80,403.00
French Avenue	5,600.00
Galaxy Steels	39,416.00
GBG ENTERPRISES	6,596.00
GOLDEN CHEMICAL DISTRIBUTORS,	15,163.00
IDS Denmed Pvt Ltd	57,469.00
Image	1,63,394.00
Jaypee General Agencies	10,35,104.00
JJ IMPLANTS	27,464.00
Johnson Lifts Pvt Ltd	710.00
Kck Dentals, Calicut (	12,80,524.88
KEIPHAS TRADING	31,640.00
KVR SYSTEMS	9,000.00
LIFESTYLE GALLERY	72,700.00
Mahe Industrial Co.Op. Printing Press	54,720.00
Malabar Engineering Company Mahe	1,14,995.00
Mangalore Dental Corporation,	2,88,087.00
Marvel Agencies	5,04,124.60
MAVOOR TRADE LINK	1,60,517.71
Maxdent Ortho	66,475.00
Meghana And Co	6,800.00
New Surya Distributors	2,70,820.66
Noble Hardware	45,515.00
Outlook Computers	40,905.00
OZONE CHEMICALS & SCIENTIFIC	30,844.00
Prathibha & Prathibha	24,084.00
Raise IT Pvt Ltd	44,700.00
Sahyadri Dental	50,659.00

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Dr. Anil Melath, MSc  
Principal  
Mahe Institute of Dental Sciences & Hospital  
Chalankara, P.O. Palur, Mahe-673319  
UT of Kerala



For Mahe Educational & Charitable Trust

*(Signature)*  
Chairman

Shilpa Pharma	11,993.00	
TECHNODENT DENTAL LAB.	1,978.00	
Technowave ID System	4,783.00	
Tenza Tech Solutions	15,740.00	
VIMALA Offset Press	98,761.00	
X-RAY & HOSPITAL SUPPLIES	1,51,525.00	
		-----
		61,68,957.85
		-----

**G CAUTION DEPOSIT**

Caution Deposit College 2017-18	6,80,000.00	
Caution Deposit College 2009	63,000.00	
Caution Deposit - Hostel - 2009	20,000.00	
Caution Deposit - Hostel - 2010	60,000.00	
Caution Deposit - Hostel - 2016	20,000.00	
Caution Deposit - Hostel - 2017-18	10,90,000.00	
Caution Deposit - Hostel - 2011	1,65,000.00	
Caution Deposit MDS(college)	20,55,000.00	
Caution Deposit MDS (Hostel)	5,73,000.00	
Caution Deposit College 2018-19	6,95,000.00	
Caution Deposit College 2019-20	7,30,000.00	
Caution Deposit - Hostel - 2018-19	10,60,000.00	
Caution Deposit - Hostel - 2019-20	11,40,000.00	
Caution Deposit - Hostel - 2012	20,000.00	
Rent Deposit	50,000.00	
		-----
		84,21,000.00
		-----

**H ADVANCE RECEIVED**

Hostel Rent Advance - 2013	1,96,000.00	
Hostel Rent Advance - 2014	32,250.00	
Hostel Rent Advance - 2015	53,800.00	
Hostel Rent Advance - 2016	3,27,750.00	
Hostel Rent Advance - 2017	10,000.00	
Hostel Rent Advance - 2018	1,32,300.00	
Hostel Rent Advance - 2019	2,76,350.00	
Hostel Rent Advance - Interns	95,750.00	
Hostel Rent Advance - MDS	1,67,550.00	
Tution advance MDS	8,00,000.00	
Mess Advance 2018	2,02,400.00	
Mess Advance 2017	3,000.00	
Mess Advance 2016	3,40,000.00	
Mess Advance 2019	4,31,800.00	
Mess Advance-IR	12,500.00	
Fees Refundable	16,75,130.00	
		-----
		47,56,580.00
		-----



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Dr. Anil Metath, nos  
Principal  
Mahe Institute of Dental Sciences & Hospital  
Chalakkara, P.O. Palloor, Mahe - 673310  
UT of Puducherry



cond..4

*[Handwritten signature]*  
Chairman

I OUTSTANDING EXPENSES

LIC payable - Staff	3,985.00	
PF Payable	1,85,028.00	
Audit Fee Payable	75,600.00	
Salary Payable	39,21,301.00	
ESI Payable	37,236.00	
Insurance Payable	2,380.00	
TDS Payable	2,28,640.00	
Electricity Charge Payable	4,34,274.00	
Mess Charge Payable- Azadi Food Cort	1,83,650.00	
		-----
		50,72,134.00
		=====



For Mahe Educational Trust  
*[Signature]*  
Principal



*[Signature]*

**Dr. Anil Melath, MDS**  
Principal  
Mahe Institute of Dental Sciences & Hospital  
Chalakkara, PO Palloor, Mahe - 573310  
UT of Pudukottai

**MAHE INSTITUTE OF DENTAL SCIENCE & HOSPITAL, CHALAKKARA, MAHE**  
**ACCOUNTS FOR THE YEAR ENDED 31 ST MARCH 2019**  
**SCHEDULE TO BALANCE SHEET ITEMS**

**A EARMARKED FUND**

**CULTURAL FUND :**

Balance as per last balance sheet	6,830,117.00
Add: Received during the year	1,355,000.00
	<hr/>
	8,185,117.00
Less: Cultural expense during the year	10,000.00
	<hr/>
Closing balance	8,175,117.00

**ALUMINI ASSOCIATION :**

Balance as per last balance sheet	364,500.00
Add: Received during the year	145,500.00
	<hr/>
Closing balance	510,000.00

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**8,685,117.00**

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**C DEPOSITS**

LPG Deposit	7,500.00
Rent Deposit	43,000.00
Telephone Deposit	10,000.00
	<hr/>

**60,500.00**

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**D LOANS AND ADVANCES**

**ADVANCES**

Advance given to hostel warden	5,000.00
A k engineer	45,800.00
CSIPL	100,000.00
Jamuna International	100.00
Thyssenkrupp Elevator India	600.00
Amount receivable from students	421,500.00
Dr Ajoy Vijayan	31,635.00
Vimala Offset Press	10,245.00
	<hr/>
	614,880.00

**RECEIVABLES**

TDS Deducted 12-13	49,685.00
TDS Deducted 17-18	32,153.00
TDS Deducted 18-19	106,686.00
	<hr/>
	188,524.00

**803,404.00**

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cond..2

*Dr. Anil Meloth, was*  
 Principal  
 Mahe Institute of Dental Sciences & Hospital  
 Chalakkara, P.O. Chalakkara, MAHE 673310  
 Kerala



For Mahe Educational & Charitable Trust  
*[Signature]*  
 Chairman



**E CASH AND BANK BALANCES**

Cash on hand	359,708.34	
South Indian Bank A/c No. 63650	11,131,863.80	
Union Bank of India Thalassery 36161	5,733,571.84	
SBI A/C No. 35231593768	10,019,157.70	
SIB A/C No. 73591	15,469,776.80	
South Indian Bank Thalassery OD A/C no. 40506	11,855,110.00	
FD SIB A/c No. 2504(63650)	4,000,000.00	
FD SIB A/c No. 2509(73591)	5,000,000.00	
FD UBI A/c No. 640903020000061	6,000,000.00	
		<b>69,569,188.48</b>

**F SUNDRY CREDITORS**

Afford Fire & Safety	37,800.00	
Apexion Dental	108,370.05	
Fog Media	131,155.00	
Jaypee General Agencies Calicut	181,091.00	
Johnson Lifts Pvt Ltd	43,145.00	
KCK Dental	1,227,676.05	
Mahe Industrial Co-op Printign Press	55,438.00	
Mangalore Dental Corporation	288,087.00	
Mantile	7,349.00	
Marvel Agencies	6,638.00	
New surya distributors	133,424.00	
Outlook Computers	3,330.00	
Sunitha Sales & Service Pvt ltd	77.00	
		<b>2,223,580.10</b>

**G CAUTION DEPOSIT**

Caution Deposit - College- 2009	180,000.00	
Caution Deposit College 2017-18	670,000.00	
Caution Deposit - Hostel - 2009	20,000.00	
Caution Deposit - Hostel - 2010	120,000.00	
Caution Deposit - Hostel - 2017-18	1,090,000.00	
Caution Deposit - Hostel - 2011	165,000.00	
Caution Deposit MDS	3,360,000.00	
Caution Deposit MDS (Hostel)	815,000.00	
Caution Deposit College 2018-19	665,000.00	
Caution Deposit - Hostel - 2018-19	1,080,000.00	
		<b>8,165,000.00</b>

  
 Dr. Anil Meethil, MDS  
 Principal  
 Mahe Institute of Dental Sciences & Hospital  
 Chalakkara P.O. Ponnur Mahe - 673310  
 Thalassery



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For Mahe Educational & Charitable Trust  
  
 Chairman

**H ADVANCE RECEIVED**

Tuition Fee	88,000.00	
Hostel Rent Advance - 2013	192,500.00	
Hostel Rent Advance - 2014	24,000.00	
Hostel Rent Advance - 2015	329,800.00	
Hostel Rent Advance - 2016	290,500.00	
Hostel Rent Advance - 2017	56,000.00	
Hostel Rent Advance - 2018	96,650.00	
Hostel Rent Advance - Interns	77,750.00	
Hostel Rent Advance - MDS	119,000.00	
Mess Advance 2012	4,500.00	
Mess Advance 2013	11,500.00	
Mess Advance 2014	108,620.00	
Mess Advance 2015	425,000.00	
Mess Advance 2016	125,000.00	
Mess Advance 2017	13,000.00	
Mess Advance 2018	101,600.00	
Mess Advance-IR	2,500.00	
Fees Refundable	2,421,720.00	
		<b>4,487,640.00</b>

**I OUTSTANDING EXPENSES**

Audit Fee Payable	74,340.00	
LIC payable - Doctors	9,440.00	
LIC payable - Staff	3,443.00	
Mess Charge Payable - Azadi Food Court	461,523.00	
PF Payable	193,163.00	
Salary Payable	4,016,075.00	
ESI Payable	70,092.00	
TDS Payable	219,386.00	
Profession Tax Payable	39,000.00	
Electricity charges payable	269,348.00	
Waste Disposal Charge payable	38,710.00	
		<b>5,394,520.00</b>



For Mahe Educational & Charitable Trust

*[Signature]*  
Chairman



*[Signature]*

Dr. Anil Mathai, MSc  
Principal  
Mahe Institute of Dental Science & Hospital  
Cholakkal P.O. Palakkad - 673300  
Kerala, India

**MAHE INSTITUTE OF DENTAL SCIENCE & HOSPITAL, CHALAKKARA, MAHE**  
**ACCOUNTS FOR THE YEAR ENDED 31 ST MARCH 2018**  
**SCHEDULE TO BALANCE SHEET ITEMS**

**A EARMARKED FUND**  
**CULTURAL FUND :**

Balance as per last balance sheet	5,533,579.00	
Add:Received during the year	1,680,000.00	
	<hr/>	
	7,213,579.00	
Less:Cultural expense during the year	383,462.00	
	<hr/>	6,830,117.00

**ALUMINI ASSOCIATION FUND:**

Balance as per last balance sheet	216,000.00	
Add:Received during the year	148,500.00	
	<hr/>	364,500.00

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**7,194,617.00**  
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**C DEPOSITS**

LPG Deposit	7,500.00	
Rent Deposit	43,000.00	
Telephone Deposit	10,000.00	
	<hr/>	60,500.00

**D LOANS AND ADVANCES**

**ADVANCES**

Advance given to hostel warden	5,000.00	
American orthodontics India Pvt ltd	16,091.00	
Clear bite aligners	30,000.00	
Mil Medical Dental System	2,033.00	
Prithvi Books Agency	11,162.24	
Media Mate	2,697.00	
Thyssenkrupp Elevator India	600.00	
Amount receivable from students	552,500.00	
	<hr/>	620,083.24

**RECEIVABLES**

TDS Deducted 12-13	49,685.00	
TDS Deducted 17-18	32,153.00	
	<hr/>	81,838.00

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**701,921.24**  
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*Dr. Anil Melath, MSc*  
Principal  
Mahe Institute of Dental Sciences & Hospital  
Chalakkara, P.O.Pattom, Mahe -573310  
UT of Puducherry

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For Mahe Institute of Dental Science & Hospital  
  
Chairman

**E CASH AND BANK BALANCES**

Cash on hand	249,528.34	
South Indian Bank A/c No. 63650	6,956,510.20	
Union Bank of India Thalassery 36161	4,269,139.74	
SBI A/C No. 35231593768	9,999.70	
SIB A/C No. 73591	4,331,306.00	
South Indian Bank Thalassery OD A/C no. 40506	2,967,027.00	
FD SIB A/c No. 2504(63650)	4,000,000.00	
FD SIB A/c No. 2509(73591)	5,000,000.00	
FD UBI A/c No. 640903020000061	6,000,000.00	
	<hr/>	<b>33,783,510.98</b>
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**F SUNDRY CREDITORS**

Afford Fire & Safety	37,800.00	
Apexion Dental	278,819.05	
Azadi food court	58,229.00	
Belva Dentals Pvt Ltd	6,000.00	
Best cool	11,150.00	
Confident Dental Laboratory	8,000.00	
Debonair Links	33,377.00	
Debonair Pharma (Links)	55,511.00	
Dentcare Dental Lab P Ltd	26,813.00	
Doctors Co Operative Wholesale medical store	8,177.00	
French Avenue	24,400.00	
ICRA Ltd	4,944.00	
IDS Denmed pvt ltd	82,254.00	
Image	98,710.00	
Infosoft Computers Pvt Ltd	26,697.00	
Jamuna International, Chennai	3,550.00	
Jaypee General Agencies Calicut	378,484.00	
JJ Implants	29,904.00	
KCK Dental	495,551.25	
Keiphas Trading	39,200.00	
Mahe Industrial Co-op Printign Press	35,197.00	
Mangalore Dental Corporation	288,087.00	
Mantile	8,050.00	
Mavoor Trade Link	78,814.76	
Maxdent Ortho	24,442.00	
New surya distributors	11,051.00	
Ozone chemicals and scientific	18,019.00	
Santhosh (bombay dyeing showroom)	20,574.00	
Seven hills pharma	17,696.00	
Signature systems	12,100.00	
Technowave ID System	3,860.00	
Valappilla communications pvt ltd	181,114.00	
Vimala offset press	55,285.00	
Western Pharma	588.00	
X-Ray and Hospital Supply	25,860.00	
	<hr/>	<b>2,488,108.06</b>
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*(Handwritten Signature)*

Dr. Anil Meloth, MSc  
Principal  
Mahe Institute of Dental Services & Hospital  
Chalakkara, PO, Pinnoor, Thalassery  
574210

contd...3...

For Mahe Speciality & Clinics (Pvt) Trust  
*(Handwritten Signature)*  
Chairman

**G CAUTION DEPOSIT**

Caution Deposit - College- 2009	240,000.00	
Caution Deposit College 2017-18	610,000.00	
Caution Deposit - Hostel - 2009	40,000.00	
Caution Deposit - Hostel - 2009	140,000.00	
Caution Deposit - Hostel - 2017-18	1,050,000.00	
Caution Deposit - Hostel - 2011	285,000.00	
Caution Deposit MDS	2,660,000.00	
Caution Deposit MDS (Hostel)	634,000.00	
	<hr/>	5,659,000.00
		=====

**H ADVANCE RECEIVED**

Hostel Rent Advance - 2011	155,500.00	
Hostel Rent Advance - 2012	101,000.00	
Hostel Rent Advance - 2013	233,000.00	
Hostel Rent Advance - 2013	622,500.00	
Hostel Rent Advance - 2014	470,800.00	
Hostel Rent Advance - 2015	279,000.00	
Hostel Rent Advance - 2016	787,500.00	
Hostel Rent Advance - 2017	79,000.00	
Hostel Rent Advance - Interns	234,000.00	
Hostel Rent Advance - MDS	55,000.00	
Mess Advance 2011	4,500.00	
Mess Advance 2012	61,500.00	
Mess Advance 2013	668,820.00	
Mess Advance 2014	595,500.00	
Mess Advance 2015	77,000.00	
Mess Advance 2016	939,000.00	
Mess Advance 2017	2,500.00	
Mess Advance-IR	241,780.00	
Excess fees refundable		
	<hr/>	5,607,900.00
		=====

**I OUTSTANDING EXPENSES**

Audit Fee Payable	76,700.00	
LIC payable - Doctors	4,720.00	
LIC payable - Staff	3,951.00	
Mess Charge Payable	45,100.00	
Electricity Charge Payable	233,196.00	
PF Payable	202,145.00	
Salary Payable	4,245,181.00	
ESI Payable	62,047.00	
TDS Payable	151,189.00	
Stipent Payable	239,849.00	
Professional Tax Payable	1,500.00	
	<hr/>	5,265,578.00
		=====



*[Handwritten Signature]*

Dr. Anil Math, was  
 Ex-Officio  
 Mahabharata Institute of Dental Sciences & Hospital  
 Changanassery, Kerala - 689 020  
 Mahabharata

For Mahabharata Institute of Dental Sciences Trust  
*[Handwritten Signature]*  
 Chairman