



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL

Affiliated to Pondicherry Central University,
Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

2.6.4: Presence and periodicity of parent-teachers meetings, remedial measures undertaken and outcome analysis .

INDEX SHEET

SL.NO	DESCRIPTION	PAGE NO
1.	Proceedings of parent –teachers meetings(PTA)	2

MINDS - STANDARD OPERATING PROCEDURE			
TITLE: COMMITTEE- FOR PARENT TEACHER INTERACTION			
DOC. CODE: C-PTI	REV. NO.: 0	DATE: 29.04.2021	PAGE 1 OF 2

1.0 Purpose and Scope

- 1.1 This SOP enables establishing the parent teacher interaction and provides a guideline for the functioning of the committee.
- 1.2 Constituted to maintain the communication between parents, teachers and the students.
- 1.3 This is applicable to all the programs offered by the college which concerns the parents of the students and the teaching faculty.

2.0 Inputs required:

- 2.1.1 Communication from Principal regarding personnel forming a part of the committee
- 2.1.2 Student list
- 2.1.3 List of faculty members
- 2.1.4 Internal marks and attendance of the students

3.0 Processing of inputs

3.1 Constituting the Committee

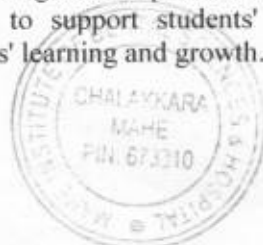
- 3.1.1 Principal at the beginning of the academic year identifies the person to be the Chairperson, convenor and members of the committee. Thus, the validity of the committee constitution is for one year. There is no limitation on the number of times a person can be in the committee as it is at the discretion of the Principal.

3.2 Functioning of the committee

- 3.2.1 The committee meets once in 6 months. The convenor intimates about the date, place, agenda and time of the meeting to the members after ensuring everyone's availability. This information is provided as per CT-01 atleast 2 to 3 days in advance.
- 3.2.2 The purpose of this committee is to coordinate between the under –Graduate committee, students' performance and convey/communicate to their parents. The committee shall be responsible to inform about the students' performance to their parents
- 3.2.3 The committee authorizes to decide the date of the parent teacher meeting to be held. Two meetings are held one after first internal assessment and the other before final examinations.
- 3.2.4 To maintain minutes of meeting photographs related and circulars related.
- 3.2.5 Quorum: Two- thirds of the committee members should be present for any meeting. In addition to this, special invitees can be there.

3.3 Agenda of each committee meeting:

- 3.3.1 Review of the decisions taken in the previous meeting
- 3.3.2 To decide the date of the parent teacher meeting to be held. Two meetings are held one after first internal assessment and the other before final examinations.
- 3.3.3 Letters/Mails shall be sent to individual parents' mentioning about the internal assessment marks and attendance one month prior to the date of parent teacher meeting.
- 3.3.4 In case of any issues the committee guides the parent and the student to their respective subject teacher/the mentor for their better performance.
- 3.3.5 In case of any suggestions given by the parents the committee shall discuss with the higher authorities to be implemented.
- 3.3.6 Review of the requests received from the parents to be conveyed to the higher authorities.
- 3.3.7 Share academic progress and growth based on classroom observations, testing data, assessments, portfolios, and assignments.
- 3.3.8 Provide guideline to teacher for preparing themselves for PT meeting like learn from parents or guardians so you can be better informed about students' strengths, needs, behaviours, and learning styles.
- 3.3.9 Providing inputs for the agenda of parent teacher meeting like discussion on enrichment or intervention strategies to support students' learning, discussion on issues that may be interfering with students' learning and growth.
- 3.3.10 Others if any



Dr. Anil Melath, MDS
Principal
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TITLE: COMMITTEE- FOR PARENT TEACHER INTERACTION			
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3.4 Convenor prepares the minutes of the meeting as per CT-02 and circulates to all the members with a copy to Principal's office.

4.0 Process Outputs

- 4.1 Decisions taken and executed (Minutes of meeting)
- 4.2 Percentage of parents participating in meetings.
- 4.3 Number of meetings conducted.

5.0 RECORDS

Sl. No.	Doc. Code of Format	Title of Record	Retained		Mode of Disposal
			With	For	
1	C-PTI-01	Notice cum Agenda for conduct of parent teacher interaction Committee meeting	Parent Teacher Interaction Committee Convenor	5 Years	Shredding
2	C-PTI-02	Minutes of meeting-PT Committee			

6.0 AUTHENTICATION

PARTICULARS	DESIGNATION	SIGNATURE
PREPARED BY	CONVENOR- COMMITTEE FOR PARENT TEACHER INTERACTION	
REVIEWED BY	VICE PRINCIPAL	
APPROVED BY	PRINCIPAL	



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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 17-02-2022

Venue of Meeting: Zoom Meeting

Time: 10:30 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Final Year IR	Ajeeth Kumar V			
2.	Parent	B Velmurugan (9952298476)			
3.	Final Year IR	Bhuvansewar R			
4.	Parent	Rajaraman S (9345477051)			
5.	Final Year IR	Farhana Sherin			
6.	Parent	Razak CK (9447648598)			
7.	Final Year IR	Madhumitha			
8.	Parent	SSakthivel (978270194)			
9.	Final Year IR	Sanjay			
10.	Parent	Sowrap BV (9443416318)			
11.	Final Year IR	Sona Pradeep			
12.	Parent	Pradeep (9446777201)			
13.	Final Year IR	Soundarya Jyothi Dasari			
14.	Parent	Nookarathnam (9989154422)			
15.	Final Year IR	Arun Kumar S			
16.	Parent	Sectaraman (9443085503)			
17.	Final Year IR	Heba Jamal			
18.	Parent	Thasleem (829112196)			
19.	Final Year IR	Resmiya.C.K			



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Minutes of Meeting

			le for Implemen tation	
1.	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	25-02-2022
2.	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	25-02-2022
3.	Overall Academic Performance: The online meeting started with addressing the presence of parents. The meeting was held between parent of each student and HOD's/Representing staff of each department. The staff's pointed out their academic performance, and conveyed the importance of getting good marks in internal assessment.	All parents agreed to put their efforts on their children for improving the marks and academic performance too.	Principal	25-02-2022

NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal) 
Dr. Pradeep Kumar (Gen Surgery)
Dr. Babu Raveendran (Gen Medicine)
Dr. Bastian TS (Oral Pathology)

Dr. Anil Melath, MSc
Principal
Mahe Institute of Dental Sciences & Hospital
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Minutes of Meeting

20.	Parent	Ashraf (9544082248)			
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Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	26-02-2022
2.	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	26-02-2022
3.	Overall Academic Performance: The online meeting started with evaluation of the internal assessment marks and their performance by the respective staffs. They conveyed the	Students whose performance was weak and with incomplete quota was noted and informed to parents. All parents agreed to put their efforts on their children for improving the	Principal	26-02-2022



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Minutes of Meeting

students overall performance including attendance to each parents.	marks and academic performance too.		
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NAME & SIGN WITH DESIGNATION:

- Dr. Anil Melath (Principal)
- Dr. Rena Ephraim (Pedodontics)
- Dr. Anil Melath (Periodontics)
- Dr. Jithesh Kumar (Orthodontics)
- Dr. George Thomas (Endodontics)
- Dr. Raj AC (Oral Medicine)
- Dr. Prasad Aravind (Prosthodontics)
- Dr. Seby J Gardens (PHD)
- Dr. Manoj Kumar (OMFS)

Dr. Anil Melath, MDS
Principal
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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 16/02/2022

Venue of Meeting: Zoom Meeting

Time: 11:00 am

3RD YEAR IR PARENT TEACHER INTERACTION

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Third Year IR	Anagha C P			
2.	Parent	Babu (9656261916)			
3.	Third Year IR	Aswatthy P.R			
4.	Parent	Pavithran OK (8754581532)			
5.	Third Year IR	Nikhitha			
6.	Parent	VM Jeena (971504807327)			
7.	Third Year IR	Priscila Mercy B			
8.	Parent	Lourence (9791553968)			
9.	Third Year IR	Ramana R			
10.	Parent	Kalaiiarasi (8344870495)			
11.	Third Year IR	Salman Ul Farsimi			
12.	Parent	Mohammad (9360006390)			
13.	Third Year IR	Sarjada Nasreen			
14.	Parent	Shahul Hammed (9562900379)			
15.	Third Year IR	Vishnu CT			
16.	Parent	CP Nishad (9895159550)			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsib	Target Date
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Minutes of Meeting

<p>The online meeting started with addressing the presence of parents. The meeting was held between parent of each student and HOD's/Representing staff of each department. The staff's pointed out their academic performance, and conveyed the importance of getting good marks in internal assessment.</p>	<p>All parents agreed to put their efforts on their children for improving the marks and academic performance too.</p>		
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NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath(Principal) 
Dr. Murali BM (Gen pathology)
Dr. Vasanth Kummar (Pharmacology)
Dr. Selvakumar (Microbiology)
Dr. George Thomas (DM)

Dr. Anil Melath, MDS
Principal
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Minutes of Meeting

		(9361131613)		
25.	Second Year IR	Snehachithra.B.R		
26.	Parent	Rekha Baburaj (9645407575)		
27.	Second Year IR	Yuvashri.S		
28.	Parent	S R Subramanian (9597650282)		
29.	Second Year IR	Shahadha Rasheed		
30.	Parent	Rasheed (7510635201)		
31.	Second Year IR	Jamaima Firoz		
32.	Parent	Firoz Khan (9895219042)		

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	25-02-2022
2.	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	25-02-2022
3.	Overall Academic Performance:		Principal	25-02-2022



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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 16-02-2022

Venue of Meeting: Zoom Meeting

Time: 10:30 am

2ND YEAR IR PARENT TEACHER INTERACTION

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Second Year IR	Abhirami Santhosh			
2.	Parent	Santhosh (989558190)			
3.	Second Year IR	Anju.A.Babu			
4.	Parent	Babu (9846823712)			
5.	Second Year IR	Anuja.R			
6.	Parent	Raveendhran (9944341734)			
7.	Second Year IR	Archana Rajeev			
8.	Parent	Rajeevan (9961613633)			
9.	Second Year IR	Asha.M			
10.	Parent	Madhivana K (7868052105)			
11.	Second Year IR	Devika.M			
12.	Parent	Mohan Kumar (9961515866)			
13.	Second Year IR	Faby Ashraf			
14.	Parent	Ashraf (9562200690)			
15.	Second Year IR	Muhammed shahas			
16.	Parent	Shamseera (9447020747)			
17.	Second Year IR	Priyadharshini.C			
18.	Parent	M Kumar (9894276601)			
19.	Second Year IR	Safwana.K.C			
20.	Parent Parent	Muhammad sadique (9895802467)			
21.	Second Year IR	Salva Fathima Salam			
22.	Parent	Masdiha salam (9895712997)			
23.	Second Year IR	Shamvarthini.V			
24.	Parent	A.Kamala			



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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 7-10-2021

Venue of Meeting: Zoom Meeting

Time: 10:30 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Final Year	Barathi Jolie Coeur R			
2.	Final Year	Ashwathy Preman			
3.	Final Year	Femida			
4.	Final Year	Praveen P			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	14-10-2021
2.	Internal Assessment: The performance in the internal assessment was below average and principal mentioned	The students were asked to study and submit the answers for the same Q.P	Principal	14-10-2021


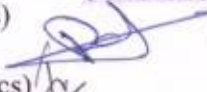

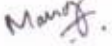


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Minutes of Meeting

	about improvements in successive assessments.			
3.	Overall Academic Performance: The online meeting started with evaluation of the internal assessment marks and their performance by the respective staffs. They conveyed the students overall performance including attendance to each parents.	Students whose performance was weak and with incomplete quota was noted and informed to parents. All parents agreed to put their efforts on their children for improving the marks and academic performance too.	Principal	14-10-2021

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- Dr. George Thomas (Endodontics)
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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 6/10/2021

Venue of Meeting: Zoom Meeting

Time: 11:00 am

2nd YEAR PARENT TEACHER INTERACTION

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Second Year	Farheen Faisal			
2.	Second Year	Kavyasree			
3.	Second Year	Indraja			
4.	Second Year	Anaya praveen			
5.	Second Year	Lisa mathew			
6.	Second Year	Sandra S C			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	13-10-2021




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Minutes of Meeting

2.	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	13-10-2021
3.	Overall Academic Performance: The online meeting started with addressing the presence of parents. The meeting was held between parent of each student and HOD's/Representing staff of each department. The staff's pointed out their academic performance, and conveyed the importance of getting good marks in internal assessment.	All parents agreed to put their efforts on their children for improving the marks and academic performance too.	Principal	13-10-2021

NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal) 
Dr. Pradeep Kumar (Gen Surgery)
Dr. Babu Raveendran (Gen Medicine)
Dr. Bastian TS (Oral Pathology)





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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 5-10-2021

Venue of Meeting: Zoom Meeting

Time: 10:30 am

1st YEAR PARENT TEACHER INTERACTION

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	First Year	Aswathi T L			
2.	First Year	Basimshad			
3.	First Year	Charunathy			
4.	First Year	Fathima nasmi			
5.	First Year	Navya Keerthi			
6.	First Year	Rohit G			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	12-10-2021
2.	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	12-10-2021



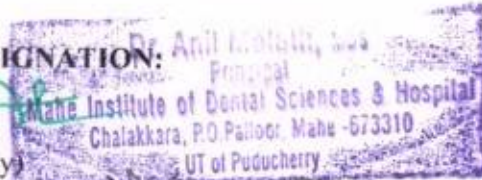
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3.	Overall Academic Performance: The online meeting started with addressing the presence of parents. The meeting was held between parent of each student and HOD's/Representing staff of each department. The staff's pointed out their academic performance, and conveyed the importance of getting good marks in internal assessment.	All parents agreed to put their efforts on their children for improving the marks and academic performance too.	Principal	12-10-2021

NAME & SIGN WITH DESIGNATION:

- Dr. Anil Melath(Principal)
- Dr. Murali BM (Gen pathology)
- Dr. Vasanth Kummar (Pharmacology)
- Dr. Shailaja S Amur (Microbiology)
- Dr. George Thomas (DM)



31/1/20.

1. G.N. SRIRAM
2. KANIMOZHAI
3. Vishnu Varthan

IV

IV.

IV



G. NAGARAGU
RAJESWARAN. LC
G. Sathyamouthy

G. King
Rajesh
Sathy



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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 31-01-2020

Venue of Meeting: Conference Hall

Time: 11:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Final Year	G.N.sriram			
2.	parent	G Nagarajan			
3.	Final Year	Kanimozhi			
4.	parent	Rajeswaran k			
5.	Final Year	Vishnu vardhan			
6.	parent	G.Sathyamoorthy			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Overall Academic Performance: a)The overall academic performance of the students was analysed by the Principal and concerned HODs. The poor performance was noted in some subjects and the same was informed to parent b)Actions to be taken for the	Enquiry on the reason behind is to be sought and evaluated as stated by the Principal. It was decided to make the student study hard and	Principal Principal	07-02-2020 07-02-2020


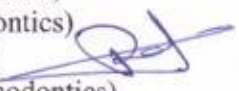
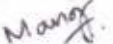


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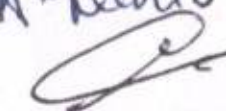
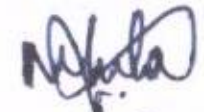
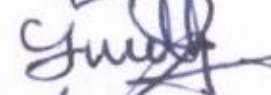


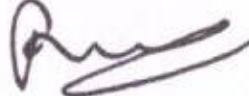

improvement was discussed and Principal asked the parent to monitor the works by the student and to keep a track on the same.	gain knowledge through reading and following the old questions papers to handle the answering pattern and to improve the study part well		
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NAME & SIGN WITH DESIGNATION:


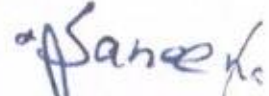
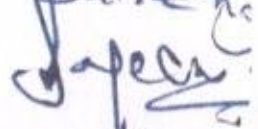
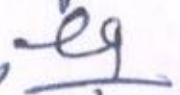

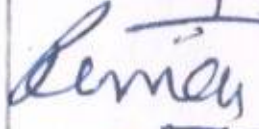
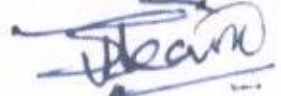



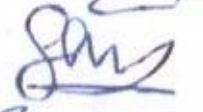


- Dr. Anil Melath (Principal)  Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe-673 310
- Dr. Rena Ephraim (Pedodontics)
- Dr. Anil Melath (Periodontics)
- Dr. Jithesh Kumar (Orthodontics)
- Dr. George Thomas (Endodontics)
- Dr. Raj AC (Oral Medicine) 
- Dr. Nanda Kishore B (Prosthodontics)
- Dr. Seby J Gardens (PHD)
- Dr. Manoj Kumar (OMFS) 



30/01/2020

1	MAHISHALINI A	IV	A-Mehroobin	ANANDAN M	Ajay
2	Sunny Joseph	IV		Joseph Sunny Anita	AJ
3	Nichal Shukoor	IV		Rahmath Shukoor	R.
4	Sneha. T	Final year		Sindhu. M	Sds
5	Swetha Sivakumar	Final Year		SWAKUMAR. E.P	Sel
6	Nagrain Mukundan	IV		Mukundan	Somku
7	Shazerrath	IV		RAJAM NIRAM UDAN	Am
8	NABEEL M.P	IV		RAJIM MARIKKA	Am
9	PRANAV	IV		RAJ M	Am
0	Neha Raj.	IV		Shreeja. k. e.	Shw
1	Manoj Kumar	IV		Manoj Kumar	Manoj Kumar

10

SLNO	STUDENTS NAME	YEAR	STUDENTS SIGNATURE	PARENTS / GUARDIAN NAME	PARENTS SIGNATURE
11	Sara Thalhath	IV		Saneena	
12	Shabika Dhunji	IV		Sajeer DJ	
13	Sona Pradeep	III		Pradeep	
14	Muhammed Shabin	IV		RANHA	
15	Mohel. Surour	IV		SAUKKAR	
16	Anjana. S	IV		Agatha.	
17	Muneer Nuneel	W		Pawas v. le	
18	Pavana Tom	IV		Shiny Thomas	
19	Sheda majeed	W		Ramya	



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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 30-01-2020

Venue of Meeting: Conference Hall

Time: 10:30 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Final Year	Mahishalini a			
2.	Parent	Anandhan			
3.	Final Year	Sunny joseph			
4.	Parent	Joseph sunny			
5.	Final Year	Nihala shukoor			
6.	Parent	Rahmath shukoor			
7.	Final Year	Sneha t			
8.	Parent	Sindhu m			
9.	Final Year	Swetha sivakumar			
10.	Parent	Sivakumar ep			
11.	Final Year	Neeraja jayaram			
12.	Parent	Mukundhan m			
13.	Final Year	Thafzeerath n			
14.	Parent	Nissam			
15.	Final Year	Nabeel mp			
16.	Parent	Raifim marakkar			
17.	Final Year	Pranav			
18.	Parent	Raj m			
19.	Final Year	Neha raj			
20.	Parent	Sheeja k k			
21.	Final Year	Sara thalahath			



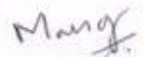


MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

	students to attend the class regularly.			
2.	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	05-02-2020

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath (Principal) 
Dr. Rena Ephraim (Pedodontics)
Dr. Anil Melath (Periodontics)
Dr. Jithesh Kumar (Orthodontics)
Dr. George Thomas (Endodontics)
Dr. Raj AC (Oral Medicine) 
Dr. Nanda Kishore B (Prosthodontics)
Dr. Seby J Gardens (PHD)
Dr. Manoj Kumar (OMFS) 

Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe - 673310
U.T. of Puducherry





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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 28/01/2020

Venue of Meeting: Conference Hall

Time: 11:00 am

3RD YEAR PARENT TEACHER INTERACTION

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Third Year	Chandana			
2.	Parent	Shibu T.K			
3.	Third Year	Pavithra			
4.	Parent	N.Thinagar			
5.	Third Year	Sanjay			
6.	Parent	V.Shankar			
7.	Third Year	Nimisha			
8.	Parent	Geetha .P			
9.	Third Year	Hena Francis			
10.	Parent	Mery Francis			
11.	Third Year	Madhan Kumar			
12.	Parent	E.Rajaraman			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements	The students were asked to study and submit the answers for the same Q.P	Principal	04-02-2020



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Minutes of Meeting

	in successive assessments.			
2.	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	04-02-2020

NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal)

Dr. Pradeep Kumar (Gen Surgery)

Dr. Babu Raveendran (Gen Medicine)

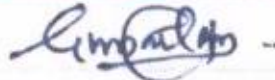

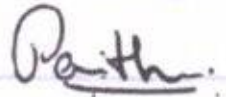

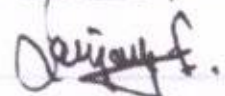
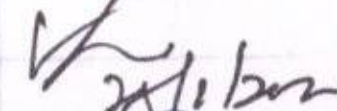


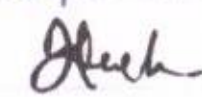
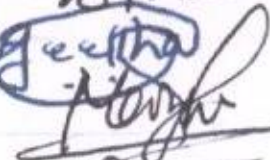
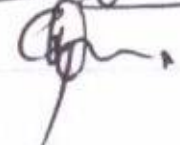

Dr. Bastian TS (Oral Pathology)

Dr. Anil Melath, MSc
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe -673310
UT of Puducherry



IIIrd year Parents meeting on 28/01/2020 10 P.M

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Year	Student Name	Sign	Parent Name	Sign
III Year	Chandana T.K		Shibu T.K	
III year	T. PAVITHRA		M. THAMAGAR	
III year	S. SANJAY		V. SARAN	
II year	NIMISHA UK		Geetha P	
III year	Helen Francis		Mary Francis	
III year.	R. MADHANKUMAR.		E. RAJARAMAN	
IVth year	Athul Bose. K.		Liji A.P.	



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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 29-01-2020

Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Final Year	Athul bose			
2.	Parent	Liji a.p			
3.	Final Year	Ashwaghosh k			
4.	Parent	Dr.muraleedharan			
5.	Final Year	Chandana rajan			
6.	Parent	S.Rajasekharan			
7.	Final Year	M. Anushiya			
8.	Parent	P.J Murugesan			
9.	Final Year	K.Faheema			
10.	Parent	K.Faidu			
11.	Final Year	M.Pushpasanthu			
12.	Parent	M.Kanmogi			
13.	Final Year	Aiswariya priya			
14.	Parent	M.Kanmogi			
15.	Final Year	Fidha k.v			
16.	Parent	M.Subeer Hussan			
17.	Final Year	Devika p.p			
18.	Parent	Sajitha			
19.	Final Year	Anju anil kumar			
20.	Parent	Anil Kumar			
21.	Final Year	Athul prakash			



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Minutes of Meeting

22.	Parent	Reena			
23.	Final Year	Arya chandran			
24.	Parent	Mecena Kumari			
25.	Final Year	Ganga gunasilan			
26.	Parent	Gunasilan			
27.	Final Year	Abhijith p p			
28.	Parent	Sarala P P			
29.	Final Year	Karthika g			
30.	Parent	Sreeja			
31.	Final Year	Hiba mohammed			
32.	Parent	Riyas			
33.	Final Year	Ashya dinesh			
34.	Parent	P.M Prajala			
35.	Final Year	Theertha viswanath			
36.	Parent	Viswanathan .N			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	05-02-2020

Final Year Parents Meeting

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S/N	STUDENT'S NAME	YEAR	STUDENTS SIGNATURE	PARENTS / GUARDIAN NAME	SIGNATURE
1	Athul Bose	IV		Liji A.P	
2	ASHLITA CITOSIT. K	Final yr.		Dr. Muralidharan	
3	CHANDANA Raghav Rk	Final yr.		S. Rajasekharan	
4	MAUSHIYA	IV		P. J. Mungesan	
5	K. Fathema	IV		La Fathu	
6	M. PUSHPASANTHY	IV		M. Kannagi	
7	Aishwarya Priya	IV		M. Kannagi	
8	FIDHA KW	Final yr.		Dr. SUBEER WISSAM	
9	DEVIKA P.P.			Sajitha	
10	Anju Anil Kumar	Fourth		Anil Kumar	
11	Athul Prakash	Final year		Reena	
12	Arya Chandan	Final yr.		Meenakshi	
13	Granger Gunasika	Fourth		Gunasilan	
14	Abhyath P.P	Final yr.		Sarala P.P	
15	Karthika G.	Final year		Sreya	
16	Hiba Mohamed.	final year		B. Riyas.	
17	Ashya dinesh.	final year		P.M. Prajula	
18	Thekka Vinodh	final year		Viswanathan N	



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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 17-01-2019

Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1	Final year-IR Batch	Haritha Mohan			
2	parent	Mohan Das			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Overall Academic Performance: a) the overall academic performance of the student was analyzed by the Principal and concerned HODs. The poor performance was noted in some subjects and the same was informed to parent. b) Actions to be taken for the improvement was discussed and Principal asked the parent to monitor the works by the student and to keep a track on the same.	<p>Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.</p> <p>It was decided to make the student study hard and gain knowledge through reading and following the old questions papers to handle the answering pattern and to improve the study part well.</p>	<p>Principal</p> <p>Principal</p>	<p>30-01-2019</p> <p>30-01-2019</p>

NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal)
Dr. Rena Ephraim (HOD-Pedodontics)





MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 17-01-2019

Venue of Meeting: Conference Hall

Time: 10:30 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Final year-IR Batch	Sofiya			
2.	Parent	Surendran			
3.	Final year-IR Batch	Sreenath M			
4.	Parent	Sreeja			
5.	Final year-IR Batch	Sidharth B			
6.	Parent	Balakrishnan			
7.	Final year-IR Batch	Tom Arakkal			
8.	Parent	Sunny			
9.	Final year-IR Batch	Mujthab			
10.	Parent	Mariyam			
11.	Final year-IR Batch	Sahith			
12.	Parent	Swagath			
13.	Final year-IR Batch	Harikrishnan			
14.	Parent	Vijayakumari			
15.	Final year-IR Batch	Jamshire			
16.	Parent	Jameela			
17.	Final year-IR Batch	Ahalya			
18.	Parent	Ashokan			
19.	Final year-IR Batch	Riswana			
20.	Parent	Kamarunneesa			
21.	Final year-IR Batch	Shilpa			
22.	Parent	Sanoop			
23.	Final year-IR Batch	Shifana			



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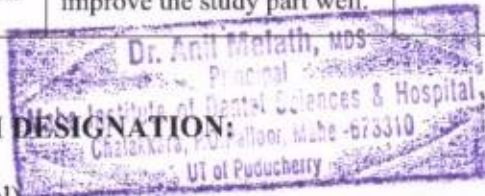
Minutes of Meeting

24.	Parent	Niyas			
25.	Final year-IR Batch	Deepith			
26.	Parent	Ajith Kumar			
27.	Final year-IR Batch	Shanija			
28.	Parent	Sajinas			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Overall Academic Performance: a) the overall academic performance of the student was analyzed by the Principal and concerned HODs. The poor performance was noted in some subjects and the same was informed to parent. b) Actions to be taken for the improvement was discussed and Principal asked the parent to monitor the works by the student and to keep a track on the same.	<p>Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.</p> <p>It was decided to make the student study hard and gain knowledge through reading and following the old questions papers to handle the answering pattern and to improve the study part well.</p>	<p>Principal</p> <p>Principal</p>	<p>30-01-2019</p> <p>30-01-2019</p>

NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal)
Dr. Rena Ephraim (HOD-Pedodontics)





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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 17-01-2019

Venue of Meeting: Conference Hall

Time: 11:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	First year	Sonu			
2.	Parent	C Koya			
3.	First year	Abinav			
4.	Parent	Shekhar			
5.	First year	Aithya			
6.	Parent	Shanmugan			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	<p>1st internal assessment performance:</p> <p>a) Academic performance for the first internal assessment by the students were analyzed by the Principal and concerned staffs. The poor performance was noted in some subjects and the same was informed to parent.</p> <p>b) Actions to be taken for the improvement was discussed and Principal asked the parent to monitor the works by the student</p>	<p>Data evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.</p> <p>It was decided to make the student study hard and gain knowledge through reading and the library posting is made compulsory and</p>	<p>Principal</p> <p>Principal</p>	<p>30-01-2019</p> <p>30-01-2019</p>



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Minutes of Meeting

and to keep a track on the same.	advised to gain knowledge through reading standard books.		
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NAME & SIGN WITH DESIGNATION:

- Dr. Anil Melath (Principal)
- Dr. Praful S Jevoor (Anatomy)
- Dr. Deviprasad (Physiology)
- Dr. Nmitha Rao (Biochemistry)
- Dr. Bastian TS (DA/OH)





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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 26-02-2019

Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	First year	Amna			
2.	Parent	Ayishabi			
3.	First year	Shamila			
4.	Parent	Fathibi			
5.	First year	Sarjada			
6.	Parent	Haseena			
7.	First year	Annie kuruvilla			
8.	Parent	Jose			
9.	First year	Ashmila			
10.	Parent	K V Sajitha			
11.	First year	Zuba Sameed			
12.	Parent	A A Majeed			
13.	First year	Aslama			
14.	Parent	Ajmal			
15.	First year	Nahida			
16.	Parent	Nazeer			
17.	First year	Ziyad zakariya			
18.	Parent	Scheer			
19.	First year	Vishnu C T			
20.	Parent	Savitha			
21.	First year	Joe jose			
22.	Parent	Jose			

Parent's Meeting ON 27/1/19 - at 10-AM

78




IR Batch - ~~Exciting~~ meeting.

S.L	Name of the student	year	Parent name	Sign
1.	Hanika Moham	First Year	Mohamed K	
2.	SOFIYA	4th	PURENDRAN Sreeja.	
3.	Sreenath m	4th	Balakrishnan	
4.	Sidharth B	4th	SUNNY.A	
5.	Tom Arakelad	4th	MARITAM	
6.	muythb	4th	Sangath	
7.	Sahith. C17	4th	Vijayakumari	
8.	Harikrishnan	4th yr	Jameela	
9.	Jamshir ok	4th yr	Asokus	
10.	Ahalya. Aroh	4th yr IR	Kamoruweesal	
11.	Riswana	4th IR	SAVANA OK	
12.	shilpa	4th IR	NIYAS.	
13.	Shafane	4th SR	K. Ajit Kumar	
14.	Deepthi Kelotte	4th	Sajina	
15.	shonija.	4th		
16.				


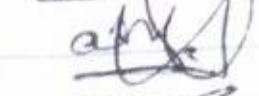

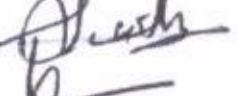


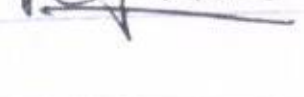
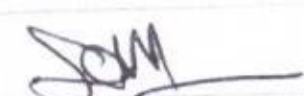
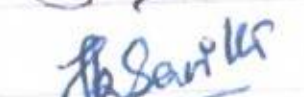
- ~~Subachra~~ not reported.

Subachra - 4th IR. Not Reported.

1st Internal Assessment - meeting

S.L NO	NAME of THE student	year	Parent Name	Sign
			E.T.	
1	Sonu	1 ST year	C. KOYA -	
2	Abhinav S.	1 ST	Shekhar	
3	Adhithya Nurya	1 ST	SHANMUGAN - A	

Parents Meeting on 26.02.2019 @ 10 AM.

1.	Amra A.G.	I year.	Ayishabi. M.K.	aysh
2	Shamida. K.V	I year	Fathibi. K.V	
3	Sarjatha NUSROON	I year	Haseena. V.K.	
4	Annis Kuruv. I.K.	1 st year	Jose Kumvillu.	
5	Ashmila shas Abu.	1 st year	K.V. Jayitha.	
6	Zakia Sameed	1 st year	A.A. Najeed	
7	ASLAMAT.	1 st year	ASMAK	
8	Nahida Nazeer.	1 st year	Nazeer.	
9	Seheer. P.E			
9	Ziyad Zakariya	1 st year	Seheer. P.E	
10.	Vishnu. C.T	2 nd year	SAVITHA. S.K	
11.	Joe Jose			



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Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Students attendance: The attendance percentage was calculated and the frequent and repeated absentees were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	15-03-2019
2.	1st internal assessment Performance: a) Academic performance for the first internal assessment by the students were analyzed by the Principal and concerned staffs. The poor performance was noticed and the same was informed to parent. b) Further monitoring and actions to be taken for the improvement was discussed and Principal asked the parent to monitor the works by the student and help them improve.	Principal took strict action to make the student study hard and gain knowledge through reading at the library and library posting is made compulsory.	Principal	15-03-2019

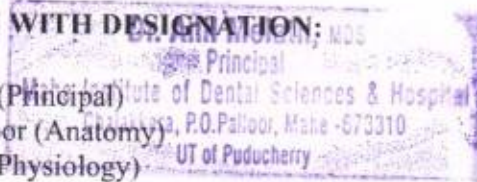


MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

NAME & SIGN WITH DESIGNATION:

- Dr. Anil Melath (Principal)
Dr. Praful S Jevoor (Anatomy)
Dr. Deviprasad (Physiology)
Dr. Nmitha Rao (Biochemistry)
Dr. Bastian TS (DA/OH)





MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 26-02-2019

Venue of Meeting: Conference Hall

Time: 10:30 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Second year	Ajith kumar			
2.	Parent	Rajalakshmi			
3.	Second year	Praveen			
4.	Parent	P Pandian			
5.	Second year	Meghna M			
6.	Parent	Manojkumar			
7.	Second year	Sonu Pradeep			
8.	Parent	Pradeepan E K			
9.	Second year	Aswathi Preman			
10.	Parent	Preman			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: The attendance percentage was calculated and the frequent and repeated absentees were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	15-03-2019




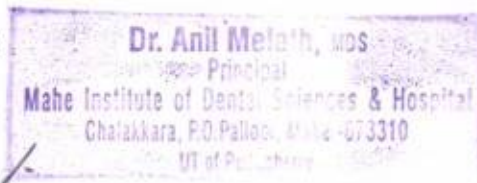
MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

2.	Ist internal assessment Performance: a) Academic performance for the first internal assessment by the students were analyzed by the Principal and concerned staffs. The poor performance was noticed and the same was informed to parent. b) Further monitoring and actions to be taken for the improvement was discussed and Principal asked the parent to monitor the works by the student and help them improve.	Principal took strict action to make the student study hard and gain knowledge through reading at the library and library posting is made compulsory.	Principal	15-03-2019
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NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath(Principal) 
Dr. Murali BM (Gen pathology)
Dr. Vasanth Kummar (Pharmacology)
Dr. Shailaja S Amur (Microbiology)
Dr. George Thomas (DM)



2nd year Panel's meeting

S L No	name of the student	year	name of the parent	Signature
1.	Ajithkumar	2 nd	M. RAJALAKSHMI	M. P.
2.	Praveen.	2 nd	P. PANDIYAN	P. Pandiyan
3	Megha. M.	2 nd	Manj Kumar. K.	Manj Kumar
4.	Sona pradeep	2 nd	Pradeepan EK	P. Pradeepan
5	Aswathy Anu	2 nd		
<hr/>				
3 rd year	praveencharan	3 rd		P. Praveencharan



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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 26-02-2019

Venue of Meeting: Conference Hall

Time: 11:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Third year	Pareendhan			
2.	Parent	Ramya			
3.	Third year	Hiba Mohd			
4.	Parent	Rasiya Mohd			
5.	Third year	Swetha Sivakumar			
6.	Parent	Sivakumar			
7.	Third year	Mufeeda M			
8.	Parent	Shareena			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: The attendance percentage was calculated and the frequent and repeated absentees were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	15-03-2019




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Minutes of Meeting

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NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal) 
Dr. Pradeep Kumar (Gen Surgery)
Dr. Babu Raveendran (Gen Medicine)
Dr. Bastian TS (Oral Pathology)

Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe -673310
UT of Puducherry



SL NO	name of the Student	year	name of the parent	Sign
1.	Hiba nidal.	3 rd year	Rosiyas Mohamed	<u>Rosiyas</u>
2.	Swetha Sivakumar	3 rd year BDS	Sivakumar-CP	<u>Swetha</u>
3	myceela m	3 rd year	Shareena	<u>Shareena</u>



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 26-02-2019

Venue of Meeting: Conference Hall

Time: 11:20 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Final year	Anjana Binoy			
2.	Parent	Binoy			
3.	Final year	Nithya			
4.	Parent	C Arouna			
5.	Final year	Hiba Sherin			
6.	Parent	Sherin			
7.	Final year	Monisha Mohan			
8.	Parent	Thanuja Mohan			
9.	Final year	N Divyadarshini			
10.	Parent	Nithiyavani			
11.	Final year	Anna Tom			
12.	Parent	Tom Jacob			
13.	Final year	Therrtha V Murali			
14.	Parent	Muraleedharan			
15.	Final year	Nima Tony			
16.	Parent	Tony Philip			
17.	Final year	Vyshnavi K			
18.	Parent	Ramanath			
19.	Final year	Arathi Mithran			
20.	Parent	Mithran			
21.	Final year	Aparna			
22.	Parent	Prabhakaran			
23.	Final year	Theertha Baburaj			



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Minutes of Meeting

24.	Parent	Bindu			
25.	Final year	Arulmozhi			
26.	Parent	Reavathi S			
27.	Final year	Anusree			
28.	Parent	Padmaja			
29.	Final year	Lakshmi vikas			
30.	Parent	Sarita			
31.	Final year	Sreelakshmi T			
32.	Parent	Radhakrishnan			
33.	Final year	Al-Nusrath			
34.	Parent	Abdul Rasheed			
35.	Final year	Khadeejathul Dilshada			
36.	Parent	Najma			
37.	Final year	Shafna			
38.	Parent	Ruckiya			
39.	Final year	Hyfa Sjhammem			
40.	Parent	Sareena			
41.	Final year	Shredha Madhu			
42.	Parent	Madhusudan			
43.	Final year	Aysha P P			
44.	Parent	Adv. Jabin			
45.	Final year	Riya ramdas			
46.	Parent	M Ramdas			
47.	Final year	Theertha			
48.	Parent	Mohandas			
49.	Final year	Remiya			
50.	Parent	Ravi			

SL No
 1.

name of the student

~~SL No~~ year

name of the parent

Sign

✓ 1. Riya Rajesh
 ✓ 2. ✓ Anjana Binoy
 ✓ Nithya. Suresh

4th
 4th
 4th

✓ 3. Hemshree SS

4th
 4th

2 4. ~~Subashree~~

4th

✓ 5. Manish Moh

✓ 6. N. Divyadarshini

4th

)
~~AROUNA~~
 AROUNA
 Lakshmi Kumar
 Guneshky
 Tharjambham
 NITHYARANI

Sign
 Lakshmi
 Tharjambham
 Nithyaranani
 3-19

S.L. No.	name of the student	year	name of the partner	Signature
7. ✓	Anne Tom ✓	4 th	Tom Jacob	
8 ✓	Jheeritha V. Murali ✓	4 th year	Mirvalleedharan	
9 ✓	NIMA GOSWAMI ✓	4 th year	Tommy Philip	
10 ✓	Iba Shamma ✓	4 th year		
11 ✓	Vyshnavi K ✓	4 th	Ramameenal	
12 ✓	Amithi Mathan ✓	4 th	M. S. RAVI ✓	
13 ✓	aparna ✓	4 th	Prabhekar	
14 ✓	Prasanth. Babu ✓	4 th	Banu	
15 ✓	Arulmoji ✓	4 th	Revathi S	
16 ✓	Anusree S ✓	4 th	Padmaja. Pm	
17 ✓	anya chandrabal ✓	4 th	Preetha K	
18 ✓	Lakshmi. Vikas ✓	4 th year	Sacita P	
19 ✓	Sreedekshmi T ✓	4 th year	Radhakrishnan	
20 ✓	Al-Nuzul Rhi ✓	4 th yr	Abdul Rasheed	
21 ✓	Kadeejithal Dilshada ✓	4 th year	Najma B	
22 ✓	Shajna Shama ✓	4 th year	Ruckiya	
23 ✓	Hafsa Hanum ✓	4 th year	Sarvina	
24 ✓	Shreetha mathu ✓	4 th year	KN. Madhuladha	
25 ✓	Aysha P. P ✓	4 th year	Adv. Jabin	
26 ✓	Riya Rendes ✓	4 th yr	M. RAMDAS	
27 ✓	Tharsha ✓	4 th year	Arshad S	
28 ✓	Pranaya ✓	4 th year	Ravi	
29 ✓	Uleema suman ✓	4 th year	Rachana Prf	
30 ✓	Kavya Sivan ✓	4 th year	Sheeba I.	
31 ✓	Nayana ✓	4 th year	Arshad Hej	
32 ✓	Lebarba ✓	4 th yr	Yasmin	
33 ✓	Muhsina ✓	4 th yr		
34 ✓	Pranaya ✓	4 th yr	she	
35 ✓	Fathimi Hafsa ✓	4 th yr	Usha	
36 ✓	Riswan ✓	4 th yr	Muhammad Sa	



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Minutes of Meeting

51.	Final year	Aleena Suman			
52.	Parent	Roshnara Arif			
53.	Final year	Ananya Sivan			
54.	Parent	Sheeba T			
55.	Final year	Nayeema			
56.	Parent	Ammed haji			
57.	Final year	Lubaiba			
58.	Parent	Yaseen			
59.	Final year	Muhasina			
60.	Parent	Musa			
61.	Final year	Fathima Hafsa			
62.	Parent	Umar			
63.	Final year	Riswana			
64.	Parent	Muhammed			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	<p>1st internal assessment Performance: a) Academic performance for the first internal assessment by the students were analyzed by the Principal and concerned staffs. The poor performance was noticed and the same was informed to parent.</p> <p>b) Further monitoring and actions to be taken</p>	Principal took strict action to make the student study hard and gain knowledge through reading and utilizing the library.	Principal	15-03-2019


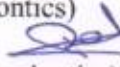
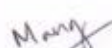


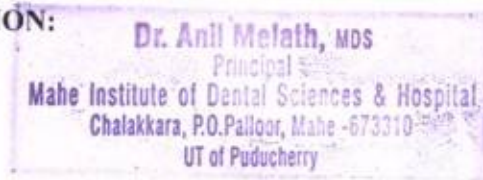
MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
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Minutes of Meeting

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NAME & SIGN WITH DESIGNATION:

- Dr. Anil Melath (Principal) 
- Dr. Rena Ephraim (Pedodontics)
- Dr. Anil Melath (Periodontics)
- Dr. Jithesh Kumar (Orthodontics)
- Dr. George Thomas (Endodontics)
- Dr. Raj AC (Oral Medicine) 
- Dr. Nanda Kishore B (Prosthodontics)
- Dr. Seby J Gardens (PHD)
- Dr. Manoj Kumar (OMFS) 





MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 04-03-2019



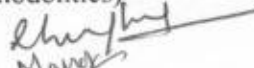
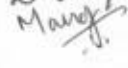
Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Final year	Fathimath Mitha			
2.	Parent	Vaishnav K P			
3.	Final year	Josepaul Pius			
4.	Parent	Kunjammu Pius			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	14-03-2019

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath (Principal) 
Dr. Rena Ephraim (Pedodontics)
Dr. Anil Melath (Periodontics)
Dr. Jithesh Kumar (Orthodontics)
Dr. George Thomas (Endodontics)
Dr. Raj AC (Oral Medicine) 
Dr. Nanda Kishore B (Prosthodontics)
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MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 05-03-2019


Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Third year-IR	Shamreena V			
2.	Parent	Hafsa Mujeeb			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	14-03-2019

NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal) 
Dr. Pradeep Kumar (Gen Surgery)
Dr. Babu Raveendran (Gen Medicine)
Dr. Bastian TS (Oral Pathology)

Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe -673310
U.T. of Puducherry



82

4th yr Parents Meeting

Sl. No	Name of the student	Year	Name of the parent	Signature
i	Vaishnav .lp Fathimath Mithu	Final year	Vaishnav .lp	<u>Vaishnav</u>
ii	Jospaul . Pius	Final year	Kunjamma Pius	<u>Kunjamma</u> M/3/19

01.

3rd yr IR

Shamreena.V

05.03.19

3rd yr IR

Habsamujeeb.

~~01~~



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 06-03-2019


Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Third year	Theertha Viswanadh			
2.	Parent	Viswanadhan			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	14-03-2019

NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal) 
Dr. Pradeep Kumar (Gen Surgery)
Dr. Babu Raveendran (Gen Medicine)
Dr. Bastian TS (Oral Pathology)

Dr. Anil Melath, MDS

Principal

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MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 09-03-2019


Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	First year	Hariprashanth			
2.	Parent	Ramesh			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	20-03-2019

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath (Principal) 
Dr. Praful S Jevoor (Anatomy)
Dr. Deviprasad (Physiology)
Dr. Nmitha Rao (Biochemistry)
Dr. Bastian TS (DA/OH)

Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe -673310
UT of Puducherry



1.	<u>06.03.19</u> Theertha. Viswanadh	3 rd yr	Viswanadhani	<u>Vet.</u>
----	--	--------------------	--------------	-------------

09.03.19

1.

Haniprasanth

1st yr

Ramegh

Sam



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 09-03-2019

Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	First year	Hariprashanth			
2.	Parent	Ramesh			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	20-03-2019

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath (Principal)
Dr. Praful S Jevoor (Anatomy)
Dr. Deviprasad (Physiology)
Dr. Nmitha Rao (Biochemistry)
Dr. Bastian TS (DA/OH)

Dr. Anil Melath, was

Principal

Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe-673310
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MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 16-03-2019

Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	First year	Nisha Johnson			
2.	Parent	Johnson I			
3.	First year	Afia S			
4.	Parent	Manoj Hussain			
5.	Third year	Neha Raj			
6.	Parent	Sheeja			
7.	First year	Joe jose			
8.	Parent	Jose Joseph			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	25-03-2019

16/3/19

1.	Nisha Johnson	I st yr	Johnson, I	JS
2.	Afia S	I st yr	Manoj Hussain	<u>Manoj Hussain</u>
3.	Neha Raj	2 nd yr	Sheya	<u>Sheya</u>
<u>30/3/19</u>	Joe Joe	1 st yr	Jose Joseph	<u>Joe</u>



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 06-04-2019



Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Second year	Madhumitha S			
2.	Parent	S Divya			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	15-04-2019

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath(Principal) 
Dr. Murali BM (Gen pathology)
Dr. Vasanth Kummar (Pharmacology) 
Dr. Shailaja S Amur (Microbiology)
Dr. George Thomas (DM)

Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
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Minutes of Meeting

NAME & SIGN WITH DESIGNATION:

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Dr. Nmitha Rao (Biochemistry)
Dr. Bastian TS (DA/OH)
Dr. Pradeep Kumar (Gen Surgery)
Dr. Babu Raveendran (Gen Medicine)
Dr. Bastian TS (Oral Pathology)

6/4/19

2nd

madhumitha S

2nd year

S. Divya

Schuss



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 08-04-2019



Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Second year	Nimisha			
2.	Parent	Mary Francis			
3.	Second year	Soundarya Jyothi			
4.	Parent	Sudheerkumar			
5.	First year	Lubana Taj			
6.	Parent	Nizar P K P			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	15-04-2019

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath (Principal) 
Dr. Murali BM (Gen pathology)
Dr. Vasanth Kумmar (Pharmacology) 
Dr. Shailaja S Amur (Microbiology)
Dr. George Thomas (DM)
Dr. Praful S Jevoor (Anatomy)
Dr. Deviprasad (Physiology)
Dr. Nmitha Rao (Biochemistry)
Dr. Bastian TS (DA/OH)

Dr. Anil Melath, MDS
Principal
Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe - 673310
UT of Puducherry





MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 11-04-2019


Venue of Meeting: Conference Hall

Time: 10:30 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Third year	Harikrishnan			
2.	Parent	Kamalakshan C P			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	18-04-2019

NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal) 
Dr. Pradeep Kumar (Gen Surgery)
Dr. Babu Raveendran (Gen Medicine)
Dr. Bastian TS (Oral Pathology)

8/4/19.

Nimishu

~~Haris Francis~~

2nd yr.

Marysophie Frances

Maryk

Lubona Toy

1st year

Nizon P.K.P

NB

3. SOUNDARYA Sathli
~~Rachasathli~~

2nd year

R. Sudheer Kumar

R/S

11/4/19

Harikrishnan

III Year

Kamalakshan. C.P.





MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 12-04-2019


Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Second year	Fathimath Nidha Parveen			
2.	Parent	Jaleel K			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	18-04-2019

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath(Principal) 
Dr. Murali BM (Gen pathology)
Dr. Vasanth Kummar (Pharmacology)
Dr. Shailaja S Amur (Microbiology)
Dr. George Thomas (DM)


Dr. Anil Melath, MDS
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Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 22-04-2019


Venue of Meeting: Conference Hall

Time: 10:30 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Second year	Aarsha			
2.	Parent	Shine Kumar			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	28-04-2019

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath(Principal) 
Dr. Murali BM (Gen pathology)
Dr. Vasanth Kummar (Pharmacology)
Dr. Shailaja S Amur (Microbiology)
Dr. George Thomas (DM)

Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe -673310
UT of Puducherry



12/4/19

Fathimath ^NRicha
Parvin.

11nd yr.

x JAWELIS

a ~~del~~

22/4/19

Aamsha

Sneha

Shine Kumar.

Shikha

6/5/2019

4h

Isneha

V. Mangala



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 08-05-2019

Venue of Meeting: Conference Hall

Time: 11:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Final year	Sreelakshmi			
2.	Parent	Lalaji			
3.	Final year	Meghna Jeevaraj			
4.	Parent	Pramod Padikkal			


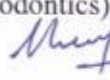
Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	15-05-2019
2.	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments	The students were asked to study and submit the answers for the same Q.P	Principal	15-05-2019



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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath (Principal) 
Dr. Rena Ephraim (Pedodontics)
Dr. Anil Melath (Periodontics)
Dr. Jithesh Kumar (Orthodontics)
Dr. George Thomas (Endodontics)
Dr. Raj AC (Oral Medicine)
Dr. Nanda Kishore B (Prosthodontics)
Dr. Seby J Gardens (PHD) 
Dr. Manoj Kumar (OMFS)

Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe - 673310
UT of Puducherry



08/05/19.

Sreelakshmi
Megha Jeenuary

4th yo.

Lalaji
- PRAMOD PADIKKAL

~~Signature~~
10/5/19



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 14-05-2019

Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	First year	Kavya K C			
2.	Parent	Rajendran K C			
3.	First year	Hasna Sajitha			
4.	Parent	Muhammed			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	20-05-2019
2.	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in	The students were asked to study and submit the answers for the same Q.P	Principal	20-05-2019




MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

successive assessments			
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NAME & SIGN WITH DESIGNATION:

- Dr. Anil Melath (Principal) 
- Dr. Praful S Jevoor (Anatomy)
- Dr. Deviprasad (Physiology)
- Dr. Nmitha Rao (Biochemistry)
- Dr. Bastian TS (DA/OH)

Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe - 673310
UT of Puducherry



14/05/2019

1st year parents
meeting

1. Kanya KC
2. ~~MA~~ Hasna Saifullah

1st year Rajendran. KC
1st year Mohd Ruz

Rajendran
Mohd Ruz

3-



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 14-05-2019

Venue of Meeting: Conference Hall

Time: 10:30 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Third year	Ria James			
2.	Parent	Rency James			


Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	20-05-2019
2.	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments	The students were asked to study and submit the answers for the same Q.P	Principal	20-05-2019



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Minutes of Meeting

NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal) 
Dr. Pradeep Kumar (Gen Surgery)
Dr. Babu Raveendran (Gen Medicine)
Dr. Bastian TS (Oral Pathology)

Dr. Anil Melath, mos
Principal
Mahe Institute of Dental Sciences & Hospital
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UT of Puducherry



3rd year

1. Rice James

3rd year - Rency James

Rency
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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 15-05-2019

Venue of Meeting: Conference Hall

Time: 11:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Second year	Aysha lubana			
2.	Parent	Salim			
3.	Second year	Sona Pradeep			
4.	Parent	Bindu OK			
5.	Second year	Nimisha U.K			
6.	Parent	Geetha dinesh			
7.	Second year	Sanjay			
8.	Parent	V Shankar			
9.	Second year	Medhankumar			
10.	Parent	G rajaraman			
11.	Second year	Adithyan			
12.	Parent	T A Vikneshwaran			
13.	Second year	Jagadeesh			
14.	Parent	Preman			
15.	Second year	Muhammed Nabeel			
16.	Parent	A Janveer Ahmed			
17.	Second year	Soumya			
18.	Parent	R Murugan			
19.	Second year	Abhirami			
20.	Parent	T Parameswaran			
21.	Second year	Praveen			
22.	Parent	Shivaraj			





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Minutes of Meeting

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	23-05-2019
2.	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	23-05-2019

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath(Principal) 
Dr. Murali BM (Gen pathology)
Dr. Vasanth Kummar (Pharmacology) 
Dr. Shailaja S Amur (Microbiology)
Dr. George Thomas (DM)

Dr. Anil Melath, MDS
Principal

MAHE Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe - 673310
U.T. of Puducherry

Re-Meeting on: 21-05-2019
15-07-2019
28-09-2019
21-10-2019



2nd year

15/1/2019.

1. Aysha Lubana
2. Sone predeep

2nd year
2nd year

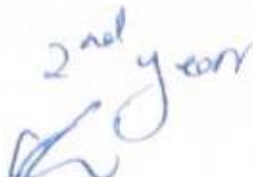
Salim
Bindu. C.K


Bindu

3. Nimisha. U.K

Geetha
2nd year

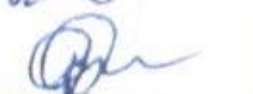
Geetha Dinesh
V. SANKAR

2nd year


4. Sanjay
5. meethankumar

2nd year.

C. RAJARAMAN



6. Adhithyan

2nd year

T.A. VIKNESWARAN



7. Jaga dash Ramakrishna
Sri Sowmya

2nd year.
2nd year

V.P. Pragasam





MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 16-05-2019

Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Third year	Muhammed Shabin			
2.	Parent	Kunhayen Kutti			
3.	Third year	Ashwaghosh K			
4.	Parent	Muraleedharan			
5.	Third year	Ashiya Dinesh			
6.	Parent	Dinesh Kumar			
7.	Third year	Muhammed Suroor			
8.	Parent	Shameela E K			
9.	Third year	Muneera Naval			
10.	Parent	Safiya			
11.	Third year	Fidha K V			
12.	Parent	Subeer Hussain			
13.	Third year	Mohanapriya			
14.	Parent	Padmavathi			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in	The students were asked to study and submit the answers for the same Q.P	Principal	20-05-2019




MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

	successive assessments			
2.	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	20-05-2019

NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal) 
Dr. Pradeep Kumar (Gen Surgery)
Dr. Babu Raveendran (Gen Medicine)
Dr. Bastian TS (Oral Pathology)

Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor Mahe -673310
UT of Puducherry

Re-Meeting on: 21-05-2019
15-06-2019
18-09-2019



16/5/19^U

1. Muhammed Shabir
2. ASHWAGHOSH. K.
3. ASHAJA DINESH
4. Mohd. Surour

U
2nd yrs

3rd yr.

3rd yr.

3rd yr

Kanrayan Kattiy
Dr. Muzafzeedham.

Dinesh Kumar. ml
Shameeda. E. K.



S. Muhanna new
Jidha.kv

3rd year
3rd year

Safiya.
Dr Subeer Hussain kv

Saf
su



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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 17-05-2019

Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Final year	Durga Devi			
2.	Parent	R Nagendran			
3.	Final year	Hemnath Shekhar			
4.	Parent	L Gunashekhar			
5.	Final year	Safeeda			
6.	Parent	Mariyam			
7.	Final year	Sandra Benny			
8.	Parent	Bindu Benny			
9.	Final year	Ameer Jafar			
10.	Parent	Rahmath			
11.	Final year	Riya Fathima			
12.	Parent	Anvar			
13.	Final year	Bhuvaneshwari			
14.	Parent	Thiyagarajan V			
15.	Final year	Prabhavathi			
16.	Parent	Kuppamal			
17.	Final year	Ramscena			
18.	Parent	Subaida			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was			



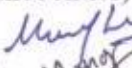
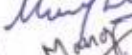


MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

2.	calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	15-05-2019
	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments	The students were asked to study and submit the answers for the same Q.P	Principal	15-05-2019

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath (Principal) 
Dr. Rena Ephraim (Pedodontics)
Dr. Anil Melath (Periodontics)
Dr. Jithesh Kumar (Orthodontics)
Dr. George Thomas (Endodontics)
Dr. Raj AC (Oral Medicine) 
Dr. Nanda Kishore B (Prosthodontics)
Dr. Seby J Gardens (PHD) 
Dr. Manoj Kumar (OMFS) 

Dr. Anil Melath, was
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe - 673310
U.T. of Puducherry



4th year parents meeting - 17/5/19

1. Durgadevi	4 th year	R. NARENDRAN R. Nauf	
2. Jambhathekar	4 th year	L. Gunasegar	hbu
3. SAFIENA	4 th year	FINIEL YER	hbu
4. Sorelora Benny	4 th year	Bosidu Benny	<u>osm</u>
5. Annel. Jalle	4 th year	RAHMAIT.	osm
6. Riya Fathima	4 th year	Annel.	<u>of</u>
7. Bhuvaneshwari	Final year	Thiyagarajan.v.	Vithay
8. Prabawathy	Final year	Kuppanal.	<u>GUU 06.</u>
9. Ramscena	Final year	Subaich.	<u>suu</u>



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Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 29-07-2019

Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	First year	Adinath			
2.	Parent	Ravindran V			
3.	First year	Rozana			
4.	Parent	Sajitha K P			
5.	First year	Sooraj			
6.	Parent	Suma			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Vacating Hostel: Discussion regarding the hostel vacating process was done in the presence of Hostel authorities and Principal. The reason and clarification regarding the decision was enquired and Principal advised authorities to do the needful and proceed.	Approval for vacating the hostel was done.	Principal	07-08-2019

NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal)



Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe -673310
UT of Puducherry



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U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 25-09-2019

Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Third year	Swathi R S			
2.	Parent	Rajeevan T P			
3.	Third year	Shamrena			
4.	Parent	Hafsathibik			
5.	Third year	Farhana			
6.	Parent	Razak C K			
7.	Third year	Radhika			
8.	Parent	Deepa Sreekanth			
9.	Third year	Aparna			
10.	Parent	Bijoy A V			
11.	Third year	A Nissanthi			
12.	Parent	Arumugan			
13.	Third year	Rajani			
14.	Parent	Anjana			
15.	Third year	Heba Jamal			
16.	Parent	Jamal M K			
17.	Third year	Mariya Joseph			
18.	Parent	George Joseph			
19.	Third year	Ajeeth Kumar			
20.	Parent	Arul Anandh			

Hostel Vaccalring - Parents meeting 29/7/19

1.	Adinath	1 st yr.	Ravindran	_____
2.	Rozana.	1 st yr.	- Sr SARITHA.K.P	_____
3	Sooraj	1 st yr		_____

25/09/19

Swathi. R.S

3rd Yr.

Rajeeva TD

Shamsreena

3rd Yr.

Hafsalkibi.K.

Farhana

2nd Yr.

Razack.C.K

Radhika.

3rd Yr.

Deepa Sreekanth

Aparna.

3rd Yr.

Bijoy.A.V.

A-NISSHANTHI

3rd year

N. Arumugam

Rayani

3rd Yr

Anjana.

Heba Jamal

3rd Yr.

Jamal.M.K

Mariya Joseph

3rd Yr.

George Joseph.

Ajeeth Kumar

2nd yr

Arul Arandh




MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments	The students were asked to study and submit the answers for the same Q.P	Principal	02-10-2019
2.	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	02-10-2019

NAME & SIGN WITH DESIGNATION:

Dr Anil Melath(Principal) 
Dr. Pradeep Kumar (Gen Surgery)
Dr. Babu Raveendran (Gen Medicine)
Dr. Bastian TS (Oral Pathology)

Dr. Anil Melath
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallor, Mahe-673310
U.T. of Puducherry

Re-Meeting on: 27-09-2019
29-09-2019
11-10-2019





MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 26-09-2019

Venue of Meeting: Conference Hall

Time: 10:00 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Final year	Sree hari			
2.	Parent	Suresh Kumar			
3.	Final year	Brindamalar			
4.	Parent	G Vijayakumar			
5.	Final year	Aiswarya Ganesh			
6.	Parent	Ganeshan R K			
7.	Final year	Ramana			
8.	Parent	Kuppammal			
9.	Final year	Muhammed Vajid			
10.	Parent	Sara			
11.	Final year	Afra Afzal			
12.	Parent	Afzal			
13.	Final year	Sivaraj T P			
14.	Parent	Geetha M			
15.	Final year	Vinayak			
16.	Parent	Suresh Babu			
17.	Final year	Natha Banu			
18.	Parent	Shaheer			
19.	Final year	Abida Ansari			
20.	Parent	Abdul Humma			
21.	Final year	Rasnaha Nasrin			
22.	Parent	Suhail			
23.	Final year	Rishi P P			



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24.	Parent	Balakrishnan P P			
25.	Final year	Anavadya			
26.	Parent	Srinivasan			
27.	Final year	Divin Davi			
28.	Parent	Davi Maganhy			
29.	Final Year	Muhammed Thanseeh			
30.	Parent	Noufal			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	02-10-2019
2.	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments	The students were asked to study and submit the answers for the same Q.P	Principal	02-10-2019



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NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath (Principal)

Dr. Rena Ephraim (Pedodontics)

Dr. Anil Melath (Periodontics)

Dr. Jithesh Kumar (Orthodontics)

Dr. George Thomas (Endodontics)

Dr. Raj AC (Oral Medicine)

Dr. Nanda Kishore B (Prosthodontics)

Dr. Seby J Gardens (PHD)

Dr. Manoj Kumar (OMFS)

Dr. Anil Melath, MDS

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Final Year IR (20/9/19) Part

1) Soor kavi	1 st	Suresh Kumar. S.	<u>Suresh Kumar</u>
2) Brindaroulat	1 st	G. VIJAYAKUMAR	<u>G. Vijayakumar</u>
3) Aiswarya Garest	1 st	Gowtham RK	<u>Gowtham RK</u>
4) Ramana.	4 th	Kuppanmal.	<u>Kuppanmal</u>
5) Muhammad Kayid	1 st	Sora	<u>Sora</u>
6) Afzal Afzal	1 st	Afzal	<u>Afzal</u>
7) Anam Sivraj.P	4 th	Geetha. M	<u>Geetha</u>
8) Vijayak	4 th	Suresh Babu	<u>Suresh Babu</u>
9) Natha Banu	4 th	Shaher	<u>Shaher</u>
10) ABIDA NASARI	4 th	Abdul Hamid	<u>Abdul Hamid</u>
11) Abha Rasnaba Nasun	4 th year	Subaid	<u>Subaid</u>
12) Rishi PP	4 th year	D. Lakshman. PP	<u>D. Lakshman. PP</u>
13) Anuvadysi	1 st year	S. Anirudh. P	<u>S. Anirudh. P</u>

Parents Meeting 4th yr IR Batch 26/9/19

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	Name of the student	Year	Name of the Parent	Signature
14	Divia Nair	4 th	*DAN. Chandy	
15	Maanamaal Thambi	4 th year	Noushad.	



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23.10.2019

CIRCULAR

This is to inform that Parent Teachers Interaction committee meeting is scheduled on **24.10.2019** at **10.30 AM**. All the Committee members are requested to attend the meeting without fail.




Venue: Mini Conference Hall.


Dr. Shakunthala G K
Convenor


Dr. Rena Ephraim
Chair person.

Copy to:

1. Chairman
2. The Administrator
3. NAAC cell
4. Committee Members

* Ms. Girish 
* Mes. Anjali 
* Mes. Aishwarya 

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PARENTS TEACHERS INTERACTION

Sl no		
1.	Name of the committee	Parents Teachers Interaction
2.	Chairman	Dr.Rena Ephraim
	Convener	Dr. Shakunthala G K
	Members	Mr. Gireesh, Mrs. Anjali, Mrs. Aishwarya
	Invitee	Dr. Jeena Sebastian (NAAC committee member)
3.	Purpose	To overview on parents interaction with teachers
4.	Authority	Principal
5.	Report to	Principal
6.	Responsibilities	<ul style="list-style-type: none">- To conduct meeting every 6 months & as and when required- To provide prior information about the meeting to all the members through circulars- To maintain the minutes of the meeting, photographs and circulars related to the meeting- To distribute the committee work to all the members- To decide about including new members to the committee every academic year- To discuss about the leave and unauthorized absence of the students- To discuss and decide the eligibility to write university examination with regard to attendance and performance
7.	Frequency of meeting	Once in every 6 months & as and when required
8.	Date & time	24-10-2019 & 10.30 AM to 11.45 AM
9.	Venue	Mini conference hall
10	Quorum	Minimum 50% quorum Members present: Dr.Rena Ephraim, Dr. Shakunthala G K Mr. Gireesh, Mrs. Anjali, Mrs. Aishwarya
11	Meeting intimation	As per circular dated 23-10-2019
12	Agenda& resolutions	<ul style="list-style-type: none">- The chairman of the committee welcomed the gathered members.- Convener read about the minutes of previous meeting and discussed regarding action taken.- Following proposals were put forward by the committee members to discuss with the principal<ol style="list-style-type: none">1. To conduct parents teachers meeting after 1st internal assessment examination for all the batches2. Unauthorized absence of the students should be

		<p>monitored on daily basis by student cell and their parents should be informed about it</p> <ol style="list-style-type: none"> 3. Students who are absent without submitting the leave form have to get remarks from student cell prior to approaching teaching staff for signature 4. Students attendance should be monitored before every internal assessment examinations and student cell members should send absentees list with informed or not informed remarks to staff in charge of respective batches and HODs of all the departments. 5. Any student with 5 or more non informed leaves in 3 months – should meet principal before attending internal examination 6. Students should have minimum 75% attendance to write university examination. 7. Students should have completed 75% of prescribed preclinical and clinical work to be eligible for university examination. <ul style="list-style-type: none"> - Decided to have one student cell member to be a part of next meeting - Any parent who is interested to know about the attendance and performance of their child – they are permitted to come and meet the teachers and authorized personnel any time - Proposed to have next meeting on January 2020. - Chairman of the committee proposed vote of thanks and concluded the meeting by 11.45 AM.
13	Reports sent to	Principal
14	Prepared by	Dr. Shakunthala G K
15	Scrutinized by	Dr. Rena Ephraim
16	Approved by	Dr. Rena Ephraim
17	Review due on	January 2020
18	Documentation number	
19	Take consent signature from	Principal

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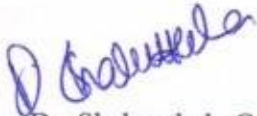
PARENTS TEACHERS INTERACTION

Report of the meeting conducted on 24th October 2019

Parents teachers interaction committee meeting was held on 24th October 2019 at 10.30 AM in mini conference hall. The chairman of the committee welcomed all the members and minute of the previous meeting and action taken was read out by convener.

Committee members discussed and put forward certain protocols to monitor students attendance and performance. And also decided to discuss the same with the principal. Committee decided to have parents teachers interaction meeting after every internal assessment examinations. All the members of the committee equally participated in contributing towards protocol making. It was also proposed to have our next meeting on January 2020. Minute of the meeting were noted down by the convener.

Meeting was concluded with a vote of thanks by chairman of the committee at 11.45 AM



Dr. Shakunthala G K

Convenor



Dr. Rena Ephraim

chairman

28. COMMITTEE FOR PARENT TEACHERS INTERACTION

Chair Person: Dr Rena Ephraim

Convenor: Dr Shakunthala

Members:

1. Mr. Gireesh
2. Mrs. Aiswaraya
3. Mrs. Anjali
4. Parents

RESPONSIBILITIES

1. To conduct meeting once in 6 months
2. Members of each subcommittee to be priorly informed about the meeting
3. To maintain minutes of meeting, photographs related, and circulars related
4. Provide leadership.
5. Set the Agenda for Meetings and run the meeting.
6. Welcome and involve new Members.
7. To discuss the unauthorized absence of the students —
8. To discuss and decide the eligibility to write University Examination with regard to attendance & performance.

* 1st meeting before 30st
Circular should be circulated thru principal.
minutes & report → to Naac
Report to principal
Checked copy
Journal —

Parents signali
books — who are
coming without
any information
C.



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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 24-01-2020

Venue of Meeting: Conference Hall

Time: 10:00 am

1ST YEAR PARENT TEACHER INTERACTION

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	First Year	Al thaufAli .N			
2.	Parent	Nazar .A - 9847818771			
3.	First Year	Rinsha K.T			
4.	Parent	Rafeeq Ali - 9446988011			
5.	First Year	Muhammed Shahas			
6.	Parent	Shamseera .P			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the parents to monitor and to motivate the students to attend the class regularly.	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	30-01-2020



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2.	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments	The students were asked to study and submit the answers for the same Q.P	Principal	30-01-2020
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NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath (Principal)
Dr. Praful S Jevoor (Anatomy)
Dr. Deviprasad (Physiology)
Dr. Nmitha Rao (Biochemistry)
Dr. Bastian TS (DA/OH)

Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
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U.T. of Puducherry



1st Year Parents Meeting on 24/1/20 at 10.00 AM

<u>Date.</u>	<u>Student Name</u>	<u>Parent Name</u>	<u>Signature</u>
1.	Al'ibouf Ali . N	Nazar . A	Naz
2.	Rinsha K.T.	Rafeek K.K.	Rafe
3.	Muhammed shahas .	Shamseera . P	Sh



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Minutes of Meeting

Department: Committee for Parent Teachers Interactions

Date: 24-01-2020

Venue of Meeting: Conference Hall

Time: 10:30 am

2ND YEAR PARENT TEACHER INTERACTION

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Second Year	Kavya .K.C			
2.	Parent	Rajendran KC			
3.	Second Year	Aswathy P.R			
4.	Parent	O.K.Pavithran			
5.	Second Year	Esha Barkavie			
6.	Parent	S.Saraswathi			
7.	Second Year	Adinath			
8.	Parent	Ravindran V.V			
9.	Second Year	Amna			
10.	Parent	Abdul Gafoor			
11.	Second Year	Annie Kuruvilla			
12.	Parent	Jose kuruvilla			
13.	Second Year	Sonu			
14.	Parent	Koya .C			
15.	Second Year	Sulabhi			
16.	Parent	Sixon			
17.	Second Year	Anusree			
18.	Parent	Dinesan TC			
19.	Second Year	Lubana thaj			
20.	Parent	Nizer			
21.	Second Year	Benil paulose			
22.	Parent	Paulose Yohanan			
23.	Second Year	Abhinav Sekar			
24.	Parent	Chandrasekhar .P			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for	Target Date
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Minutes of Meeting

			Implementation	
1	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	30-01-2020

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath(Principal)

Dr. Murali BM (Gen pathology)

Dr. Vasanth Kummar (Pharmacology)

Dr. Shailaja S Amur (Microbiology)

Dr. George Thomas (DM)

Dr. Anil Melath, MDS

Principal

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2nd Year Parents Meeting

Meeting

on 24/1/20 10

	Student Name	Parent Name	Signature
1	KRUVYA . KC	Rajneelan . KC	
2	Aswathy . PR	O.K. Parakkal	
3	S. Esha Barkavie	S. Saraswathi	
4	Aminath . R.	Raj Indran . V.V	
5	Amma - A.G.	Abdoul Gafsoo	
6	Annie Kuruvilla	Jose Kuruvilla	
7	SONU -	KOYA . C	
8	SULABHI	SIXON	
9	ANUSKEE	DMESANT T.C	
10	Lakshmanthaj	Nizer . P. K. P	
11	Benil Paulose.	PAULOSE . VOLTANNAN	 25/1/20
12	ABHINAV SEKAR C.	CHANDRASEKAR P.	 04-02-20



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22.	Parent	Saneena			
23.	Final Year	Shalaka dhananjay			
24.	Parent	Sageen d j			
25.	Final Year	Sona pradeep			
26.	Parent	Pradeep			
27.	Final Year	Mohammed shabin rk			
28.	Parent	Pradeep ramla			
29.	Final Year	Mohammed surrou			
30.	Parent	Shukkar			
31.	Final Year	Anjana s			
32.	Parent	Ajitha			
33.	Final Year	Muneera naval			
34.	Parent	Fawaz v k			
35.	Final Year	Pavana toms			
36.	Parent	Shiny thomaas			
37.	Final Year	Sheda majeed			
38.	Parent	Ramla			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Students attendance: Overall attendance percentage was calculated and the repeated absence to class were mentioned by Principal. Other staff members advised the	Attendance percentage was evaluated and Enquiry on the reason behind is to be sought and evaluated as stated by the Principal.	Principal	06-02-2020



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Minutes of Meeting

	parents to monitor and to motivate the students to attend the class regularly.			
2.	Internal Assessment: The performance in the internal assessment was below average and principal mentioned about improvements in successive assessments.	The students were asked to study and submit the answers for the same Q.P	Principal	06-02-2020

NAME & SIGN WITH DESIGNATION:

Dr. Anil Melath (Principal)

Dr. Rena Ephraim (Pedodontics)

Dr. Anil Melath (Periodontics)

Dr. Jithesh Kumar (Orthodontics)

Dr. George Thomas (Endodontics)

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Dr. Nanda Kishore B (Prosthodontics)

Dr. Seby J Gardens (PHD)

Dr. Manoj Kumar (OMFS)

Dr. Anil Melath, MDS

Principal

Mahe Institute of Dental Sciences & Hospital

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U.T. of Puducherry

Manoj

