



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

ACADEMIC YEAR 2020-21



MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry.Ph : 0490 2337765

Minutes of Meeting

Department: Committee for UG academic programme

Date: 30.11.2020

Venue of Meeting: CONFERENCE HALL

Time: 1.30 PM

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chairperson	Dr M Selvamani			
2.	Convenor	Dr.Roshin.C.N			
3.	Member	DrDeviprasad			
4.	Member	Dr. Murali			
5.	Member	Dr. Bastian			
6.	Member	DrSeby J Gardens			
7.	Member	Dr. Manoj			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	-Preparation of time table for the year IR batch	Decision regarding lesson plan and teaching schedule for IR batch		
2.	-Evaluation of lesson plan, selection of slow learners and advanced learners for IR batch	Guidelines for advanced learners and slow learners reviewed		
3.	-Evaluation of mentoring activity	Clinical posting schedule for IR batch		

NAME SIGN WITH DESIGNATION

Dr. Anil Melath
Dr. Roshin C.N

Dr. Anil Melath, MDS
Principal

Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O.Palloor, Mahe -673310
UT of Puducherry





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Minutes of Meeting

Department: Committee for P.G. Academic Programs

Date: 30.11.2020

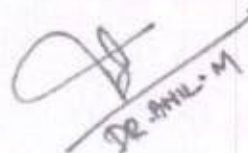
Venue of Meeting: CONFERENCE HALL

Time: 11.00 AM

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chairperson	Dr Anil Melath			
2.	Convenor	Dr George			
3.	Member	Dr. Jithesh			
4.	Member	Dr.Rena			
5.	Member	Dr. Bastian			
6.	Member	Dr Prasad			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	-Discussion regarding thesis submission	Decision regarding thesis submission made		
2.				
3.	-Evaluation of mentoring activity	Third year PG's has to complete final thesis presentation before 1 st week of december.		
4.	Review of interdepartment and interdisciplinary courses			

NAME & SIGN WITH DESIGNATION


DR. ANIL - M




Dr. Anil Melath, MDS
Principal

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Minutes of Meeting

Department: Curriculum Enrichment Committee

Date: 30.11.2020

Venue of Meeting: CONFERENCE HALL

Time: 10.00 AM

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chairperson	DR ANIL MELATH			
2.	Convenor	DR M SELVAMANI			
3.	Member	DR. SUBAIR			
4.	Member	DR RAJ AC			
5.	Member	DR NANDAKISHOR			
6.	Member	DR BASTIAN			
7.	Member	DR RENA EPHRAM			
8.	Member	DR GEORGE THOMAS			
9.	Member	DR GOPIKRISHNAN			
10.	Member	MRS SHASHIKALA			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	-Evaluation of additional academic courses and value added courses	Reviewed list of additional academic courses and value added courses		
2.	-Review of CDE's and CPC's	Based on feedback from various stake holders, value added courses and add on courses should be verified and conducted		
3.		Reviewed feedback of CDE and CPCs		



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Minutes of Meeting

Department: Committee for UG academic programme

Date: 1.6.2020

Venue of Meeting: CONFERENCE HALL

Time: 2.00 PM

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chairperson	Dr M Selvamani			
2.	Convenor	Dr.Roshin.C.N			
3.	Member	DrDeviprasad			
4.	Member	Dr. Murali			
5.	Member	Dr. Bastian			
6.	Member	DrSeby J Gardens			
7.	Member	Dr. Manoj			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	-Preparation of academic calendar and time table for the year 2020-21	Decision regarding template for lesson plan and teaching schedule		
2.		Guidelines for advanced learners and slow learners reviewed and accepted		
3.	-Evaluation of lesson plan, selection of slow learners and advanced learners done -Preparation of academic quality assurance and policy procedure -Evaluation of mentoring activity			

NAME & SIGN WITH DESIGNATION




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Minutes of Meeting

Department: Committee For P.G. Academic Programs

Date: 1.6.2020

Venue of Meeting: CONFERENCE HALL

Time: 11 AM

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chairperson	Dr Anil Melath			
2.	Convenor	Dr George			
3.	Member	Dr. Jithesh			
4.	Member	Dr.Rena			
5.	Member	Dr. Bastian			
6.	Member	Dr Prasad			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	-Preparation of academic calendar and time table for the year 2020-21	Decision regarding thesis submission made		
2.		Preparation of time table for basic science postings		
3.	-Discussion regarding thesis synopsis -Preparation of academic quality assurance and policy procedure -Evaluation of mentoring activity	Third year PG's has to complete final thesis presentation before printing.		
4.		Preparation of lesson plan for interdepartment and interdisciplinary courses made		

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Department: CURRICULUM ENRICHMENT COMMITTEE

Date: 1.6.2020

Venue of Meeting: CONFERENCE HALL

Time: 10 AM

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chairperson	DR ANIL MELATH			
2.	Convenor	DR M SELVAMANI			
3.	Member	DR. SUBAIR			
4.	Member	DR RAJ AC			
5.	Member	DR NANDAKISHOR			
6.	Member	DR BASTIAN			
7.	Member	DR RENA EPHRAM			
8.	Member	DR GEORGE THOMAS			
9.	Member	DR GOPIKRISHNAN			
10.	Member	MRS SHASHIKALA			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	-Evaluation of additional academic courses and value added courses	Proposed list of additional academic courses and value added courses		
2.	-Conduction of CDE's and CPC's	Feedback form has to be collected for each additional academic courses and value added courses 7		
3.		Proposed list of CDE and CPCs		

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ACADEMIC YEAR 2019-20



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Minutes of Meeting

Department: Students Academic Quality Assurance Committee

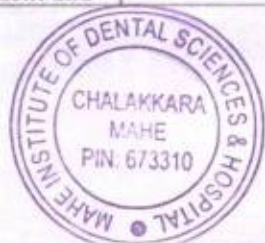
Date: 2.12.2019

Venue of Meeting: CONFERENCE HALL

Time: 1.30 PM

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chairperson	DR MURALI BM			
2.	Convenor	DR MADHUKIRAN MK			
3.	Member	DR ANIL MELATH			
4.	Member	DR MOHAMMED FIROZ			
5.	Member	DR BV MURALIDHARA			
6.	Member	DR SEBY J GARDENS			
7.	Member	DR MARIAM MATHEW			
8.	Member	DR ABHINAV MOHAN			
9.	Member	MRS ANJALI K			
10.	Member	MRS AISHWARYA MURALEEDHARAN			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Monitoring academic quality assurance and policy procedure	Decision regarding lesson plan, selection of slow learners and advanced learners for IR batch		
2.	-Evaluation of lesson plan, selection of slow learners and advanced learners done -Evaluation of lesson plan for interdepartment and			



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Minutes of Meeting

	interdisciplinary courses -Evaluation of mentoring activity			
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NAME & SIGN WITH DESIGNATION

Musli
Dr. MURUGU B



Dr. Anil Melath, MDS
Principal
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Minutes of Meeting

Department: Additional Academic Program Committee

Date: 2.12.2019

Venue of Meeting: CONFERENCE HALL

Time: 11.00 AM

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chairperson	DR ANIL MELATH			
2.	Convener	DR MOHAMMED FEROZ			
3.	Member	DR SEBY J GARDENS			
4.	Member	DR MURALI BM			
5.	Member	DR SELVAMANI			
6.	Member	DR ARYA KRISHNAPRASAD			
7.	Member	MRS SHASHIKALA			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.		Evaluation of activities related to professional ethics		
2.	Evaluation of additional academic courses and value added courses	Value added courses and add on courses has to be conducted based on feedback from various stakeholders		

NAME & SIGN WITH DESIGNATION

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Minutes of Meeting

Department: Academic and Curricular Review Committee

Date: 2.12.2019

Venue of Meeting: CONFERENCE HALL

Time: 10 AM

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chairperson	DR GOPI KRISHNAN			
2.	Convenor	DR SEBY J GARDENS			
3.	Member	DR ANIL MELATH			
4.	Member	DR RAJ AC			
5.	Member	DR NANDAKISHOR			
6.	Member	DR BASTIAN			
7.	Member	DR RENA EPHRAM			
8.	Member	DR GEORGE THOMAS			
9.	Member	DR GOPIKRISHNAN			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	EVALUATION AND REVIEW OF CURRICULUM	Reviewed academic calendar for IR batch		
2.		Decision regarding time table for theory class for IR batch students taken		
3.		Clinical posting timetable for IR batch reviewed and approved		

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Minutes of Meeting

Department: Students Academic Quality Assurance Committee

Date: 3.6.2019

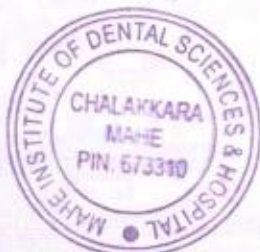
Venue of Meeting: CONFERENCE HALL

Time: 11.30 am

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chairperson	DR MURALI BM			
2.	Convenor	DR MADHUKIRAN MK			
3.	Member	DR ANIL MELATH			
4.	Member	DR MOHAMMED FIROZ			
5.	Member	DR BV MURALIDHARA			
6.	Member	DR SEBY J GARDENS			
7.	Member	DR MARIAM MATHEW			
8.	Member	DR ABHINAV MOHAN			
9.	Member	MRS ANJALI K			
10.	Member	MRS AISHWARYA MURALEEDHARAN			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	-Preparation of academic quality assurance and policy procedure	Decision regarding lesson plan, selection of slow learners and advanced learners taken		
2.	-Evaluation of lesson plan, selection of slow learners and advanced learners done	Accepted lesson plan for interdepartment and interdisciplinary courses		
3.	-Evaluated lesson plan for interdepartment and interdisciplinary courses -Evaluation of mentoring activity	Decision regarding assignment of interdepartmental and interdisciplinary courses to faculties of various department		

NAME & SIGN WITH DESIGNATION



(Handwritten Signature)

Dr. Anil Melath, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
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UT of Puducherry



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Minutes of Meeting

Department: Additional Academic Program Committee

Date: 3.6.2019

Venue of Meeting: CONFERENCE HALL

Time: 10.30 AM

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chairperson	DR ANIL MELATH			
2.	Convener	DR MOHAMMED FEROZ			
3.	Member	DR SEBY J GARDENS			
4.	Member	DR MURALI BM			
5.	Member	DR SELVAMANI			
6.	Member	DR ARYA KRISHNAPRASAD			
7.	Member	MRS SASIKALA			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	Evaluation of additional academic courses and value added courses	List of additional academic courses and value added courses made		
2.		Decided to collect feedback form for each additional academic courses and value added courses made		

NAME & SIGN WITH DESIGNATION

DR ANIL MELATH

Dr. Anil Melath, MDS
Principal
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MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
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Minutes of Meeting

Department: Academic and Curricular Review Committee

Date: 3.6.2019

Venue of Meeting: CONFERENCE HALL

Time: 10 AM

Members Present			Members Absent		
Sl. No.	Designation	Name	Sl. No.	Designation	Name
1.	Chairperson	DR GOPI KRISHNAN			
2.	Convenor	DR SEBY J GARDENS			
3.	Member	DR ANIL MELATH			
4.	Member	DR RAJ AC			
5.	Member	DR NANDAKISHOR			
6.	Member	DR BASTIAN			
7.	Member	DR RENA EPHRAM			
8.	Member	DR GEORGE THOMAS			
9.	Member	DR GOPIKRISHNAN			

Sl. No.	Agenda with Points Discussed	Decision Taken	Person Responsible for Implementation	Target Date
1.	EVALUATION AND REVIEW OF CURRICULUM FOR THE YEAR 2019-20	Reviewed and accepted academic calendar for 2019-20		
2.		Decision regarding time table for theory class and practicals taken for year 2019-20		
3.		Decided to conduct more meetings to monitor the activities		

NAME & SIGN WITH DESIGNATION



Dr. Anil Melath, MDS

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ACADEMIC YEAR 2018-19

ACADEMIC COMMITTEE 2018-19
Minutes of the Meeting.

Minutes of the Meeting

Committee Name: Academic Committee - Academic and Curricular Review Committee.
Meeting date: 16.07.2018.

Responsibilities :-

1. To conduct meeting once in 6 months.
2. Committee should evaluate school Calander and assess other university and College Calanders.
3. on or before each academic year, the Committee should propose Calander commencing academic year.
4. A Calander proposed by the Committee shall be well advertised.

Members -

Chair person : Dr. Gopi Krishna

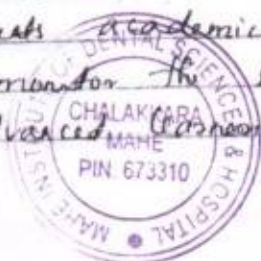
Convener : Dr. Seby J. Gaudes.

Members:

1. All HODs
2. Dr. B.V. Muralidhara
3. Dr. Miriam Mathew
4. Dr. Abhinav Mohan
5. Mrs. Anjali K
6. Mrs. Anurag Muralidharan
7. Mrs. Neha P.H

- Academic Committee reviewed & read accepted academic Calander & time table (theory and practical) for year 2018-19

- Students academic quality assurance Committee as instructed to monitor the lesson plan, selection of slow learners and advanced learners and also monitor the activity of reader committee



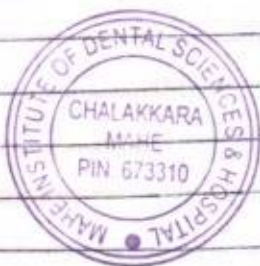
Dr. Anil Meeth, MDS
Principal
Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Palloor, Mahe - 673310
UT of Pudukkottai

- Convenor of additional academic programs Committee
Dr. Mohammed Imay listed out the proposed list
of additional academic Courses of value added
Courses for the year 2018-19

Academic Committee instructed additional academic
Committee to encourage more students to participate
in additional academic and value added
Courses.

Principal instructed students academic quality
assurance Committee and additional academic programs
Committee to conduct more meetings to monitor
and evaluate the activities related their Committee.

Dr. Anil Melath
16.7.2018



Dr. Anil Melath, MDS

Principal

Maho Institute of Dental Sciences & Hospital
Chalakkara, P.O. Pallon, MME, 673310

Minutes of the meeting


Committee Name : Students Academic quality Assurance Committee

Meeting Date : 8.10.18.

Responsibilities :

1. To Conduct 2-3 meetings in an academic year.
2. Members of each subcommittee to be priority informed about the meetings.
3. To maintain minutes of meeting, photographs related and Circulars of the meeting.
4. preparator of academic quality assurance and policy procedures.
5. Facilitate the review process to ensure it is proceeding according to the academic quality assurance policy and procedure. This includes orienting and advising review personnel, and monitoring and managing the progress of events.
6. Evaluate all documents produced for review processes returning documents when reviews is required and approving documents when they are complete.
7. Develop the action plan, which specifies the recommendation emerging from the review that the program or unit is responsible for implementing.
8. Receive and evaluate reports that describe the progress on implementing recommendations. Annually review process and duties and reports their findings.





Dr. Anil Melath, MDS

Principal

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Members:

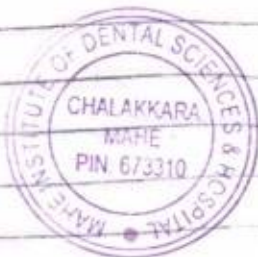
Chair person : Dr. Murali BM
 Convenor : Dr. Madhukiran MK
 members:

1. Dr. Anil Melath
2. Dr. Mohammed Fize, T.P
3. Dr. B V Muralidhara.
4. Dr. Seby J Gardens
5. Dr. Miriam Mathew
6. Dr. Abhinav Mohan
7. Dr. Anjali K.
8. Mrs. Anwaraya Muralidharan

- Convenor Dr. Muralidharan welcomed the members
- Evaluated the lesson plan, selection and slow learners and advanced learners.
- Assigning of interdepartmental and interdisciplinary courses to respective department faculty members done.
- Evaluated lesson plan for interdepartmental and interdisciplinary courses.
- Evaluation of work and monitoring activity was done.
- Convenor conducted the meeting.

Anwaraya

[Signature]



[Signature]

Dr. Anil Melath, MDS
Principal

Mahe Institute of Dental Sciences & Hospital
 Chalakkara, P.O. Palloor, Mahe - 673310
 UT of Puducherry

Minutes of meeting.

Committee name : Additional academic quality ^{programme} assurance committee

Meeting date : 9.10.18

Responsibilities :

1. To conduct meeting once in 2 months.
2. Members of each subcommittee to be priority informed about the meeting
3. To maintain minutes of the meeting, photographs related & circulars related
4. To provide leadership in curriculum development at the college.
5. To provide oversight of all new courses & programs to ensure that academic standards are maintained
6. Oversee the development of new programs, changes within program, determine how these changes affect other programs & ensure the resources are available to implement the changes.

Members :

Chairperson : Dr Anil Melath

Convener : Dr Mohammed Feroz

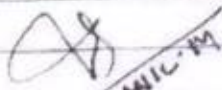
Members : Dr Seby J Gardens

Dr Murali DM

Dr Selvamani

Dr Arya Krishnaprasad

Mrs Sasileela


Dr. Anil Melath



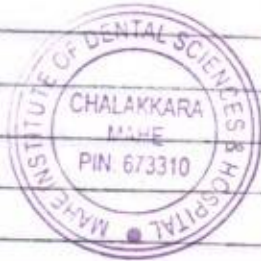


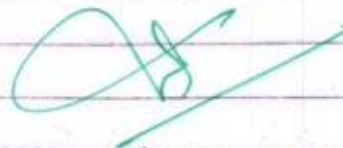
Dr. Anil Melath, MDS
Principal

Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Palloor, Mahe, PIN 673310

Convener Dr Mohammed Iqbal welcomed the members
- evaluated the list of additional academic courses & value added courses and instructed to collect the feedback form.


DR. ANIL M





Dr. Anil Mefath, MDS
Principal

Mahe Institute of Dental Sciences & Hospital
Chalakara, P.O. Palloor, Mahe - 673310
UT of Puducherry

Minutes of Meeting

Committee Name: Academic Committee - Academic and Curricular Review Committee

Meeting date : 7.1.2019

Responsibilities :

- 1) To conduct meeting once in 6 months.
- 2) Committee should evaluate old calendar and assess the university and college calendars.
- 3) On \ominus before each academic year, this committee should propose calendar commencing academic year.
- 4) A calendar proposed by the Committee shall be well advertised.

Members:

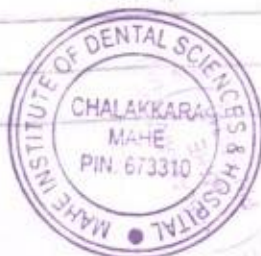
Chair person : Dr. Gopi Krishnam

Convener : Dr. Seby J Gardens

Members :

- ① All HODs
- ② Dr. BV Muralidhara
- ③ Dr. Munim Mathew
- ④ Dr. Athirav Mohan
- ⑤ Mrs. Anjali . K
- ⑥ Mrs. Aishwarya Muralidharan
- ⑦ Mrs. Nesha P K

- The convener, Dr. Seby J. Gardens welcomed the members.
- Reviewed Academic Calendar
- Accepted posting schedule for the IR-Batch



Dr. Anil Melath
7.1.2019

Dr. Anil Melath, MDS
Principal

Mahe Institute of Dental Sciences & Hospital
Chalakkara, P.O. Palloor, Mahe - 673310
UT of Puducherry

Minutes of Meeting.

Committee Name : Students Academic Quality Assurance Committee.

Meeting Date : 7-1-2019

Members :

Chair person : Dr. Murali BM

Convener : Dr. Madhukiran M.K

Members :

1. Dr. Anil Melath
2. Dr. Mohammed Feroz T.P
3. Dr. B.V. Muraleedhara
4. Dr. Seby J. Gardens.
5. Dr. Miriam Mathew
6. Dr. Abhinav Mohan
7. Dr. Anjali K
8. Mrs. Aiswarya Muraleedharan

- Convener, Dr. Madhukiran M.K welcomed the members.
- Reviewed the Lesson Plan Plan
- Reviewed selection of Slow learners & Advanced learners for IP Batch.
- Reviewed of Mentoring Activity done
- Reviewed feedback of Inter department & Interdisciplinary Courses.



Anil Melath
DR. ANIL M

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Madhukiran
DR. MADHUKIRAN

Minutes of meeting

Committee name: Additional academic programme committee

Meeting date: 8.1.2019

Members:

Chairperson: Dr Anil Melath

Convenor: Dr Mohammed Feroz

Members: Dr Seby J Gardens

: Dr Murali BM

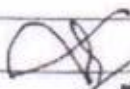
Dr Selvamani

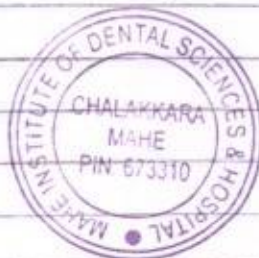
Dr Arya Krishna prasad

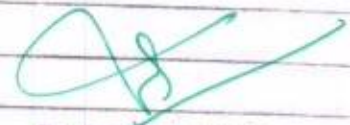
Mrs Shrikala

Review the feedback of additional academic courses and value added courses

The convenor instructed members to encourage more students participated additional academic courses and value added courses.


Dr. Anil Melath





Dr. Anil Melath, MDS

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MAHE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
Affiliated to Pondicherry Central University, Recognized by Dental Council of India
Chalakkara, P.O. Pallor, Mahe-673 310
U.T. of Puducherry. Ph : 0490 2337765

ACADEMIC YEAR 2017-18

ACADEMIC COMMITTEE 2017-18
Minutes of the Meeting

Minutes of Meeting

Committee Name - Academic Committee
Meeting Date - 7-6-17

Responsibilities:- To check the quality of academics provided in the institution.
- To assess the methods and modes of teaching in the institution.

Members:

Chairperson: Dr. Anil Meleth

Convener: Dr. Madhukiran MK

Members: Dr. Murali BM

Dr. Muhammed Feroz T.P

Dr. BV Muraliedhara

Dr. Leby J Gardens

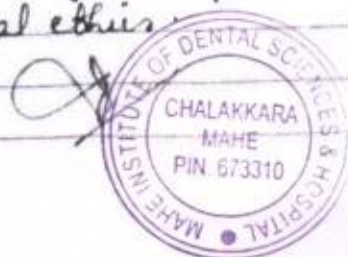
Dr. Maran Mathew

Dr. Abhinav Mohan

Dr. Anjali

Mr. Arivanga Muraliedharan

- Convener Dr. Madhukiran welcomed the members.
- Decided to follow the same template for lesson plan teaching students and minutes of the meeting.
- Guidelines for advanced & slow learners reviewed.
- Discussed regarding activities for human values and professional ethics.



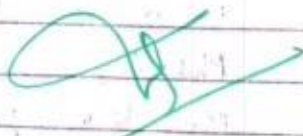


Dr. Anil Meleth, MDS
Principal

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UT of Puducherry

- Chairperson accepted template for inter department and interdisciplinary courses.
- Dr. Muhammed Berox read out the proposed list of value added and add on course for the academic year 2017-18
- List of CDEs / CPCs for academic year 2017-18 were approved by the committee
- Academic time table of calendar of the year 2017-18 was approved by committee
- Dr. Madhukiran conceives concluded the meeting




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Minutes of the meeting

Committee Name: Academic committee

Meeting date: 18-12-17

- Responsibilities - To check the quality of the academics provided in the institutions
 - To assess the method and modes of teaching in the institutions

Members -

Chairperson - Dr. Anil Melath

Secretary - Dr. Madhukaran MK

Members - Dr. Kurali Bm

Dr. Muhammed Arif P.P.

Dr. Bv Muralidharan

Dr. Deby. J. Gardens

Dr. Mariam Mathew

Dr. Abhinav Mohan

Mrs. Anjali K.

Mrs. Anurupa Muralidharan

- Convenor Dr. Madhukaran welcomed the committee members & read the responsibilities of committee
- Clinical posting time table for 18 batch was reviewed & approved.
- Evaluated the conduction of add on & value added course
- HODs are instructed to monitor & give special attention to students weak in clinical works.
- Assigned interdepartmental courses to faculty members & discipline departments.



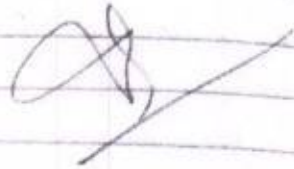
Dr. Anil Melath, MDS

Principal

Mahe Institute of Dental Sciences & Hospital,
Chalakkara, P.O. Palloor, Mahe - 673310

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- Dr. Radhukrishnan announced concluded the meeting.



Dr. Anil Menon, M.D.
Principal
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ACADEMIC YEAR 2016-17

ACADEMIC COMMITTEE 2016-17

Minutes of the Meeting

Minutes of meeting

Committee name - Academic committee

Meeting date - 1.6.16

Responsibilities:

- To check the quality of academic provided in the institute
- To assess the methods and modes of teaching in institute

Members:

Chairperson - Dr Anil Melath

Convener - Dr Madhukiran MK

Members - Dr Musali BM

Dr Muhammad Firoz

Dr BK Musaleedhara

Dr Seby J Gardens

Dr Mariam Mathew

Dr Abhinav Mohan

Mrs Arjali K

Mrs Anwaraya Musaleedhara

- Convener Dr Madhukiran welcomed the members and read out the responsibilities of the committee

- Chairperson accepted the template for lesson plan, teaching schedule, minutes of the meeting template for the departments

- Decided to instruct the departments to put up the lesson plan in the notice board

- Lesson plan for interdepartmental and interdisciplinary courses should be prepared



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- The guidelines for advanced learners and slow learners reviewed and accepted by the committee. Decided to send circular along with guidelines to individual departments.
- Dr. Mohammad Jooz read out the proposed list of value added courses and add on courses of the academic year 2016-17 and approved the list.
- Dr. Madhukiran proposed the list of CPCs / CDEs and was approved by the committee.
- Academic timetable and calendar of the year prepared by Dr. Seby was approved by the committee.
- Dr. Madhukiran concluded the meeting.



A handwritten signature in green ink, appearing to be "Dr. Anil Metath".

Dr. Anil Metath, MDS
Principal

Mahe Institute of Dental Sciences & Hospital
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UT of Puducherry

Minutes of the meeting

Committee name - Academic committee

Meeting date - 24.12.16

Responsibilities - To check the quality of academics provided in the institution.

- To assess the methods and modes of teaching in the institution.

Members -

Chairperson - Dr. Anil Melath

Convener - Dr. Madhukiran MK

Members - Dr. Murali BM

Dr. Muhammad Feroz TP

Dr. BV Muralidharan

Dr. Seby J Gardens

Dr. Mariam Mathew

Dr. Abhinav Mohan

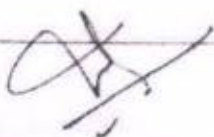
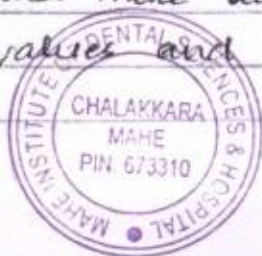
Mrs Anjali K

Mrs Arswarya Muralidharan.

- Convener Dr. Madhukiran welcomed the committee members and read the responsibilities of the committee.

- Clinical posting time table for 1R batch was reviewed and approved.

- Decided to conduct more activities on cross cutting issues like human values and professional ethics.

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- Committee had given suggestion to conduct class test and monthly test
- Instructed the departments to complete the theory topics for regular batch 2 months prior to exam.
- Committee also evaluated the conduction of add-on and value added courses
- As Madhukisan convenience concluded the meeting.




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